

**Klickitat County
Board of Commissioners
Minutes – Meeting of Tuesday, December 21, 2021**

Agenda Item - Comment/Disposition

Call to Order/Roll Call

Chairman David M. Sauter called the meeting to order at 9:30 AM. Commissioners present: David M. Sauter, Jacob L. Anderson, and Dan Christopher.

Department Update/Report: Solid Waste Director Ruby Irving.

Attendance: Solid Waste Director Ruby Irving in the Chambers, various county employees, and residents via Zoom.

Solid Waste Director Ruby Irving reported on the Juvenile and Adult Little Crew, noting they are in the process of working with the Jail to set up a crew when the snow melts.

Director Irving reported on the bottle recycling changes and the upcoming Christmas Tree Recycling Program, stating it will be a donation run by a local club.

A report was given on the upcoming waste reduction events, followed by an update on legislation changes that will impact the waste programs.

A report was given on the transfer station updates for windbreaks, followed by a tonnage update.

Director Irving stated Republic Services is hiring drivers due to a driver shortage, a conversation was held about CDL training.

Chairman Sauter stated he appreciates the newsletter received from the Solid Waste Department, stating that an important comment was “When in doubt throw it out” because one contaminated item in the recycle will ruin the load.

A discussion was held about citizens and employee parking around the Courthouse and Klickitat County Services Building.

10:00 AM – Public Works Department Update

Attendance: Public Works Director Gordon Kelsey, Department of Emergency Management Director Jeff King in the Chambers, various county employees and residents via Zoom.

Public Works Director Gordon Kelsey held a discussion about parking on Court Street and parking in the immediate spaces around the Courthouse and the Klickitat County Services Building.

Director Kelsey stated only pay estimates are on this afternoon’s agenda for approval, followed by a construction update, noting all construction is halted right now due to weather.

Director Kelsey stated they will be going out to bid this Wednesday for the Courtney Road Safety Project, followed by a staff update, noting some recent open positions have been filled.

A report was given on the east and west end crews projects; the Klickitat County Service Building; the Courthouse parking lot

Director Kelsey reported on the Radio Tower Sites; a recent waiver request response; an accident on the northside of the Courthouse, followed by a discussion on the recent waiver request.

10:30 AM – Department Update/Report: Emergency Management Director Jeff King.

Attendance: Department of Emergency Management Director Jeff King, Human Resource Manager KC Sheridan, Fiscal Manager Jenn Bartley in the Chambers, various county employees, and residents via Zoom.

Department of Emergency Management Director Jeff King stated there is a contract to Day Wireless on this afternoons Consent Agenda; the performance and functionality of the Public Safety Radio System.

Director King reported on the radio site lease agreements; the new public safety radio project; the 9-1-1 call taking and public safety radio dispatching; staff update, noting the emergency staffing condition continues.

A discussion was held about the emergency backup systems due to the recent power outage.

A report was provided on the operation and training, followed by a request to address the acoustics in the ceiling at the Department of Emergency Dispatch Center, the Board held a discussion about the funding for this project.

Commissioner Anderson inquired about the staff level and advertisement for open positions.

Director King reported on his and Commissioner Christopher's recent attendance at the Centerville Fire Station Meeting and the agreement discussion that was held about the user fees and radio system performance; Director King inquired about the frequency of the upcoming renewal for the user fee agreements. The Board agreed they are not interested in applying the user fee to the volunteer fire departments, followed by a discussion of the length of the agreements. The Board agreed the agreements will be three (3) year terms.

An update was provided on the PPE requests due to the ongoing COVID Pandemic.

Director King stated he will review County Code 8.24 regarding the Klickitat County Outdoor Burn Ban, followed by a discussion about the Emergency Notification System.

Director King reported on the Cascadia Rising 22 tabletop exercise with the Washington Emergency Management Department this late spring and the need to reengage volunteers to establish a training and exercise plan and schedule for 2022, noting there will be a press release to recruit additional volunteers.

An update was given on the Covid Relief Grants, the Finance support that was billed to the Cities, and the Emergency Management Grants.

A discussion was held about the Cascadia Tabletop training; Director King reported on the County's infrastructure and plans to ensure the roads in the area are open in the event of an emergency.

Director King stated Emergency Management Program Coordinator Frank Hewey is working on the Emergency Notification Information and Identification Badges for employees, noting that the departments for the Klickitat County Services Building will need to be re-entered into the Emergency System.

A discussion was held about the department structure, the Board will need to hold a further discussion. Director King requested to reorganize his department, the Board requested Director King to return for further discussion this afternoon.

Approved (M/Anderson, S/Christopher. Passed unanimously): The Board recessed for lunch at 11:51 AM.

Call to Order/Roll Call:

Chairman Sauter reconvened the meeting at 1:00 PM. Opening with the Pledge of Allegiance. All three (3) Commissioners were present.

Agenda:

Approved (M/Christopher, S/Anderson. Passed unanimously): the Business Agenda as presented.

Approval of Commissioner Meeting Minutes

No minutes requiring approval at this time

Citizen Comment: Comments will be limited to three (3) minutes per individual

Citizen Ken McKune read into the record correspondence with a restoration contractor regarding the building that previously housed the Public Health, Building, and Planning Departments.

White Salmon resident Lisa Evans inquired about the congressional redistricting, inquiring whether this will impact the County.

Chairman Sauter stepped away from the meeting at 1:08 to have a discussion with Mr. McKune and returned at 1:12 PM.

Kathy Moco from Goldendale inquired about the state redistricting plans and inquired if the legislators will remain the same. Ms. Moco stated county-funded childcare could influence and indoctrinate the children, there are other ways to provide for children.

Trout Lake resident Joanna Turner advised of her presence on Zoom and stated she will be making comments later in the afternoon.

Delmar Eldridge inquired if public comments have affected the Commissioner's answers on different topics; Commissioner Christopher responded that some have made an effect on his decisions, Commissioner Anderson stated citizen comment is not allowed to have an influence on any decision on the current agenda, but public comment is beneficial to interact with the Board.

Trout Lake resident Pat Arnold inquired about the procedural difference between the public hearing and public meetings; Commissioner Anderson inquired and received confirmation that Ms. Arnold received his email regarding the difference in the meetings in question. Clerk of the Board Lee Snell advised meetings and hearings are outlined in RCW's; Chairman Sauter supported Clerk Snell's review of meetings and hearings.

Public Meetings/Public Hearings/Bid Openings:

Public Meeting: To consider revisions to the Klickitat County re-districting plan by making no changes to the County Commissioner District boundaries or the Klickitat County Code Chapter 1.12.010 Titled "Commissioner District Boundaries Designated".

Attendance: Chief Deputy Auditor Heather Jobe, Elections Administrator Brandie Sullivan, Assistant Planner Denise Lee in the Chambers, Citizen Kathy Moco and Susan Kelsey, various county employees and residents via Zoom

Chairman Sauter declared the public meeting open, advising of the purpose of the meeting is to consider revisions to the Klickitat County re-districting plan and requested a staff review.

Elections Administrator Brandie Sullivan Klickitat County, stated in accordance with RCW 36.32, is proposing to adjust the county commissioner district boundaries. RCW 36.32.020 states "The board of county commissioners of each county shall divide their county into three commissioner districts so that each district shall comprise as nearly as possible one-third of the population of the county. The territory comprised in any voting precincts of such districts shall remain compact, and shall not be divided by the lines of said districts."

The 2021, Redistricting Plan will remain the same as what was defined in the 2011 Redistricting Plan. County Commissioner District 1 would contain 8,015 residents, County Commissioner District 2 would contain 7,407 residents, and County Commissioner District 3 would contain 7,367 residents. These figures are based on 2020 Census population information received by the Washington State Redistricting Commission on August 26, 2021. Incumbent officeholders will be unaffected by this proposed Redistricting Plan.

Chairman Sauter opened the public meeting advising the time limit for comments will be three (3) minutes.

Trout Lake resident Joanna Turner read into the record a letter written by the Trout Lake Community Council.

Pat Arnold stated the Trout Lake Community Council met last night and met for an hour and a half and Ms. Turner is representing the whole Council.

Goldendale resident Kathy Moco stated this redistricting plan sounds appropriate and stated the precincts need to be addressed and asked, who decides when the precincts get adjusted.

Elections Administrator Sullivan advised some of the precincts are getting large and are getting close to the voter cap; Chairman Sauter noted the precincts can be reviewed at any time at the Auditor's discretion.

Goldendale resident Susan Kelsey inquired about the population versus the registered voters and if the precincts depict the Commissioner boundaries; Elections Administrator Sullivan provided clarification on the registered voters versus the population of the precinct.

Chairman Sauter closed the public meeting to further public comment and asked for Board discussion.

Commissioner Christopher inquired about the difference between 2011. redistricting versus the redistricting of 2021.

Resident Pat Arnold stated the Trout Lake Community Council's main concern is that Trout Lake is split, followed by a discussion about the timeline and cost of redistricting. Commissioner Anderson stated that if they were to go through with the redistricting it would make the Community of Trout Lake split worse than it is right now and if you project out ten (10) years the whole community of Trout Lake will be redistricted at the same time.

Commissioner Christopher stated he is in support of not changing the district boundary's at this time, followed by Chairman Sauter stating we have time constraints and feels for the Community of Trout Lake but you have to draw a boundary.

Chairman Sauter closed the public meeting and stated next week will be a public hearing on the matter.

Public Meeting: To consider approval of Boundary Line Adjustment 2021-17

Attendance: Assistant Planner Denice Lee in the Chambers, various county employees, and residents via Zoom.

Assistant Planner Denice Lee reported Boundary Line Adjustment No. BLA2021-17 is a proposal to adjust the common property line between parcels 04-10-0219-0901/00 and 04-10-0259-0002/00 off of Counts Rd. The proposed boundary line adjustment is located within the BZ Corner vicinity.

Assistant Planner Lee stated an administrative review of this boundary line adjustment has been completed. Signatures have been obtained from the Road, Health, and Planning Departments, including the Treasurer's Office. All conditions attached to the preliminary approval have been met.

Approved (M/Anderson, S/Christopher. Passed unanimously): granting final approval of Boundary Line Adjustment 2021-17, Parcel No. 04-10-0219-0901/00 and 04-10-0259-0002/00 in the BZ Corner vicinity: Applicants: Emily Aman, Allan, and Shawn Blankenship.

Public Meeting: To consider Boundary Line Adjustment BLA2021-15.

Attendance: Assistant Planner Denice Lee in the Chambers, various county employees, and residents via Zoom.

Assistant Planner Denice Lee stated Boundary Line Adjustment No. BLA2021-15 is a proposal to adjust the common property line between parcels 05-14-3658-0004/00 and 05-14-3658-0003/00 off of Counts Rd. The proposed boundary line adjustment is located within the Goldendale vicinity.

Assistant Planner Lee stated an administrative review of this boundary line adjustment has been completed. Signatures have been obtained from the Road, Health, and Planning Departments, including the Treasurer's Office. All conditions attached to the preliminary approval have been met.

Approved (M/Christopher, S/Anderson. Passed unanimously): granting final approval for Boundary Line Adjustment BLA2021-15; Parcel No. 05-14-3658-0004/00 and 05-14-3658-0003/00 in the Goldendale vicinity: Applicants: Merle & Beverlie Shuyler and Joseph Wachunas, and Naomi Cole.

Public Meeting: To consider approval of Boundary Line Adjustment, BLA2021-16.

Attendance: Assistant Planner Denice Lee in the Chambers, various county employees, and residents via Zoom.

Assistant Planner Denice Lee reported Boundary Line Adjustment No. BLA2021-16 is a proposal to adjust the common property line between parcels 03-12-3415-1902/00 and 03-12-3415-1904/00 off of Johnson Ave. The proposed boundary line adjustment is located within the Lyle vicinity.

Assistant Planner Lee stated an administrative review of this boundary line adjustment has been completed. Signatures have been obtained from the Road, Health, and Planning Departments, including the Treasurer's Office. All conditions attached to the preliminary approval have been met.

Prior to the motion, a brief discussion was held on the entrance to the property.

Approved (M/Anderson, S/Christopher. Passed unanimously): final approval granted for Boundary Line Adjustment, BLA2021-16, Parcel No. 03-12-3415-1902/00 and 03-12-3415-1904/00 in the Lyle vicinity, Applicants: Dan & Patrice Lester, and Alice Peterson.

Public Meeting: To consider approval of Boundary Line Adjustment, BLA2021-13 and Short Plat SPL 2021-26.

Attendance: Assistant Planner Denice Lee in the Chambers, various county employees, and residents via Zoom.

Assistant Planner Denice Lee reported this proposal is a simultaneous 2 lot Boundary Line Adjustment (BLA 2021-13) of parcels 06-12-0251-0002/00 and 06-12-0200-0009/00; and a 2 lot Short Plat (SPL 2021-26) of parcel 06-12-0251-0002/00. The proposed short plat is located within the Glenwood vicinity.

Assistant Planner Lee stated an administrative review of this boundary line adjustment has been completed. Signatures have been obtained from the Road, Health, and Planning Departments, including the Treasurer's Office. All conditions attached to the preliminary approval have been met.

Prior to the motion, a discussion was held about the Boundary Line Adjustment and the location of the Short Plat.

Approved (M/Anderson, S/Christopher. Passed unanimously): granting final approval of Boundary Line Adjustment, BLA2021-13 and Short Plat SPL 2021-26, Parcel No. 06-12-0251-0002/00 and 06-12-0200-0009/00 in the Glenwood vicinity: Applicant: Jason Throop, and Roger & Tricia Kuhnhausen.

Public Meeting: To consider approval of Short Plat SPL 2020-22.

Attendance: Assistant Planner Denice Lee in the Chambers, various county employees, and residents via Zoom.

Assistant Planner Denice Lee stated Short Plat No. SPL 2020-22 is a proposal to create 4 lots from parcel 02-13-2860-0003/00 off of Shepler Street. The proposed short plat is located within the Dallesport vicinity.

Assistant Planner Lee stated an administrative review of this boundary line adjustment has been completed. Signatures have been obtained from the Road, Health, and Planning Departments, including the Treasurer's Office. All conditions attached to the preliminary approval have been met.

Approved (M/Anderson, S/Christopher. Passed unanimously): granting final approval for Short Plat SPL 2020-22, Parcel No. 02-13-2860-0003/00 in the Dallesport vicinity: Applicant: Whitewater Holdings, Inc. (Ward Nelson)

Public Meeting: To consider approval of Short Plat SPL 2021-29.

Attendance: Assistant Planner Denice Lee in the Chambers, various county employees, and residents via Zoom.

Assistant Planner Denice Lee reported that Short Plat No. SPL 2021-29 is a proposal to create 4 lots from parcel 06-20-2800-0004/00. The proposed short plat is located within the Bickleton vicinity.

Assistant Planner Lee stated an administrative review of this boundary line adjustment has been completed. Signatures have been obtained from the Road, Health, and Planning Departments, including the Treasurer's Office. All conditions attached to the preliminary approval have been met.

Approved (M/Christopher, S/Anderson. Passed unanimously): granting final approval of Short Plat No. SPL 2021-29 is a proposal to create 4 lots from parcel 06-20-2800-0004/00. The proposed short plat is located within the Bickleton vicinity.

Public Meeting: To consider approval of Boundary Line Adjustment, BLA2021-14.

Attendance: Assistant Planner Denice Lee in the Chambers, various county employees, and residents via Zoom.

Assistant Planner Denice Lee reported Boundary Line Adjustment No. BLA2021-05 is a proposal to adjust the common property line between parcels 03-11-1818-1601 /00 and 03-11-1818-1602/00. The proposed boundary line adjustment is located within the White Salmon vicinity.

Assistant Planner Lee stated an administrative review of this boundary line adjustment has been completed. Signatures have been obtained from the Road, Health, and Planning Departments, including the Treasurer's Office. All conditions attached to the preliminary approval have been met.

Approved (M/Anderson, S/Christopher. Passed unanimously): Public Meeting: To consider approval of Boundary Line Adjustment, BLA2021-14, Parcel No. 04-11-1818-1601/00 and 04-11-1818-1602/00 in the White Salmon vicinity, Applicants: Abhyagiri Monastic Foundation (Mark Steel).

Public Meeting: To consider Approval of Short Plat SPL 2021-05.

Attendance: Assistant Planner Denice Lee in the Chambers, various county employees, and residents via Zoom.

Assistant Planner Denice Lee reported Short Plat No. SPL 2021-05 is a proposal to create 4 lots from parcel 05-16-3307-3902/00. The proposed short plat is located within the Goldendale vicinity.

Assistant Planner Lee stated an administrative review of this boundary line adjustment has been completed. Signatures have been obtained from the Road, Health, and Planning Departments, including the Treasurer's Office. All conditions attached to the preliminary approval have been met.

Approved (M/Christopher, S/Anderson. Passed unanimously): granting final approval for Short Plat No. SPL 2021-05 is a proposal to create 4 lots from parcel 05-16-3307-3902/00. The proposed short plat is located within the Goldendale vicinity.

Attendance: Department of Emergency Management Director Jeff King, Human Resource & Administrative Services Director Robb Van Cleave, Fiscal Manager Jenn Bartley, Clerk Renea Campbell in the Chambers, various county employees, and residents via Zoom.

Department of Emergency Management Director Jeff King reported on the purposed reorganization of the Communication Officers and Lead Communications Officers.

A discussion was held about the retention of the Communications Officer's

The Board stated their appreciation of Director Kings efforts to fit his staffing level within the budget

Unfinished Business: Clerk Renea Campbell continued the discussion regarding imaging software.

Attendance: Clerk Renea Campbell, Human Resource & Administrative Services Director Robb Van Cleave, HR Manager KC Sheridan, Information and Technology Manager Jeff Roe in the Chambers, On-Base Engineer Nardos Scott, various county employees and residents via Zoom.

On-Base Engineer Nardos Scott reported on the experience she brings and the other counties she works with, followed by a discussion about moving Klickitat County to a paperless county.

On-Base Engineer Scott reported on the daily tasks of a typical court case and how cases would be viewed by a judge in a typical court case.

On-Base Engineer Scott reported on the benefits of cost-share between counties for her to set up and maintenance of the On-Base system.

Chairman Sauter inquired what does the Clerk needs to start to provide E-Filing, a brief discussion followed about the system's cost and revenue.

Clerk Campbell inquired about the process for the electronic signature software module that On-Base provides.

The Board discussed the cost and the services Ms. Scott would provide, the training required, and what the contract would look like.

Human Resource & Administrative Services Director Robb Van Cleave inquired and received answers regarding Ms. Scott's contracts with seven (7) other counties.

The Board is in support and will support the purchase of the On-Base program,

Consent Agenda:

***Approved (M/Anderson, S/Christopher. Passed unanimously): the consent agenda with twelve (12) items.**

- 1) Interlocal Funding Assistance Agreement (**C22921**) between Klickitat County and Washington Gorge Action Programs granting operating funds for \$16,600.00 to the Bingen/White Salmon Community Youth Center for the 22 budget year.
- 2) Request from the Board of Commissioner's Clerk, Lee Snell to carry over 20 hours of vacation time into 2022 to be used by June 30, 2021.
- 3) Appointment of Commissioners to various Boards and Committees representing Klickitat County; appointing Commissioner David M. Sauter to the Mid-Columbia Economic Development Council Board for 2022, **Resolution No. 13421**; appointing Commissioner David M. Sauter to the Columbia Gorge Housing Authority Board, effective Jan 1, 2022, and expiring December 31, 2024, **Resolution No. 13521**; calendar year; Commissioner Dan Christopher to serve on the Klickitat County LEOFF I Disability Board **Resolution No. 13621**.
- 4) **Resolution No. 13721** in the matter of reappointing Arletta Parton to serve on the Klickitat County Law Enforcement Officer and Firefighters LEOFF I Disability Board in her capacity as the representative of the

three (3) incorporated Cities of Bingen, Goldendale, and White Salmon. The appointment shall be for a two (2) year term expiring December 31, 2023.

- 5) Contract Change Order #2 (**C23021**), (C13820, dated 6/30/20) to Crestline Construction Company in the amount of \$43,533.49 for the mobilization, asphalt pavement removal, excavation and grading, concrete pad, joint sealing, and pavement marking for the Columbia Gorge Regional Airport.
- 6) Authorization to purchase from the Sheriff's Department for One (1) Latitude 7520 Laptop and one (1) Thunderbolt Dock for \$2,573.94 including tax.
- 7) Consolidated contract (**C23121**) CLH31016 between the State of Washington Department of Health and the Klickitat County (Public Health Department) for the purpose of facilitating the delivery of public health services to the people in Washington State.
- 8) Agreement No. SWMLSWFA-2021-KICoSW-00029 (**C23221**) between the Department of Ecology and Klickitat County (Solid Waste Department) for the purpose of supporting countywide solid waste recycling, composting, and moderate risk waste programs resulting in collection and recycling or responsibly disposing of 28 tons on HHW, diversion of 3,500 tons of material from the landfill.
- 9) Letter and **Resolution No. 13821** appointing Keith Arndt to the Klickitat County Board of Adjustment filling position No. 5, representing Commissioner District No. 2. The appointment shall be to an unexpired six (6) year term expiring January 1, 2028.
- 10) Contract (**C23321**) for Legal Consultation and Representation for the VGAL Program between the Klickitat County (Superior Court) and attorney Julie Vance to support the Klickitat County CASA Program in dependency cases and related activities. Compensation for the work provided in accordance with this agreement will be a monthly payment on the last day of each month in the amount of \$500, effective January 1, 2022, and ending December 31, 2022. (See Agreement for specifics)
- 11) Amendment No. 10 to Task Order 19 (**C23421**) issued under Aspect Consulting Contract C05309 between Aspect Consulting and Klickitat County (Natural Resources Department) to extend the completion date from December 31, 2021, to June 30, 2023.
- 12) Memorandum from the Planning Department scheduling a public meeting to be held Tuesday, December 28, 2021, at 1:30 PM, to consider the Planning Commission's recommendation for approval of a Shoreline Substantial Development Permit and a Shoreline Conditional Use Permit No. SH2021-02 (Buck Creek Bridge). Applicant: John Anderson.

Payment Approvals:

Approved Warrants (M/Christopher, S/Anderson. Passed unanimously):

Accounts Payable: (#310751 -310833) \$845,151.62 for the date ending December 21, 2021.

There were no Payroll warrants requiring approval.

Approved (M/Christopher, S/Anderson. Passed unanimously): Pay Estimate No. 3 to Interstate Concrete & Asphalt, Co., dba American Rock Products in the amount of \$859,209.50 for the Roosevelt Grade Road Overlay, CRP 362 FED AID# STPR-N201 (001) Contract# TA-7079.

Approved (M/Christopher, S/Anderson. Passed unanimously): Final Pay Estimate to Grade Worx, LLC in the amount of \$6,569.82 with a 5% retainage in the amount of \$328.49, for final payment of \$6,241.33 for the Old Mt. Road, CRP 350.

Elected Official Report/Update:

Attendance: Fiscal Manager Jenn Bartley in the Chambers, Prosecuting Attorney David Quesnel, various county employees, and residents via Zoom.

Chairman Sauter inquired about the repercussions of not complying with the redistricting plan, Prosecuting Attorney David Quesnel reported with the change in legislation does not outline what would happen if it were not completed by the end of the year, noting there is a judicial process that constituents can go through if they disagree with the redistricting plan.

Approved (M/Anderson, S/Christopher. Passed unanimously): There being no further business before the Board, the meeting was adjourned at 3:54. No workshops are scheduled.

*Reference Document on File. Please Note: The Board of Commissioners' minutes are action minutes. A recording is on file as part of the official record and available online named. 12.21.2021 Board of County Commissioner's Meeting.

S/ Jacob Anderson
Approved: Jacob Anderson
Chairman of the Board



1.04.2022

Date