

**Klickitat County
Board of Commissioners
Minutes – Meeting of Tuesday, July 25, 2023**

Morning Workshop Session

Chairman Dan Christopher called the meeting to order at 10:00 AM. Commissioners present: Dan Christopher, Lori Zoller, and Jacob Anderson via zoom.

Workshop Session Agenda

10:00 AM – Public Works/Road Department Update

Attendance: Public Works Director Jeff Hunter, County Engineer Seth Scarola, Human Resources and Administrative Services Director Robb Van Cleave, Human Resources Manager KC Sheridan, and various County elected officials, employees, and members of the public present in person and via Zoom.

Director Hunter provided an update on the Consent Agenda items.

Engineer Scarola provided an update on the Construction Program and Road Design.

Director Hunter provided an update on the East and West end Maintenance Projects, upcoming facilities work, and events.

Director Hunter presented other issues and follow ups which included the Wishram Park Improvement Grant and Roosevelt road damage due to the Newell Road Fire.

Human Resources Manager KC Sheridan requested verbal approval to begin the advertising process for WSU Extension Office, for an Office Manager I, Pay grade 37, 1-3, part time employee .06. The Board unanimously agreed to wait until after the budget year for a decision.

10:30 AM – Department Update/Economic Development/Natural Resources

Attendance: Economic Development Interim Director Richard Foster, Economic Development Specialist Chelsea Jones, Economic Development and Natural Resource Office Manager Lyn Zielinski, and various County elected officials, employees, and members of the public present in person and via Zoom.

Specialist Jones updated the Board on Infrastructure, Mid-Columbia Economic Development District (MCCED), Business Retention and Expansion, the Klickitat Mill Site Meeting, Broadband and the upcoming training Specialist Jones will be attending.

Director Foster updated the Board on the Klickitat County Public Economic Development Authority (KCPEDA) scheduled meeting. KCPEDA Chairman, Dan Christopher has delayed the scheduled Board meeting due to the Emergency Declaration for Fire Danger in Klickitat County, and is to be rescheduled for 6:00 PM, August 1, 2023.

Director Foster updated the Board on reaching out to the South-Central Workforce Development Council and Commerce for Disaster Relief support for employment and businesses due to the Fire.

Director Foster asked for approval of the Board to write a Letter of Support to the Port of Klickitat for the CURB application from KCPEDA.

Director Foster updated the Board on the Economic Development and Natural Resources Budget.

Natural Resources Office Manager Zielinski updated the Board on the Switzler Grant Amendment and the Lead Entity Grant.

10:35 AM Board Discussion:

Chairman Christopher updated the Board on the Washington Counties Risk Pool Meeting that he attended in Spokane, WA.

The Board discussed the Newell Road Fire.

Motion (M/Anderson, S/Zoller. Passed unanimously). To recess for lunch at 10:47 AM.

Commissioner's Business Meeting

Chairman Dan Christopher reconvened the meeting at 1:00 PM, opening with the Pledge of Allegiance. All three (3) Commissioners were present, Commissioner Anderson via zoom, along with various County Elected officials, and members of the public present in person and via Zoom.

1:00 PM Agenda:

Approved (M/Zoller, S/Anderson. Passed unanimously): Business Agenda with two (2) add-ons. One (1) being under Unfinished Business; Managed Service Agreement between Klickitat County Informational Technology and Right! Systems, Inc. Two (2), being under New Business; Resolution in the matter of an Emergency Declaration for the purpose of response to threats to the public and property due to the Newell Road Fire.

Notice to Add: All 3 Klickitat County Commissioners may attend either in person or via Zoom to the Goldendale Community Newell Road Fire meeting at 6:00 PM, June 25, 2023.

Approval of Commissioner Meeting Minutes

Approved (M/Zoller, S/Anderson. Passed unanimously): the Klickitat County Board of Commissioners Meeting Minutes for July 5, 2023 as presented.

1:00 PM Citizen Comment:

Attendance: Kathy Moco, resident of Goldendale, Senior Services Director Sharon Carter, MCEDD Mobility Manager Kathy Fitzpatrick, and various County elected officials, employees, and members of the public present in person and via Zoom.

Kathy Moco, resident of Goldendale, commented on the Responders to the Newell Road Fire.

Chairman Christopher replied to Ms. Moco's comment.

Tracy McCune, resident of Lyle, commented on a Community Wildfire Prevention Plan (CWPP) and addressing in Klickitat County.

Delmer Eldred, resident of Goldendale, commented on Sheriff Songers Constitutional County Resolution.

Sherri Bosquet, resident of Husum, commented on fire, large scale solar, rural life, and the Fort Vancouver Regional Library.

Chairman Christopher replied to Ms. Bosquet.

Greg Wagner, resident of Goldendale, commented on Industrial Solar, EFSEC, and Commissioner Workshops.

Commissioner Zoller replied to Mr. Wagner.

Commissioner Anderson replied to Ms. Moco, Mr. Eldred, Ms. Bosquet, and Mr. Wagner.

1:32 PM Public Meetings/Public Hearings/Bid Openings:

Public Meeting: Associate Planner Denise Lee provided a staff report to consider final approval of Short Plat, SPL 2021-24, a proposal to create 4 lots from parcel 03-13-1812-0704/00, Klickitat County, WA. In the Lyle vicinity. Applicants: Echo Summit, LLC Applicant Robert Hefferman (representative).

Discussion from the Board followed about water availability.

Motion (M/Anderson, S/Zoller. Passed unanimously): to approve Short Plat 2021-24.

1:42 PM Miscellaneous Reports/Comments

Attendance: Senior Services Director Sharon Carter, MCEDD Mobility Manager Kathy Fitzpatrick of Gorge Transit Strategy, Kittleson and Associates, Krista Purser via zoom, and various County elected officials, employees, and members of the public present in person and via Zoom.

Director Sharon Carter presented to the Board a potential Resolution in support of the Gorge Regional Transit Strategy to modify and adjust for future submission.

MCCEDD Mobility Manager Kathy Fitzpatrick presented the Gorge Regional Transit Strategy to the Board.

2:27 PM Consent Agenda:

Approved (M/Christopher, S/Zoller. Passed unanimously): Consent Agenda with eight (8) items.

- 1) **Resolution No. 08023** in the matter appointing Joanna Turner of Trout Lake, Washington to serve on the Building Department and Nuisance Board of Appeals representing District No. 1
- 2) Personnel Authorization to advertise to fill a vacant Grounds/Facilities Technician, Public Works Buildings/Grounds, Grade Union Step 1-3, 40 hours a week, hourly rate of \$18.80-19.95.
- 3) Personnel Authorization to advertise to fill a vacant Economic Development Specialist, Community Services Department, Grade 70 Step 1-3, 40 hours a week, hourly rate of \$31.28-33.19.
- 4) Personnel Authorization to advertise to fill a vacant Clerical Administrative Assistant III, Public Health, Grade 36 steps 1-3, 40 hours a week, hourly rate of \$20.01-21.22.
- 5) Request for Waiver of Fees from the Goldendale Nazarene Church "Back to School Bash" for the rental of the Courthouse lawn. The event date is Saturday, August 5, 2023. The group requests that the fees of \$25.00 be waived with the understanding that they will set up and tear down for their event.
- 6) On-call Camp Host Agreement (**C15123**) between Klickitat County Public Works and Randy Roe for the

Guler MT. Adams County Park. This agreement retains Randy Roe to host the Guler MT. Adams County park as needed when the current Camp Host cannot fill the duties.

- 7) Amendment #1 (C15223) to the contract (C12323) Historical Preservation Grant with Twin Bridges Historical Society amending the scope of services to include labor and paint.
- 8) Notice to Contractors to advertise and scheduling of a bid opening to be held August 15, 2023 at 1:30 PM for the Klickitat Appleton Road Curve Warning Signs and Guidepost, CRP 371. Total Engineers estimate is \$200,000 and \$ 350,000.

2:27 PM Payment Approvals/Pay Estimates/Change Orders:

Approved (M/Christopher, S/Zoller. Passed unanimously): Approval of Pay Estimate 9 for the improvement of 4.32 miles of Courtney Road, CRP 342 & CRP 343. Bids were publicly opened at 1:30 pm on January 25, 2023, James Dean Construction was the lowest responsive bidder of \$1,130,143.57. This project is included on the 2023 Annual Construction Program and Road Fund Budget.

Approved (M/Christopher, S/Zoller. Passed unanimously): Approval of Pay Estimate 2 and Final for Klickitat County Courthouse HVAC Replacement Project to remove and replace three (3) HVAC downdraft systems. One (1) bid was received, All Seasons Heating and Air Conditioning was the lowest responsive bidder of \$139,650.56. This project is included in the 2023 Capital Improvement Budget Fund 303.

2:10 PM New Business:

Add on: Approved (M/Anderson, S/Zoller. Passed unanimously): Resolution No. 08123 in the matter of a Continuance of the Emergency Declaration for the purpose of response to threats to the public and property due the Newell Road Fire.

2:33 PM Unfinished Business:

The Board continued discussion regarding the Interagency Agreement among the Washington State Energy Facility Site Evaluation Council (EFSEC) and Klickitat County for the purpose of providing reimbursement to Klickitat County for staff review of information related to the Carriger Solar project, effective June 1, 2023 through June 1, 2024, maximum reimbursement not to exceed \$50,000.

The Board agreed to wait for further determination before entering into agreement.

Voucher Certification and Payment Approvals:

Approved Warrants (M/Zoller, S/Anderson. Passed unanimously):

Accounts Payable: #323311 - 323430; for a net of \$1,379,144.51

There were no Payroll warrants requiring approval.

Add On: Approved (M/Anderson, S/Zoller. Passed unanimously): Managed Service Agreement (C15023) between Klickitat County (Information Technology) and Right! Systems, Inc. for the purpose of redesigning and managing the Klickitat County computer network.

2:40 PM Board Pending:

Chairman Christopher updated the board on FEMA expenses and reimbursement for damages due to the fire and will be making phone calls to the Conservation District and Cattlemen's Association.

The Board discussed sending a reminder to all Directors and Staff to keep track of their working hours on the Carriger Project for potential reimbursement.

Human Resources and Administrative Resources Director Van Cleave asked for clarification about the Elected Salary Commission Public Hearing. A Discussion followed.

Announcement:

The County Commissioners will be attending the Klickitat County Public Economic Development Authority Board meeting either virtually or in person. The meeting will be held in the Mt. Adams meeting room on August 1, 2023 in the County Services Building at 115 W Court, Room 100, Goldendale, WA.

3:21 PM Approved (M/Anderson, S/Zoller. Passed unanimously): There being no further business before the Board, the meeting was adjourned. There is no scheduled workshop on Thursday, July 27, 2023

*Reference Document on File. The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file 07-25-2023 BoCC Zoom meeting. Please Note: All Commissioner meetings and workshops are open to the public to attend. Meetings are recorded, Workshops are NOT recorded.



Approved: Dan Christopher
Chairman of the Board



Date