

**Klickitat County
Board of Commissioners
Minutes – Meeting of Tuesday, July 11, 2023**

Morning Workshop Session

Chairman Dan Christopher called the meeting to order at 10:00 AM. Commissioners present: Dan Christopher, Jacob Anderson and Lori Zoller.

Workshop Session Agenda

10:00 AM – Public Works/Road Department Update

Attendance: Public Works Director Jeff Hunter, County Engineer Seth Scarola, Sheriff Bob Songer, Chief Deputy Loren Culp, and various County elected officials, employees, and members of the public present in person and via Zoom.

Director Hunter provided an update on the Consent Agenda items.

Engineer Scarola provided an update on the Construction Program and Road Design.

Director Hunter provided an update on the East and West end Maintenance Projects, upcoming facilities work and events.

Director Hunter provided the Board with a Follow up of the HVAC Insulation, Dallesport Water District, Wastewater O&M, the historical photos that will be hung in the Klickitat County Services Building, and the Trout Lake Park Host.

Chairman Christopher discussed the Dallesport Water District Agreement and asked to continue the discussion at a later date.

10:15 AM Chairman Christopher informed the Board that he would like to reschedule the Public Hearing that is scheduled for August 8, 2023 regarding the Interim Zoning Ordinance for the Solar Moratorium to a sooner date.

10:20 AM – Department Update/Report: Sheriff Bob Songer

Attendance: Sheriff Bob Songer, Chief Jail Deputy Loren Culp and various County elected officials, employees, and members of the public present in person and via Zoom.

Sheriff Songer updated the Board on the June 2023 calls for service within Klickitat County, attending the White Salmon Parade and Fireman Breakfast, 2 Dangerous Dog Hearings, attending both Bickleton and Glenwood Rodeos, a Town Hall Meeting he attended with Gina Mosbrucker, the Goldendale Demolition Derby and the Goldendale Community Days Event.

Sheriff Songer updated the Board on Undersheriff Knopes Patrol activities for June 2023.

Chief Jail Deputy Loren Culp gave an update on recent Klickitat County Jail activities.

Sheriff Songer presented the Board with Chief Civil Deputy Karen Elings updates for June 2023.

10:42 AM Elected Official Report/Update: Prosecuting Attorney David Quesnel and Deputy Prosecuting Attorney Rebecca Cranston and Human Resource and Administrative Services Director Robb Van Cleave. Chairman Christopher announced that the Board will be going into Executive Session with Prosecuting Attorney David Quesnel and Deputy Prosecuting Attorney Rebecca Cranston for fifteen (15) minutes to discuss threatened or potential litigation, some of which may qualify for Executive Session in accordance with RCW 42.30.110(1)(i). The Executive Session ended at 10:58 AM.

11:00 AM Board Discussion

Commissioner Anderson updated the Board on attending the first State Bridge Authority meeting. The group voted, and appointed Commissioner Anderson as the first Vice Chair.

The Board discussed the 3-day Insurance Conference that Chairman Christopher will be attending in Spokane.

Chairman Christopher updated the board on attending the South West Workforce Board of Directors meeting.

The Board discussed the Klickitat and Benton County Switzler Water Storage Project.

The Board discussed the Water Conservancy Board of appointees.

Motion (M/Anderson, S/Zoller. Passed unanimously). To recess for lunch at 11:25AM.

Commissioner's Business Meeting

Chairman Dan Christopher reconvened the meeting at 1:00 PM, opening with the Pledge of Allegiance. All three (3) Commissioners were present along with Goldendale residents and various County Elected officials, and members of the public present in person and via Zoom.

1:00 PM Agenda:

Approved (M/Anderson, S/Zoller. Passed unanimously): Business Agenda with One (3) Add-ons: **No. 1** under Unfinished Business, Interagency Agreement among the Washington State Energy Facility Site Evaluation Commission (EFSEC) and Klickitat County for the purpose of providing reimbursement to Klickitat County for staff review of information related to the Carriger Solar project. **No. 2** under New Business, discussion to change the scheduled date for the Public Hearing on the Interim Official Control prohibiting large scale solar projects over one (1) acre in size located within Townships-Ranges 3-14, 3-15, 3-16, 4-14, 4-15, 4-16, 4-17, 5-15, 5-16 and 5-17 in Klickitat County, Washington that was scheduled for August 8, 2023. **No. 3** after the 3:00 PM update, a discussion about Natural Resources Wastewater.

Approval of Commissioner Meeting Minutes

Approved (M/Anderson, S/Zoller. Passed unanimously): the Klickitat County Board of Commissioners Meeting Minutes for June 20, 2023 as presented.

Citizen Comment:

Attendance: Residents of Goldendale, Mike and Teresa Thompson, Kathy Moco, Dave West, Greg and Debra Wagner, Delmer Eldred and various County elected officials, employees, and members of the public present in person and via Zoom

Mr and Mrs. Thompson, residents of Goldendale, commented on their Code Compliance Case.

Kathy Moco, resident of Goldendale, commented on the Goldendale Community Days and the new County Building parking lots.

Delmer Eldred, resident of Goldendale, commented on Code Compliance.

Tracey McCune, resident of Lyle, commented on addressing in Lyle.

Lee Snell, Clerk of the Board of County Commissioners replied to Tracy McCune.

Greg Wagner, resident of Goldendale commented on the Commissioners microphones and the Commissioners Executive Session.

Chairman Christopher responded to Mr. and Mrs. Thompson, Ms. Moco, Ms. McKune, and Mr. Wagner.

Commissioner Zoller thanked everyone for coming to the meeting.

Commissioner Anderson commented on having 1 or 2 more applicants for the Nuisance Board of Appeals, and replied to Mr. Wagner.

Chairman Christopher commented on the Nuisance Board of Appeals applicants and replied to Mr. and Mrs. Thompson's comment.

1:30 PM Public Meetings/Public Hearings/Bid Openings:

Planning Department Associate Planner Denice Lee provided a staff update for the Final Approval for BSP 2021-01 to expand parcels 03101344001200 and 03101344001300 into 3 lots in order to create another fitness facility. Crossfit Mt. Adams, applicants are Matthew & Connie Riley.

Motion (M/Anderson, S/Zoller. Passed unanimously): Approval of BSP 2021-01

1:35 PM Unfinished Business:

Add on No. 1: Interagency Agreement among the Washington State Energy Facility Site Evaluation Commission (EFSEC) and Klickitat County for the purpose of providing reimbursement to Klickitat County for staff review of information related to the Carriger Solar project, effective June 1, 2023 through June 1, 2024, maximum reimbursement not to exceed \$50,000.

Commissioner Zoller asked for a week to evaluate the document and will have further discussion with Commissioner Anderson before voting on the agreement.

Add on No. 2: Discussion on Appealing the Department of Ecology's decision to approve the Shoreline Substantial Development Permit and Shoreline Conditional Use Permit No. SH2022-03; Pitt Site Trailhead project.

No decision was made.

Chairman Christopher discussed appointing Mr. Delmer Eldred to the Nuisance Board of Appeals, representing Commissioner District No. 3.

Motion (M/Christopher, S/Zoller. Passed unanimously): To appoint Delmer Eldred

Consent Agenda:

Approved (M/Anderson, S/Zoller. Passed unanimously): Consent Agenda with 8 items.

- 1) **Resolution No. 07323** in the matter appointing Dan Smith of Lyle, Washington to serve on the Klickitat County Board of Adjustment, filling Position No. 5, representing Commissioner District No. 2. Appointment shall be to an unexpired six-year term, expiring January 1, 2028
- 2) Letter from the Klickitat County Board of Commissioners concurring with the Hospital District's nomination and the Klickitat County Emergency Medical Services District's appointment of Dr. Alisa Breon to the Emergency Medical Services District Board, filling Position No. 1 presenting Public Hospital District No. 1 and No. 2.
- 3) Request for Waiver of Fees from Klickitat Canyons Days, LLC for rental of the Klickitat County Mill Site Parking Lot. Annual event dates are Friday, July 28, and Saturday, July 29, 2023. The group requests that the fees be waived with the understanding that they will set up and tear down for the event. Costs associated with this event are included in the 2023 Buildings and Grounds Budget.
- 4) Memorandum from the Planning Department to schedule a public meeting to be held in the Board of County Commissioners meeting room Tuesday, July 18, 2023 at 1:30 PM as follows:
To consider approval of Boundary Line Adjustment, BLA2022-19, parcel numbers 03-10-2319-0502/00 and 30-10-2307-0305/00 in Section 23, T3, R10E, W.M. in the White Salmon vicinity. Applicants: Norris Merritt and Julie Salcido
- 5) Request for Steven B. Crow to be allowed to carry over 187 additional hours of vacation time due to Adult Probations work schedule restricting his ability to take time off for vacation.
- 6) Notice to Advertise for a Public Hearing from Klickitat County Public Works to update the Title 12 Transportation Standards. A Public Hearing will be held in the Board of County Commissioners meeting room Tuesday, August 1, 2023 at 1:30 PM and Tuesday, August 1, 2023 at 6:00 PM.
- 7) Execute the Contract and Contract Bonds (**C14523**) between Klickitat County Public Works and Frank Gurney, Inc. for the Slope Flattening and or/Guardrail Project. This contract provides for the improvement of Trout Lake Hwy, and Pine Forest road.
- 8) Amendment to Intergovernmental/Interlocal Agreement (**C14623**) for the sale and administration of transportation passes between the Hood River County Transportation District, Skamania County, Klickitat County, and the Mid-Columbia Economic Development District for the 2023 Multi-Provider GORge Pass Fare Program.

The Board had a discussion on the Flowchart for the Nuisance Board of Appeals. Chairman Christopher directed staff to invite the Prosecuting Attorney to join the discussion on violations and clarification of the Nuisance Code.

Voucher Certification and Payment Approvals:

Approved Warrants (M/Zoller, S/Anderson. Passed unanimously):

Accounts Payable: #322988 - 323058; for a net of \$178,793.57.

Combined Payroll: #239001 –239264, County Benefit Warrants #323059-323068, Electronic Transfer #1006 in the amount of \$825,491.38.

For a combined total of \$1,004,248.95 for the date ending July 10, 2023.

1:55 PM Payment Approvals/Pay Estimates/Change Orders:

Motion (M/Anderson, S/Zoller. Passed unanimously): Approval of Pay Estimate 1 for "Klickitat County Services Building HVAC Insulation Project". One valid bid was received. DKB, Inc. was the lowest responsive bidder with a bid of \$32,984.23. This project is included in the MP Fund 307 Budget.

2:00 PM New Business:

Quadient - Postage Machine Lease renewal. Staff presented the Board with a lease renewal for the Quadient Postage Machine. Staff requested and received verbal approval to renew the lease and receive a new postage machine for the Courthouse mailroom.

2:10 PM Water Conservancy Board Update:

Attendance: Water Conservancy board member Craig Stevens, Residents of Goldendale, Kathy Moco, Dave West, Greg and Debra Wagner, Klickitat County Auditor Heather Jobe, and various County elected officials, employees, and members of the public present in person and via Zoom.

The Board had a discussion with Water Conservancy Board Member Craig Stevens.

Klickitat County Auditor Heather Jobe informed the Board of the financial responsibilities for the Water Conservancy Board.

Motion (M/Christopher, S/Zoller. Anderson Opposed) Chairman Christopher made a Motion to reschedule the August 8, 2023 Public Hearing in regards to Interim Official Control prohibiting large scale solar projects over one acre in size located within Townships-Ranges 3-14, 3-15, 3-16, 4-14, 4-15, 4- 16, 4-17, 5-15, 5-16 and 5-17 in Klickitat County, Washington to August 1st, 2023 at 1:30 PM and 6:30 PM. Motion Approved

Board Pending:

The Board discussed sending Prosecuting Attorney Legal Opinion Requests.

(3:01 PM) Approved (M/Anderson, S/Christopher. Passed unanimously): There being no further business before the Board, the meeting was adjourned until 10:00 AM on Thursday, July 13, 2023.

JULY 13, 2023 WORKSHOP:

Call to Order/Roll Call

Chairman Christopher opened the workshop at 10:00 AM. All three (3) Commissioners were present.

Attendance throughout the workshop included: Economic Development Specialist Richard Foster, Human Resources & Administrative Services Director Robb Van Cleave, Deputy Prosecutor Rebecca Cranston, Code Compliance Officer Jorge Sendejas and Building Director Lynn Ward.

Discussion regarding the development of a Grant writer position:

Mr. Foster provided an overview of SH 1783, which was signed by the Governor May 4, 2023. The bill provides 1.4 million dollars in the State Budget for Associate Development Organizations to fund a grant writer position, which is intended for distressed counties. Discussion followed regarding how this position could benefit Klickitat County.

Mr. Foster reported that the Port of Klickitat will be submitting a Community Economic Revitalization Board (CERB) grant application to be used for the construction of a building for a distillery, which will provide 20-25 jobs. The Port has requested a letter of support from the Board of Commissioners.

Chairman Christopher provided an update on training for the Open Public Meetings Act he attended, which was presented by the Municipal Research and Services Center (MRSC).

Discussion about the development of a Code Compliance flow chart:

Code Compliance Officer Jorge Sendejas presented his proposed nuisance complaint flow chart. The Board reviewed an older flowchart and discussed the proposed changes. A discussion followed regarding the difference between code violations and nuisance complaints.

Deputy Prosecutor Cranston provided clarification regarding infraction and fines for violations. The County has historically used infraction to bring violators into compliance. When an infraction is written the matter goes before the District Court.

Further discussion followed regarding issuing infractions and defining the abatement process. Officer Sendejas stated that he used the Sheriff's software program when he issued an infraction, noting that the program identifies the cost of each infraction. Chairman Christopher stated that he would like the amount of the fines included in the Code. The Board agreed that the County Code will need to be updated at some point in the future.

The discussion continued about the flow chart and abatement process. The Board indicated they would like Officer Sendejas to prepare a flow chart which is reflective of the County Code and a fine schedule and come back for another workshop session for further discussion.

Human Resources Department update:

Director Van Cleave requested to go into an Executive Session. At 11:31 AM Chairman Christopher announced the Board would be going into Executive Session in accordance with RCW 42.30.110(1)(g) to review the qualifications of public employees being considered for employment for fifteen (15) minutes. At 11:46 AM Chairman Christopher announced the Executive Session would be extended fifteen (15) minutes. At 12:01 PM Chairman Christopher announced the Executive Session would be extended thirteen (13) minutes. The Board reconvened back into regular session at 12:14 PM.

The Board discussed and agreed to appoint Richard Foster as the interim Economic Development Director, and to begin the advertising process to fill the Economic Development Specialist position, and move oversight of Solid Waste, Natural Resources and Code Compliance under Director Van Cleave on an interim basis.

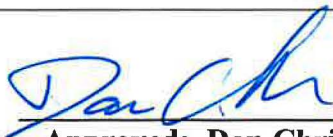
Board Pending:

The Board held a brief discussion regarding the selection of an appointee to the Nuisance Appeals Board representing Commissioner District #1.

A discussion followed concerning Commissioner Anderson's thoughts on tasks and duties of the Natural Resources Director position and the NR Specialist position.

Approved (M/Anderson, S/Christopher. Passed unanimously): There being no further business before the Board, the meeting was adjourned at 12:42 PM.

*Reference Document on File. The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file 07-11-2023 BoCC Zoom meeting. Please Note: All Commissioner meetings and workshops are open to the public to attend. Meetings are recorded, Workshops are NOT recorded.



Approved: **Dan Christopher**
Chairman of the Board



08.08.2023
Date