

**Klickitat County
Board of Commissioners
Minutes – Meeting of Tuesday, December 20, 2022**

Morning Workshop Session

Vice Chairman Christopher called the meeting to order at 9:45 AM. Commissioners Christopher and Sauter were present and Commissioner Anderson was present via zoom.

Executive Session: Annual Performance Evaluation:

At 9:45 AM Chairman David Sauter announced that the Board would be convening into Executive Session in accordance with RCW 42.30.110(1)(g) to conduct an annual performance evaluation of a public employee. Chairman Sauter noted that the session would last twenty (20) minutes. At 9:50 AM it was announced the executive session would be extended ten (10) minutes.

The Board convened back into Regular Session at 10:00 AM. No decisions were made.

Human Resources Director Rob Van Cleave requested and received verbal approval to advertise for the Project Coordinator Position in Natural Resources/Economic Development Department, Steps 1-3.

10:00 AM – Public Works/Road Department Update:

Attendance: Public Works Director Gordon Kelsey, Deputy Director Jeff Hunter, various County elected officials, employees, and members of the public present in person and via Zoom.

Director Kelsey provided an update on the County Administrative Building photo project and received verbal approval to proceed with the project.

Deputy Director Hunter provided an update on the Satus Pass project award, pay estimate #8 for James Dean Construction, Courtney Road, Rock Creek Bridge, Federal Safety program, East and West end crews, Pioneer Center HVAC units, HVAC units at Courthouse, Dallesport Community Center, Radio site and RCO Grant.

Director Kelsey thanked the Board and Deputy Director Hunter presented a picture to Commissioner Sauter.

10:17 AM – Emergency Management Department Update/Report:

Attendance: Emergency Management Director Jeff King, various County elected officials, employees, and members of the public present in person and via Zoom.

Director King provided an update on consent agenda items, 911 calls and dispatch, Public Radio Systems, Public Safety Radio Projects and Emergency Management Programs. A discussion followed about the Burn Ban ordinance update and department budget transfers.

Commissioner Sauter left the meeting at 10:30 AM.

Motion (M/Anderson, S/Christopher. Passed unanimously). To recess for lunch at 11:43 AM.

Commissioner's Business Meeting

Vice Chairman Christopher reconvened the Regular Meeting for Tuesday, December 20, 2022, at 1:00 PM, opening with the Pledge of Allegiance. All three (2) Commissioners were present. Commissioner Anderson was present via zoom

Agenda:

***Approved (M/Sauter, S/Anderson. Passed unanimously).** Business Agenda removing 1a from Consent Agenda for further discussion.

Approval of Commissioner Meeting Minutes

Approved (M/Sauter, S/Anderson. Passed unanimously): the Klickitat County Board of Commissioners Meeting Minutes for December 6, 2022.

Citizen Comment: Comments will be limited to three (3) minutes per individual.

Klickitat PUD Commissioner Doug Miller and General Manager Jim Smith and County residents Vern Harpool, Dana Peck, and Kathy Moco all thanked Commissioner Sauter for his support and dedication to the County.

Gabriel Gilbert thanked Commissioner Sauter, commented on child care, the latino community and mental health issues and the Second Hand Rose Thrift Store. Commissioner Sauter stated that the child care contact information will be given to his successor.

Dave Barta of Goldendale commented on his support for the Satus Pass Radio site and thanked Commissioner Sauter for his service and support of the Risk Youth Program. Commissioner Christopher confirmed his support for the Radio site as well.

Lisa Evans of White Salmon thanked Commissioner Sauter for his service and commended Commissioner Sauter on his legacy and reputation.

Rodger Gadaway with Snowden Community Council thanked Commissioner Sauter for his service and commented that Fire Station #3 loses communications when the power goes out.

Mr. Gadaway also commented on Broadband.

Beth Sauter and Will Sauter paid tribute to Dave Sauter.

Dave Sauter responded to each individual who commented with appreciation, personal stories or confirmation of memories.

Commissioner Anderson expressed his appreciation towards Commissioner Sauter calling him a Statesman. Commissioner Christopher referred to Commissioner Sauter as a Statesman that he would like to model after.

Lori Zoller expressed appreciation for Commissioner Sauter.

Consent Agenda:

***Approved (M/Sauter, S/Anderson. Passed unanimously):** Consent Agenda with Eighteen (18) items, removing item 1(a) Jacob Anderson appointment to Columbia Gorge Regional Airport Board for further discussion.

- 1) Appointment of Commissioners to various Boards and Committees representing Klickitat County as follows:
 - a) **(Pulled for further discussion)** appointing Jacob Anderson to the Columbia Gorge Regional Airport Board to an unexpired three (3) term, expiring December 31, 2025.
 - b) Letter appointing Commissioner Dan Christopher to the Washington Counties Risk Pool Board of Directors representing Klickitat County and appointing Robb Van Cleave, Human Resource & Administrative Services Director, to serve as an alternate member for the 2023, calendar year.
 - c) Letter designating Commissioner Dan Christopher to serve as the county's representative to the South Central Workforce Development Council Board for the 2023 calendar year.
 - d) **Resolution No. 13422** appointing Commissioner Dan Christopher to serve as the county's representative on the Emergency Food and Shelter National Board Program for a two-year period effective January 1, 2023, expiring December 31, 2024.
- 2) **Resolution No. 13522** in the matter of reappointing Laurel Harper to serve as Klickitat County's second representative to the Columbia Gorge Housing Authority. The appointment shall be to a three (3) year term expiring December 31, 2025.
- 3) **Resolution No. 13622** in the matter of reappointments to the Klickitat County Senior Services Advisory Board and Certificate of Appreciation for Arletta Parton for her years of service as a member of the Klickitat County Senior Services Advisory Board.

- 4) Contract (**C21522**) between Klickitat County Behavioral Health and Athena Health for Electronic Medical Record software.
- 5) Agreement (**C21622**) between Klickitat County Public Health and Baylor University to allow students in their Masters of Public Health Program to do internships at Klickitat County Health Dept. Contract to remain in effect until terminated.
- 6) Request from Natural Resources & Economic Development Director Dave McClure to carry over 186 vacation hours, to be used by June 30, 2023.
- 7) Request from Senior Services Department Director Sharon Carter, to allow the various employees to carry over vacation hours to be used by June 30, 2023.
- 8) 2023 Superior Court Public Defender Contract (**C21122**) between Lori Hocter and Christopher Lanz and Klickitat County to provide representation of various cases filed in the Klickitat County Superior Court during the Calendar year 2023.
- 9) Approval (**C21722**) of annual Voluntary Guardian Ad Litem (VGAL) (formerly known as CASA) contract between Superior Court and Attorney Julie Vance for services to help with any questions and/or issues with VGAL clients in Dependency cases.
- 10) Contract (**C21822**) Amendment between Behavioral Health Consultant Chris De Villeneuve and Klickitat County Public Health to extend support with the Behavioral Health program through June 30, 2023. Costs are covered through the Beacon fund.
- 11) Request from Auditor's Office to allow Victoria Bean to carry over 100 hours of excess vacation leave, to be used by June 30, 2022.
- 12) Memorandums from the Planning Department scheduling public meetings to be held Tuesday, December 27, 2022 at 1:30 PM.
- 13) Request for budget transfers within various departments including Adult Probation, Sheriff, Assessor, East District Court and Emergency Management.
- 14) Letters and **Resolution No. R13722** in the matter of reappointing Tova Tillinghast and Amber Johnson to serve on the Klickitat Technical Committee for the Klickitat Lead Entity to three (3) year unexpired terms, effective January 1, 2023 and expiring December 31, 2025, and appointing Sean Gross to a three (3) year term expiring April 13, 2025, to replace Diane Driscoll who resigned from the committee; and Letter and certificate of appreciation to Diane Hopster for her years of service as a member of the Klickitat Lead Entity Technical Committee.
- 15) **Resolution No. R13822** in the matter of creating the Klickitat County vehicle fleet pool and transferring County owned vehicles with limited use into the vehicle fleet pool.
- 16) Request for Concurrence to award bid for the Satus Pass Radio Site Project to Day Wireless.
- 17) Agreement (**C21922**) between Klickitat County and Community Enrichment for Klickitat County to approve reimbursement, not to exceed \$5,000.00, on a cost reimbursement basis for the rehab and remodel of Grange hall #98 in White Salmon.
- 18) Request from Columbia Gorge Regional Airport (CGRA) Management to be allowed to increase Annual Lease Rates for both Aeronautical and Non-Commercial Aeronautical Land Areas.

Voucher Certification and Approval

***Approved (M/Sauter, S/Anderson. Passed unanimously).** Pay Estimate No. 8 to James Dean Construction, Inc. in the amount of \$465,595.98 for the Courtney Road Project, CRP 342 & CRP 343.

***Approved Warrants (M/Sauter, S/Anderson. Passed unanimously).** Accounts Payable: (#318536-318631) in the amount of \$944,918.80 for the date ending December 19, 2022.

Finance Committee Update:

Treasurer Greg Gallagher provided a Finance Steering Committee update.

Board Pending:

Commissioner Sauter stated his support for Candidate Lisa Janicki for Forest Practices Board and requested Board action.

Motion (M/Anderson, S/Sauter. Passed unanimously) to elect DNR Forest Practices Board candidate Lisa Janiki.

(2:00 PM) (M/Sauter, S/Anderson. Passed unanimously). There being no further business before the Board, the meeting was adjourned, there are no scheduled workshops for Thursday, December 22, 2022.

* Reference Document on File. The Board of Commissioners' minutes is action minutes. A digital recording is on file as part of the official record and available on file 12.20.2022 Board of County Commissioner's Meeting. Please Note: All Commissioner meetings and workshops are open to the public to attend. Meetings are recorded, Workshops are NOT recorded.


Approved: Dan Christopher
Chairman of the Board



1/4/2023
Date