

Klickitat County
Board of Commissioners
Minutes – Meeting of Tuesday, December 06, 2022

Morning Workshop Session

Vice Chairman Dan Christopher opened the meeting and designated Commissioner Dave Sauter to act as the Chairman because Vice-Chair Christopher was participating via zoom call. Acting Chairman Sauter called the meeting to order at 11:00 AM. Commissioners Sauter and Christopher were present. Commissioner Anderson was attending meetings in Washington DC representing Klickitat County in regards to the Hood River Bridge replacement.

11:00 AM - Executive Session: Solid Waste Contract Amendments

At 11:00 AM Acting Chairman Sauter announced the Board would be convening into Executive Session with Prosecuting Attorney David Quesnel, Deputy Prosecuting Attorney Rebecca Cranston, Special Deputy Prosecuting Attorney Stephen DiJulio in accordance with RCW 42.30.110(1)(d) to review negotiations on the performance of publicly bid contracts when public knowledge regarding such consideration would cause a likelihood of increased costs for Thirty (30) minutes. The Board convened back into Regular Session at 11:30 PM and recessed the meeting until 1:00 PM. No action was taken.

Commissioner's Business Meeting

Acting Chairman Sauter reconvened the Regular Meeting for Tuesday, December 06, 2022, at 1:00 PM, opening with the Pledge of Allegiance. Commissioner Dave Sauter and Commissioner Dan Christopher (via zoom) were present. Commissioner Anderson was absent.

Agenda:

***Approved (M/Christopher, S/Sauter. Passed unanimously).** Business Agenda as presented.

Approval of Commissioner Meeting Minutes

No meeting minutes were presented.

Citizen Comment: Comments will be limited to three (3) minutes per individual.

Lynn Mason expressed her concerns after hearing a comment on the radio made by Sheriff Songer about euthanizing pets and provided clarification of the difference between a dog pound and a dog shelter. Ms. Mason inquired about the Dog Shelter Grant application specifics.

Sunday Sutton invited the Commissioners to the Annual Key Leaders Event December 9th, for the Coalition for Preventing Abuse in Klickitat County, stating that it can be attended on zoom or in person at the Mt. Adams Room in the County Services Building.

Greg Wagner commented on the Code Compliance Officers update with the County Commissioners, Conditional Use Permits and County Title 24.

Ken McKune thanked Ms. Mason for her comments and clarified that he was the one that mentioned euthanizing shelter animals on the radio, not Sheriff Songer.

Gabriel Gilbert requested clarification from Commissioner Christopher about a comment he made last week and stated that the infrastructure for childcare is an economic builder. Ms. Gilbert requested that the Youth Center Budget be addressed and stated that there needs to be a policy to remove Alzheimer's/Dementia patients from the legal process. Ms. Gilbert commended Ms. Mason's comment.

Sheri Bousquet inquired if the Commissioners know what county code is being referred to when talking about the Sheriff and Code Compliance. Ms. Bousquet commented on short term rentals and inquired as to when her code compliance complaint will be addressed.

Commissioner Christopher explained that in his opinion, citizen comment is supposed to be meant for citizens to comment and address the Board of County Commissioners, not for dialogue or debate and he recommended that the new Board not partake in dialogue and hopes to use the time to hear citizens' concerns, while maintaining order. Commissioner Christopher stated that citizens are welcome to call or email him to discuss issues.

Commissioner Sauter informed Ms. Gilbert about a newspaper article that talks about a county ran daycare. Commissioner Sauter stated that it is a public and private collaborative in a rural county that has put together a daycare program and that he would be reaching out to get details. Commissioner Sauter informed Ms. Mason that he does not recall seeing the request for approval for a Grant to seek funding for an Animal Shelter. Commissioner Sauter responded to Ms. Sutton's invitation and stated that he will be participating.

Human Resources and Administrative Services Director Robb Van Cleave requested and received verbal authorization to advertise the Chief Deputy Auditor position, Step 1-5, Grade 72.

PubMeetings/Public Hearings/Bid Openings:

Bid Opening: for the Klickitat County Satus Pass Radio Tower. The work to be performed under these specifications consists of furnishing all labor, tolls, materials, and equipment necessary for construction of the Satus Pass Radio Tower. Specific work includes, but not limited to the design and construction of the concrete foundation, lattice tower, conduit bridge, antenna installation, and cabling from tower to the shelter, all in accordance with the Contract Provisions and the Standard Specifications.

A closed bid was received from Day Wireless and was opened by Commissioner Sauter. The bid was for the amount of \$533,948.58. The County Engineer estimate is \$424,948.58.

Bid forwarded (M/Christopher, S/Sauter. Passed unanimously): to Public Works for review and recommendation for the Satus Pass Radio Tower.

Request for Proposals Opening: for Electronic Filing Solutions for the Klickitat County Superior Court Clerk's Office with a system to submit documents electronically to the Clerk's Office and scheduling an opening.

A closed proposal was received from Imagesoft and was opened by Commissioner Sauter. The proposal was for \$45,800.00 for 1 year and \$7500 annually.

Proposal forwarded (M/Christopher, S/Sauter. Passed unanimously): to the Clerk's office for review and recommendation of a proposal for electronic filing solutions.

Public Meeting: To consider approval of Short Plat SPL2022-14; Parcel No. 06-10-2255-0008/00 in Section 22, T6N, R10E, W.M. in the Trout Lake vicinity; Applicant: Charlene Gilpatrick.

Assistant Planner Rebecca Hail reported that Short Plat SPL2022-15 is a proposal to create 2 lots from Parcel 06-10-2255-0008/00.

Ms. Hail advised that an administrative review of the short plat has been completed. Signatures have been obtained from the Road, Health, Treasurers and Planning Departments, signifying that all conditions attached to the preliminary approval have been met. If the Board finds that it is in the publics' interest to approve this short plat, a motion needs to be made to grant final approval.

Approved (M/Christopher, S/Sauter. Passed unanimously): Motion granting approval of Short Plat SPL2022-15, Parcel #06-10-2255-0008/00 in the Trout Lake vicinity; Applicant: Charlene Gilpatrick

Public Hearing: To consider a supplemental budget and amendments of various funds and departments to the 2022 budget expenditures in the sum of \$384,900.

Acting Chairman Sauter opened the hearing and asked for staff review. Fiscal Manager Jennifer Bartley provided a brief overview of the proposed supplemental budget and amendments for various departments.

Acting Chairman Sauter opened the hearing to receive public comment. Acting Chairman Sauter noted for the record that there was no public testimony and closed the Public Hearing to any further public comment.

Approved (M/Christopher, S/Sauter. Passed unanimously): Resolution No. 12022 to adopt the supplemental Budget and Amendments

Public Hearing: Consideration adoption of the Klickitat County Capital Improvement Plan from 2023-2028.

Acting Chairman Sauter opened the public hearing and asked for staff review. Fiscal Manager Jennifer Barley provided a brief overview and recommended that the hearing be continued to December 13, 2022, leaving the hearing open for written comments.

Acting Chairman Sauter opened the hearing to receive public comment. Acting Chairman Sauter noted for the record that there was no public testimony and closed the Public Hearing to any further public comment.

Approved (M/Christopher, S/Sauter. Passed unanimously): to leave the public hearing open for written comments until December 13, 2022.

Public Hearing: Consider adoption of the 2023 Klickitat County Budget.

Acting Chairman Sauter opened the public hearing and asked for staff review. Fiscal Manager Jennifer Bartley provided a brief overview.

Acting Chairman Sauter opened the hearing to receive public comment

Benjamin Briggs commented on the increased construction costs of the White Salmon Valley Pool and would like the County to consider funding for the project in 2023.

Kirby Erdely of White Salmon commented that he is in support of funding for the White Salmon pool.

Gabriel Gilbert stated that she is in support of funding for the White Salmon Pool and requested an increase for services for Children under 18, youth and organizations that work with young people.

Greg Wagner stated that he would like to see money from the budget put towards protecting the citizens by implementing solar ordinances.

Lynn Mason expressed her support for funding the White Salmon Pool.

Sheri Bousquet commented on the cost of living, wage increases, inflation and inquired about maximizing revenue.

Following further discussion, Fiscal Manager Bartley requested that the Public Hearing remain open to written comments until December 13, 2022.

*Emailed comments were received from Ben Briggs, Lily von Mosch and Christin Couvreur in support of including the White Salmon pool project in the 2023 budget.

Approved (M/Christopher, S/Sauter. Passed unanimously): moved to continue Public Hearing for the 2023 Budget leaving open for written public comment.

Unfinished Business:

Approved (M/Christopher, S/Sauter. Passed unanimously): Resolution No. 12122 In the matter of the Adoption of the Klickitat County Six Year Road Transportation Improvement Program for the years 2023-2028.

Approved (M/Christopher, S/Sauter. Passed unanimously): Resolution No. 12222 In the matter of the Adoption of the Annual Construction Program for 2023.

Consent Agenda:

***Approved (M/Christopher, S/Sauter. Passed unanimously):** Consent Agenda with Sixteen (16) items.

1.***Resolution No. 12322** in the matter of approving pay range adjustments for DCR Position(s) and the Crisis Substance Use Disorder Professional (SUD-P) Position; Changing Crisis Manager/DCR Position title to Director/DCR; Approval of Behavioral Health Department Org chart.

2.*Request from the Planning Department to allow employees to carry over vacation hours over the cap of 160 hours into 2023, to be used by June 30, 2023

3.***Contract (C20322)** between the Area Agency on Aging & Disabilities of Southwest Washington and Klickitat County Senior Services to provide reimbursement for Title XIX-Medicaid Caseload and case manager staff expenses for the performance period of January 1, 2023 through December 31, 2026.

4.***Contract (C20422)** between Washington State Department of Social & Health Services, DSHS Agreement #2363-45555 to provide reimbursement to Senior Services for Home Delivered Meal Services for state funded clients, effective January 1, 2023 through December 31, 2026.

5.*Certification and Acknowledgement are pursuant to the provisions of RCW 84.52.070 that the Board of County Commissioners acknowledges receipt of the 2023, budgets and requested levy amount/estimates as submitted and certified by the various taxing districts within Klickitat County.

6.***Contract (C20522)** with Area Agency for Aging & Disabilities with Southwest Washington to provide reimbursement to Klickitat County Senior Services for Family Caregiver Support access services, effective January 1, 2023 through December 31, 2024.

7.***Contract (C20622)** with Area Agency for Aging & Disabilities of Southwest Washington to provide reimbursement for Medicaid Alternative Care and Tailored Supports of Older Adult services, effective January 1, 2023 through December 31, 2024.

8.***Contract (C20722)** with Area Agency for Aging & Disabilities with Southwest Washington to provide reimbursement to Senior Services for an additional \$10,454 funding for our home delivered meal services.

9.***Agreement (C20822)** between Hood River County Transportation District, Skamania County, Klickitat County and the Mid-Columbia Economic Development District to allow anyone with a valid online or physical 2023 Annual Gorge Pass to ride any regular fixed-route transit service in their service area.

10.***Resolution No. 12422** in the matter of revising the Natural Resources and Economic Development Departments Organizational Chart to reflect adding an Economic Development Specialist position.

11.***Resolution No. 12522** in the matter of revising the Assessor's office Organizational Chart to reflect changing the Clerical Administrative Assistant I, II or III position to a Real Property Appraiser I or II position and updating supervisory duties to be shared by Chief Deputy Assessor and Chief Appraiser so employees have a known chain of command during vacancies or absences.

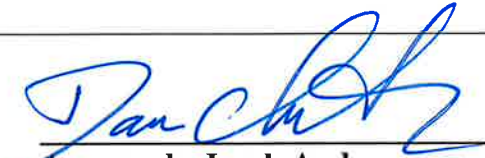
- 12.*Consultant Agreement (**C20922**) between Applied Archaeological Research, Inc. and Klickitat County Public Works Department to provide on-call Archaeological Services performing on-site reconnaissance surveys, consultation with local tribes and preparing in depth technical survey reports, all in accordance with the Department of Archaeology and Historic Preservation.
- 13.*Request for Budget Transfers within various departments including Solid Waste, West District Court, Building Department and Emergency Management.
- 14.*Non-financial Interagency Agreement (**C21022**) between Benton County and Klickitat County to commission Benton County Sheriff's Deputy Brian Ohler as a Klickitat County Sheriff's Deputy, allowing him to provide mutual law enforcement assistance in Klickitat County.
- 15.*Personnel Authorization to begin the advertising process to fill a soon to become vacant Maintenance Technician position in Bickleton at Grade U, Step 1, (\$23.60 per hour) within the Public Works Department.
- 16.***Resolution No. 12622** in the matter of renewing authorization granting authority to the Chief Financial Officer (now the Human Resource & Administrative Services Director) and/or the Commissioners Executive Secretary/Clerk of the Board to request, in writing, that the County Treasurer make investments, from time to time, on behalf of the Landfill Gas Improvements Fund #139, Cumulative Reserve Fund #125, Flood Control Fund #112 and the Vehicle Rental and Replacement Fund #502. The authorization shall become effective December 1, 2022 and is to be renewed on or before December 1, 2023.

Voucher Certification and Approval

***Approved Warrants (M/Christopher, S/Sauter. Passed unanimously).** Accounts Payable: (#318266 - 318344) in the amount of \$84,906.15 for the date ending December 5, 2022.

(2:30 PM) (M/Christopher, S/Sauter. Passed unanimously). There being no further business before the Board, the meeting was adjourned, there are no scheduled workshops for Thursday, December 8, 2022.

* Reference Document on File. The Board of Commissioners' minutes is action minutes. A digital recording is on file as part of the official record and available on file 12.06.2022 Board of County Commissioner's Meeting. Please Note: All Commissioner meetings and workshops are open to the public to attend. Meetings are recorded, Workshops are NOT recorded.


Approved: Jacob Anderson
Chairman of the Board



12/20/2022
Date