

**Klickitat County
Board of Commissioners
Minutes – Meeting of Tuesday, December 28, 2021**

Agenda Item - Comment/Disposition

Call to Order/Roll Call

Chairman David M. Sauter called the meeting to order at 10:30 AM. Commissioners present: David M. Sauter and Dan Christopher. Commissioner Anderson was away.

Annual Performance Evaluation

At 10:30 AM Chairman Sauter announced that the Board would be convening into Executive Session in accordance with RCW 42.30.110(1) (g) to conduct an annual performance evaluation of a public employee. Chairman Sauter noted that the session would last twenty (20) minutes. At 10:50 PM it was announced the executive session would be extended ten (10) minutes.

The Board convened back into Regular Session at 11:00 AM. No action was taken.

11:00 AM – Public Works Department Update

Attendance: Public Works Director Gordon Kelsey, Human Resource & Administrative Services Director Robb Van Cleave in the Chambers, various county employees, and residents via Zoom.

Public Works Director Gordon Kelsey reported on items on the Consent Agenda and Pay Estimates for approval on this afternoon's agenda.

Director Kelsey stated all construction is shut down due to weather, and Public Works continues to work on the design for the Klickitat Path with State Parks and the Washington State Department of Transportation.

An update was provided on the Klickitat County Services Building (KCSB) and the Courthouse parking lot construction; followed by a brief discussion on balancing the HVAC system to reduce the noise level in the KCSB.

Director Kelsey reported on a recent conversation held with Garrison Road resident Lisa Thiele regarding impatient drivers when ranchers are moving cattle and equipment, a brief discussion followed regarding road closure options. Director Kelsey stated he would like time to research what other counties are doing as well as discuss ideas with the Prosecuting Attorney.

A discussion was held about the Department of Ecology's approval to refill the hole in the Courthouse Parking lot.

Commissioner Christopher advised about a discussion held at the Goldendale City Council regarding the removal of Annex Building No. 1 and the requirement for the County to create parking in the downtown area. Commissioner Christopher requested a cost estimate for the building renovation, the reconstruction of parking lots for County vehicles, and Senior Services Busses.

A discussion was held about employee and citizen parking.

Goldendale Council Member Miland Walling stated the Maryhill Museum Board accepted the financial responsibility to construct a restroom at the Stonehenge Memorial, followed by a brief discussion about Maryhill Museum's request for a camp host in the Stonehenge area.

Approved (M/Christopher, S/Sauter. Passed unanimously): The Board recessed for lunch at 11:32 AM.

Call to Order/Roll Call:

Chairman Sauter reconvened the meeting at 1:00 PM. Opening with the Pledge of Allegiance. Two (2) Commissioners were present. Commissioner Jacob Anderson was absent.

Agenda:

Approved (M/Christopher, S/Sauter. Passed unanimously): The Business Agenda as presented.

Approval of Commissioner Meeting Minutes

No minutes requiring approval at this time.

Citizen Comment: Comments will be limited to three (3) minutes per individual

Tracy Wixman inquired about the Government Jobs website and the privacy policy for applying for jobs. Ms. Wixman advised there was a security alert with some Chinese communication programs.

Ken McKune resumed his comments from last week, noting the time for citizen comment has been shortened. Mr. McKune stated he emailed the Commissioner's the City Council meeting from last week and advised he has spoken to people who would be interested in refurbishing the Annex 1 Building.

A resident in the Trout Lake area inquired about the Public Meeting on this afternoon's agenda, he was advised that the Public Meeting will begin at 1:30 PM and public comment will be taken at that time.

Public Meetings/Public Hearings/Bid Openings:

Public Meeting: To consider the Planning Commission's recommendation

Attendance: Assistant Planner Denice Lee in the Chambers, various county employees, and residents via Zoom.

Chairman Sauter opened the Public Meeting and requested a staff review; Assistant Planner Denice Lee stated the Planning Commission's recommended approval of the Shoreline Substantial Development and Shoreline Conditional Use Application No. SH2021-02. The applicant, John Anderson, is proposing to build a bridge over Buck Creek (in the Husum vicinity).

Assistant Planner Lee stated the Board may summarily accept the Planning Commission's recommendation, or hold a Public Hearing to modify the decision. Assistant Planner Lee noted, the Board's decision will be forwarded to the Department of Ecology for final approval.

Chairman Sauter inquired if the applicant would like to speak, noting no comment was made; Chairman Sauter opened the meeting to public comment.

John Jessup stated his concern with the bridge and future development that will follow, noting there is logging and a substantial amount of dust being created that is going into the creek.

John Anderson responded to Mr. Jessup's concerns about what's going on across the river and stated he has three (3) children and they may want to build a home, and apologized for the dust made over this last summer.

Chairman Sauter closed the Public Meeting and called for Board discussion or questions for staff.

Commissioner Christopher inquired about the zoning and what resource zoning encompasses, followed by an inquiry for the applicant about the amount of timber removed from the property.

Chairman Sauter inquired about the construction of the bridge and the requirements to create lots in the area, inquiring if it will follow the public process, Assistant Planner Lee advised it will follow the requirements as required.

Approved (M/Christopher, S/Sauter. Passed unanimously): to uphold the Planning Commission's recommendation for approval of a Shoreline Substantial Development Permit and Shoreline Conditional Use Permit. SH2021-02 Buck Creek Bridge, applicant: John Anderson.

Public Hearing: Consider revisions to the Klickitat County re-districting plan

Attendance: Auditor Brenda Sorensen, Elections Administrator Brandie Sullivan, Election Administrative Assistant Kaitlynn Washburn in the Chambers, Citizen Kathy Moco and Susan Kelsey, various county employees, and residents via Zoom.

Chairman Sauter declared the public hearing open; advising the purpose of the hearing is to consider adoption of the proposed Klickitat County Redistricting Plan for Commissioner district boundaries and to receive public comments either in support of or opposed to, noting emails have been received in support of and opposed to the revisions and requested a staff review.

Elections Administrator Brandie Sullivan stated there is no new information since last week's public meeting, noting there were emails received throughout the week as well as today.

Chairman Sauter opened the public hearing to public comment.

Tracy Wixman inquired about the Commissioner's Boundary Lines and received clarifications on further questions.

Commissioner Christopher stated he wishes we would have been able to receive this sooner from the State but seeing no major changes and our limited time frame he is in support.

Chairman Sauter stated continuing the status quo does no harm and wishes we would have been able to receive the information sooner to make changes if necessary. Prior to the motion, the Board thanked the Auditor's Office for their work on this.

Approved (M/Christopher, S/Sauter. Passed unanimously): making no changes to the County Commissioner District boundaries or the Klickitat County Code Chapter 1.12.010 Titled "Commissioner District Boundaries Designated".

Consent Agenda:

***Approved (M/Christopher, S/Sauter. Passed unanimously):** The Consent Agenda with fifteen (15) items.

- 1) Renewal (**C23521**) of Tier One Radio System Maintenance and On-Call Service Contract between Klickitat County (Emergency Management) and Day Wireless Systems to provide repair and preventative maintenance on certain County-owned communications equipment as specified in the "scope of work". County agrees to pay the contractor a sum of \$84,700 for every 12 months under contract. Work performed.
- 2) Grant Agreement (**C23621**) between the Washington State Military Department and Klickitat County (Department of Emergency Management) for the purpose of the fiscal year 2021 Emergency Management Performance Grant (21EMPG) program is to provide U.S. Department of Homeland Security/Federal Emergency Management Agency Federal awards funds.

- 3) **Resolution No. 13921** in the matter of adjusting wages for regular employees, contract employees, Elected Officials, and minimum wage. Effective January 1, 2022.
- 4) Request from the Economic Development/Natural Resource Director, Dave McClure to carry over 74 hours of vacation time into 2022 to be used by June 30, 2022.
- 5) Request from the Fiscal Manager Jenn Bartley for budget transfers within a department or fund.
- 6) Amendment No. 2 (**C23721**) to the original contract between Teresa D. Johnson dba TDJ, CPA, Inc and Klickitat County (Auditor's Office) to increase the contract to \$54,000 The increase is due to the resolution of differences between the State Auditor's Office and the County's opinion with regard to cash and investment reporting.
- 7) Letter concurring with the Klickitat County Emergency Medical Services District's nomination of Jimmie J. McCray to Director Position No. 4 to fill an unexpired three (3) term, expiring December 31, 2024.
- 8) **Resolution No. 14021** in the matter of increasing the purchase allowance without bids; for purchasing materials, equipment, or supplies not connected to Public Works projects in the amount of less than \$10,000.
- 9) Personnel Authorization to begin the advertising process to fill a Temporary Snow Plow Operator position at a set rate, (\$22.48 per hour), within the Public Works Department.
- 10) Personnel Authorization to begin the advertising process to fill an Accounting Administrative Assistant I, II, or III position at Grade 35 to 38, Step 1-3, depending on qualifications, within the Public Works Department.
- 11) Business Associate Agreement (**C23821**) extension between the Community in Motion (formerly Human Services Council) and Klickitat County (Senior Services Department) to provide non-emergency Medicaid Transportation Services for Medicaid recipients in Klickitat County.
- 12) Amending the previously adopted Fort Vancouver Regional Library Districts Levy for 2022.
- 13) **Resolution No. 14121** in the matter of revising the Auditor's Office Organizational Chart to reflect revising the chain of command structure.
- 14) Notice to contractors of a bid opening scheduled on January 25, 2022, at 1:30 PM to advertise for Courtney Road, CRP 342 & 343. The contract provides for the improvement of 4.32 miles of Courtney Road.
- 15) Memorandums of Understanding between Klickitat County (Klickitat County Deputy Sheriffs Commissioned Uniform Employees) (**C23921**);(Klickitat County Deputy Sheriff's Non-Commissioned Officers (Corrections Officers, Corrections Corporals, Corrections Sergeants, Control Board Operators, Technician & Evidence/Access Technicians, Records Clerks)) (**C24021**); (Klickitat County Emergency Management Communication Officers and Lead Communications Officer) (**C24121**); (Klickitat County Public Works (Covering Road Department Supervisors)) (**C24221**); (Klickitat County Public Works (Covering Road/Survey Crew & Facilities/Grounds Technicians & Specialists)) (**C24321**) and Council 2, Washington State Council of County and City Employees, AFSCME, AFL-CIO representing Klickitat County Commissioned and Non-Commissioned the 2022-2025 Collectively Bargained Agreement. Effective January 1, 2022.

Payment Approvals:

Approved Warrants (M/Christopher, S/Sauter. Passed unanimously): Accounts Payable: (#310880 – 310986), Direct Deposit: (#949) \$1,366,317.03.

Combined Payroll: (#226080 – 226354, County Benefit Warrants #310871 – 310879, Co. Benefit -Electronic Transfer #948) \$1,070,364.50 for a combined total of \$2,436,681.53 for the date ending December 27, 2021.

Approved (M/Christopher, S/Sauter. Passed unanimously): Pay Estimate No. 7 to Lee Contractors, LLC. in the amount of \$31,872.72; which excludes retainage in the amount of \$1,592.64 and includes sales tax in the amount of \$2,388.95 for a total payment amount of \$32,649.03 for the Klickitat County Courthouse Entrance Improvement Project, C06821.

Approved (M/Christopher, S/Sauter. Passed unanimously): Pay Estimate No. 1 and final to North West Natural Homes LLC. in the amount of \$3,688.33, for the Courthouse East Entrance Stucco.

Elected Official Report/Update:

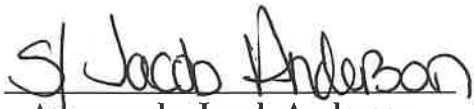
Attendance: Deputy Prosecuting Attorney Rebecca Cranston, various county employees, and residents via Zoom.

Deputy Prosecuting Attorney Rebecca Cranston stated Prosecutor David Quesnel was unavailable but inquired if the Board had questions.

Chairman Sauter thanked Deputy Prosecuting Attorney Rebecca Cranston for her advisement on the recent public records request.

Approved (M/Christopher, S/Sauter. Passed unanimously): There being no further business before the Board, the meeting was adjourned at (1:58 PM). No workshops are scheduled.

*Reference Document on File. Please Note: The Board of Commissioners' minutes are action minutes. A recording is on file as part of the official record and available online named 12.28.2021 Board of County Commissioner's Meeting.


Approved: Jacob Anderson
Chairman of the Board



1.11.2022
Date