

**Klickitat County
Board of Commissioners
Minutes – Meeting of Tuesday, November 22, 2022**

Morning Workshop Session

Chairman Jacob Anderson called the meeting to order at 10:00 AM. Commissioners Anderson, Christopher, and Sauter were present.

10:00 AM – Public Works/Road Department Update:

Attendance: Public Works Deputy Director Jeff Hunter, Engineer Seth Scarola, Emergency Management Director Jeff King, and various County elected officials, employees, and members of the public present in person and via Zoom.

Deputy Director Hunter provided an update on a consent agenda item to award the small works contract for snow removal at the Pioneer Center in White Salmon. Senior Engineer Scarola reported on construction projects under way and in the design phase. Mr. Hunter updated the Board on road maintenance crew activities and projects, which was followed by updates on facilities upgrades, repair projects, construction projects, road crew maintenance assignments, and facilities repairs and upgrades.

Mr. Hunter provided a brief update on the Satus Pass radio site, noting that the bid opening for the tower is scheduled for December 6, 2022. Mr. Hunter advised that until the County ordinance is updated, Public Works will not be able to grant a fee waiver for the Dallesport Christmas Bazaar for this year. Deputy Director Hunter advised Public Works will be submitting a request for vacation hour carry overs for various Public Works employees that were not able to use their vacation time due to the workloads. The Board indicated their support for the carry overs.

Commissioner Christopher asked for and received an update on making picnic tables available on the County campus.

10:30 AM – Department Update/Report: Emergency Management Director Jeff King

Attendance: Emergency Management Director Jeff King, and various County elected officials, employees, and members of the public present in person and via Zoom.

Director King reported that he is working through issues at the Kaiser Ridge radio site due to interference and is working on a temporary microwave to restore service. Updates on radio tower lease agreements, dispatch staffing, Emergency Management Program projects and training exercises, Emergency Management and E/911 followed.

The Board had a discussion regarding a transfer from within Emergency Management funds to cover the cost of wages and benefits. Director King explained the time line for the Emergency Management Program Coordinator position and the changes from moving from half time to $\frac{3}{4}$ time, which is grant funded. Director King noted that he would not push off any mission critical projects or repairs to cover wages and benefits.

The Board had a brief discussion regarding historically allowing employees to leave early on Christmas eve and New Year's Eve. The Clerk noted that Christmas eve and New Year's Eve fall on Saturdays this year. The Board agreed there would be no early closures this year.

Commissioner Christopher advised that he would like an executive session with the Prosecutor and Special Legal Counsel DiJulio to discuss proposed amendments to the Solid Waste contract next week. The Board agreed.

Discussion followed regarding Criminal Justice grant funds. Commissioner Christopher advised that the funds will be a pass through grant from Klickitat Valley Health to the Jail. Commissioner Sauter provided an update on the Washington Association of Counties Leader's Conference.

Discussion followed concerning the city of The Dalles request for additional funding related to operation of the Airport. The Board noted that they would like more details regarding the cost estimate and the City's processes. It was suggested that an additional \$40,000 would be a reasonable share for next year. Commissioner Christopher stated that he would like to see the Airport budget.

Motion (M/Sauter, S/Christopher. Passed unanimously). To recess for lunch at 11:25 AM.

Commissioner's Business Meeting

Chairman Anderson reconvened the Regular Meeting for Tuesday, November 22, 2022, at 1:00 PM, opening with the Pledge of Allegiance. All three (3) Commissioners were present.

Agenda:

***Approved (M/Christopher, S/Sauter. Passed unanimously).** Business Agenda as presented.

Approval of Commissioner Meeting Minutes

Approved (M/Christopher, S/Sauter. Passed unanimously): the Klickitat County Board of Commissioners Meeting Minutes for October, 25, 2022, November 1, 2022 and November 8, 2022 as presented.

Citizen Comment: Comments will be limited to three (3) minutes per individual.

Greg Wagner commented on the County Planning and moratorium processes.

Gabriel Gilbert thanked the board for attending the White Salmon Childcare meeting and stated that she would like to see a childcare department model like the County's Senior Services Department.

Ken McKune stated that the City of Goldendale was awarded a \$1 million dollar grant to build a business incubator building.

Sheri Bousquet commented on Yakima County's efforts to develop solar ordinances and asked the Board to write solar ordinances.

Dave West commented on the condition of Olson Road and asked the Board for needed maintenance.

Commissioner Christopher replied to Mr. McKune's comments, noting that he is aware of the grant award which he has been working on with Economic Development Specialist Richard Foster over the last couple of years. Commissioner Christopher replied to Ms. Bouquet's solar ordinance comments and suggested that she read an article in the Yakima Herald regarding two (2) solar projects that went directly to EFSEC (Washington Energy Facility Site Evaluation Council) for approval.

Commissioner Sauter commented on Ms. Gilberts request to establish a childcare department model like the Senior Services Department and indicated that he would forward information explaining how State and Federal funding is provided to help cover the cost of various senior programs. Commissioner Sauter advised Mr. West that the Board would pass his comments regarding Olson Road on to the Public Works Department.

Chairman Anderson commented on Mr. McKune's grant award news, and addressed Ms. Bouquet's comments on the moratorium process

Public Hearings/Public Meetings/Bid Openings:

Public Meeting: To consider approval of Boundary Line Adjustment BLA2022-10, Parcel No. 04-10-2519-0402/00 and 04-10-3600-0008/00, in the Husum vicinity; Applicants: Fred Olson & PBS Land Co. LLC.

Associate Planner Denise Lee reported that Boundary Line Adjustment BLA2022-10 is a proposal to adjust the common property line between Parcel No's Parcel No. 04-10-2519-0402/00 and 04-10-3600-0008/00 in the Husum Vicinity.

Ms. Lee advised that an administrative review of the boundary line adjustment has been completed and signatures have been obtained from the Road, Health, and Planning Departments and the Treasurer's Office signifying that all conditions attached to the preliminary approval have been met. If the Board finds that it is in the public's interest to approve this boundary line adjustment, a motion needs to be made to grant final approval.

Approved (M/Sauter, S/Christopher. Passed unanimously). Motion granting approval to Boundary Line Adjustment BLA2022-10, Parcel No. 04-10-2519-0402/00 and 04-10-3600-0008/00, in the Husum vicinity; Applicants: Fred Olson & PBS Land Co. LLC.

Public Meeting: To consider approval of Boundary Line Adjustment & Short Plat, BLA2022-04 and SPL2022-08, Parcel No. 05-16-2354-0002/00 and 05-16-2317-1601/00, in the Goldendale vicinity; Applicants: Richard Robbins & Richard Ojala.

Associate Planner Denise Lee reported that Boundary Line Adjustment & Short Plat, BLA2022-04 and SPL2022-08, Parcel No. 05-16-2354-0002/00 and 05-16-2317-1601/00, in the Goldendale vicinity.

Ms. Lee advised that an administrative review of the short plat has been completed and all conditions attached to the preliminary approval have been met. If the Board finds that it is in the public's interest to approve these proposals, a motion needs to be made granting final approval of BLA2022

Approved (M/Sauter, S/Christopher. Passed unanimously): Motion to approve Boundary Line Adjustment & Short Plat, BLA2022-04 and SPL2022-08, Parcel No. 05-16-2354-0002/00 and 05-16-2317-1601/00, in the Goldendale vicinity and grant final approval; Applicants: Richard Robbins & Richard Ojala.

Public Meeting: To consider approval of Short Plat SPL2022-10, Parcel No. 06-12-0300-0004/00, located in the Glenwood vicinity; Applicant: Marilyn Milestone.

Associate Planner Denise Lee reported that Short Plat No. SPL2022-10 is a short plat creating two (2) lots from Parcel No. 06-12-0300-0004/00, which is located in the Glenwood vicinity. Ms. Lee advised that an administrative review of the short plat has been completed and all conditions attached to the preliminary approval have been met. If the Board finds that it is in the public's interest to approve this short plat, a motion needs to be made to grant final approval.

Approved (M/Sauter, S/Christopher. Passed unanimously). Motion granting final approval to Short Plat SPL2022-10, which creates 2 lots from Parcel No. 06-12-0300-0004/00; Applicant: Marilyn Milestone.

Public Meeting: To consider approval of Short Plat SPL2022-07, Parcel No. 05-15-1900-0010/00, located in the Goldendale vicinity; Applicants: Victor & Lucinda Blandine.

Associate Planner Denise Lee reported that Short Plat No. SPL2022-07 is a short plat creating three (3) lots from Parcel No. 05-15-1900-0010/00, which is located in the Goldendale vicinity. Ms. Lee advised that an administrative review of the short plat has been completed and all conditions attached to the preliminary approval have been met. If the Board finds that it is in the public's interest to approve this short plat, a motion needs to be made to grant final approval.

Approved (M/Sauter, S/Christopher. Passed unanimously). Motion granting final approval to Short Plat SPL2021-28, which creates 3 lots from Parcel No. 05-15-1900-0010/00; Applicants: Victor & Lucinda Blandine.

Department Update/Report: Code Compliance Officer Jorge Sendejas.

Attendance: Code Compliance Officer Jorge Sendejas, Director Robb Van Cleave, and various County elected officials, employees, and members of the public present in person and via Zoom.

Code Compliance Officer Sendejas reported on his community outreach activities and provided an overview of code and nuisance cases. The Board discussed the abatement process and provided direction to Officer Sendejas on several of the cases he outlined.

Miscellaneous Reports/Comments: Washington Counties Risk Pool Executive Director Derek Bryan: Initial welcome meeting with the County's new insurance provider.

Attendance: Washington Counties Risk Pool (WCRP) Executive Director Derek Bryan, HR & Administrative Services Director Robb Van Cleave, and various County elected officials, employees, and members of the public present in person and via Zoom.

WCRP Executive Director Derek Bryan provided a PowerPoint presentation which outlined WCRP's organizational structure and services, provided an overview of the County's coverages and a liability assessment. Discussion, questions and further clarification followed.

Commissioner Sauter left the meeting at 3:39 PM to attend a previously scheduled appointment.

Department Update/Report: Natural Resources/Economic Development Director Dave McClure.

Attendance: Natural Resources/Economic Development Director Dave McClure, Economic Development Specialist Richard Foster, Natural Resources Specialist Whitney Reynier, and various County elected officials, employees, and members of the public present in person and via Zoom.

Natural Resources Specialist Whitney Reynier provided updates on Salmon studies and recovery projects, and the Simcoe Coordinated Management Unit Project. Economic Development Specialist Richard Foster provided a brief update on the Goldendale incubator space grant, and advised the Board the Airport educational hanger project was not awarded the Federal Economic Development grant. Updates followed on the old Klickitat Mill site cleanup and the Child Care Committee.

Natural Resources/Economic Development Director Dave McClure provided updates on Tourism grant awards, development of an Associate Economic Development organization and a request for affordable housing funding to address operation shortfalls at the Rhine Village Apartments.

Chairman Anderson provided a brief update on Broadband development, which was followed by further discussion on economic development within Klickitat County and the gorge region.

Consent Agenda:

***Approved (M/Christopher, S/Anderson. Passed unanimously):** Consent Agenda with sixteen (16) items. Note: Item number 7, was corrected to reflect a DOR refund, which increased the total certified levy request amount to \$6,042,262.00.

1. ***Contract (C19722)** between Klickitat County and Potts & Associates to continue to serve as Klickitat County's lobbying representative in Olympia during the legislative session.
2. ***Personnel Authorization** to begin the advertising process to fill a vacant Public Health Nurse position at Grade 70, Step 1-3 within the Public Health Department.
3. ***Personnel Authorization** to begin the advertising process to fill a vacant Community Engagement Program Coordinator position at Grade 39, Step 1-3 within the Solid Waste Department.
4. ***Cumulative Reserve Fund #125** project list change which is required to reflect approval of Agreement (C16322), dated September 13, 2022, with Klickitat County Cemetery District #1 to provide \$10,000 in Emergency Community Project Funding for needed repairs and maintenance.
5. ***Request** to carry over 36 hours of vacation time into 2023 to be used by April 30, 2023.

6. ***Resolution No. 10822** in the matter of setting a public hearing for December 6, 2022 at 1:30 PM, to be held to consider a supplemental budget and amendments to the 2022 budget expenditures in the sum of \$384,900.
7. *Department of Revenue required property tax Levy Certification for \$6,000,000.00, in accordance with RCW 84.52.020, for the general fund and road fund for 2023.
8. ***Resolution No. 10922** in the matter of the re-appointment of Kevin Kreps to the Klickitat County Water Conservancy Board to an unexpired 6-year term, which expires July 31, 2028.
9. ***Resolution No. 11022** in the matter of adopting the 2023 Preliminary Budget and setting a Public Hearing.
10. ***Resolution No. 11122** in the matter of setting a Public Hearing for the 2023-2028 Capital Improvement Plan.
11. ***Scheduling public meetings to be held Tuesday November 29, 2022, at 1:30 PM as follows:**
 - To consider approval of a Short Plat, SPL 2021-17, Parcel No. 03-10-2419-0601/00 in the White Salmon vicinity.
 - To consider approval of an Amendment to Resolution #01421 in regards to Mountain View Estates Subdivision Preliminary Approval. Parcel No. 02-13-3375-0015/00 and 02-13-3360-1001/00, in the Dallesport vicinity.
 - To consider approval of a Short Plat, SPL2022-09, Parcel No. 05-16-3400-0002/00 in the Goldendale vicinity.
 - To consider approval of a Boundary Line Adjustment, BLA2022-15, Parcel Numbers: 05-16-3321-0501/00, 05-16-3321-0502/00, 05-16-3321-0503/00, 05-16-3321-0504/00, 05-16-3307-3904/00 and 05-16-3307-3903/00 in the Goldendale vicinity.
 - To consider approval of a Short Plat, SPL2021-32, Parcel No. 03-11-1853-0002/00 in the White Salmon vicinity.
 - To consider final approval of Mountain View Estates Subdivision SUB2018-01, Parcel No. 02-13-3375-0015/00 and 02-13-3360-1001/00 in the Dallesport vicinity.
12. ***Request from Economic Development for authorization to publish notice and issue a request for proposals for projects to be funded by lodging tax.**
13. ***Joint Resolution No. 11222** of Clark, Klickitat, and Skamania Board of County Commissioners in the matter of appointing Marie Coffey of Vancouver, Washington to serve as a trustee of the Fort Vancouver Regional Library as the Clark County designee, filling position No. 4. The appointment is for an unexpired term, expiring December 31, 2030.
14. ***Resolution No. 11322** in the matter of considering and approving petitions requesting annexation of certain property into the boundaries of Klickitat County Fire Protection District No. 3.
15. ***Concurrence to Award Bid and Small Works Contract (C19822)** between Dirt Works Unlimited and Klickitat County (Public Works) for 2022-23 Pioneer Center Snow Removal as bid in the amount of \$155.87/hour including Sales Tax.
16. ***Resolution No. 11422** in the matter of requesting proposals for Electronic Filing Solutions for the Klickitat County Superior Court Clerk's Office with a system to submit documents electronically to the Clerk's Office and scheduling an opening. Proposals will be opened on Tuesday, December 6, 2022, at the hour of 1:30 PM at the Commissioners' Chambers, Klickitat County Services Building.

Voucher Certification and Approval

Approved (M/Christopher, S/Anderson. Passed unanimously): Pay Estimate No. 7 to James Dean Construction, Inc, in the amount of \$628,008.51 for Courtney Road Project, CRP 342 & CRP 343, no retainage was required.

***Approved Warrants (M/Christopher, S/Anderson. Passed unanimously):** Accounts Payable: (#317852 - 317931) \$126,894. Payroll Warrants: (#233480 – 233740), Co. Benefit Warrants: (317815 – 317824), Electronic Transfer (#981), in the amount of \$759,759.45, for a combined total of \$886,653.45 for the date ending November 14, 2022.

Board Pending: Issues as determined by the Board of Commissioners, some of which may qualify for Executive Session in accordance with RCW 42.30.110(1)(i) to discussion threaten and pending litigation or (d) To review negotiations on the performance of publicly bid contracts when public knowledge regarding such consideration

would cause a likelihood of increased costs, or (g) to review the performance, discipline, and/or qualifications of a public employee or a "closed session" to discuss collective bargaining proposals/negotiations, grievance, mediation, and/or arbitration proceedings all associated with collective bargaining in accordance with RCW 42.30.140(4). Issues of a "general" nature will be discussed in open session.

Chairman Anderson provided a brief update to the City of The Dalles' request for the City and the County to contribute more equitable funding for the operation of the jointly owned airport. The Board had a discussion regarding covering the County's portion of the cost for outside legal counsel related to the Airport Business Park well.

Board Correspondence for the Record:

- Letter to the Washington State Liquor and Cannabis Board regarding the Assumption from Tahoma Growers, License #417121.

(4:15 PM) (M/Christopher, S/Anderson. Passed unanimously). There being no further business before the Board, the meeting was adjourned. There are no scheduled workshops for Thursday, November 24, 2022.

* Reference Document on File. The Board of Commissioners' minutes is action minutes. A digital recording is on file as part of the official record and available on file 11.22.2022 Board of County Commissioner's Meeting. Please Note: All Commissioner meetings and workshops are open to the public to attend. Meetings are recorded, Workshops are NOT recorded.


Approved: Jacob Anderson
Chairman of the Board



12-13-22
Date