

**Klickitat County
Board of Commissioners
Minutes – Meeting of Tuesday, August 8, 2023**

Morning Workshop Session

Chairman Dan Christopher called the meeting to order at 10:00 AM. Commissioners present: Dan Christopher, Jacob Anderson and Lori Zoller.

Workshop Session Agenda

10:00 AM – Public Works/Road Department Update

Attendance: Public Works Director Jeff Hunter, County Engineer Seth Scarola, Fiscal Manager Jenn Neil, Emergency Management Director Jeff King, Emergency Management Chief of Operations Filiberto Ontiveros, and various County elected officials, employees, and members of the public present in person and via Zoom.

Manager Neil gave an update on the Resolution No. 09715 Eleanor Dooley Fund #144 for Fairgrounds improvements.

Engineer Scarola provided an update on the Construction Program and Road Design.

Director Hunter provided an update on the East and West end Maintenance Projects, and upcoming facilities work.

Director Hunter updated the Board on Public Works Employees preparing for the Klickitat County Fair.

Director Hunter presented other issues and follow ups which include guardrail in Snowden and cell block vent replacement in the Klickitat County Jail.

Director Hunter asked and received approval to hire a Facilities Maintenance Technician for Buildings and Grounds.

Director Hunter and Director King presented the Board with the issue of the Flat Top security fence and shelter exterior wall damage that is being reviewed by Public Works for repair solutions and cost estimates.

10:30 AM – Department Update/Emergency Management Director Jeff King

Attendance: Emergency Management Director Jeff King, Chief of Operations Filiberto Ontiveros, Fiscal Manager Jenn Neil, and various County elected officials, employees, and members of the public present in person and via Zoom.

Director King provided an update on the Consent Agenda items, maintenance and the Satus Pass Radio Site.

Chief Ontiveros updated the Board on the Operations Training for Staff, Text 9-1-1 project, the SECO Grant and Cross Discipline Training Task Force.

Director King updated the Board on the Klickitat County Wildfire report, the Newell Road Fire, volunteer and employee work hours for the Newell Road Fire, FMAG reimbursements and the Emergency Management Program.

Chief Ontiveros updated the Board on the August Employee of the Month and required training for new employees.

The Board discussed the Email request from WASAC regarding filing suit against Washington State. The Board decided to discuss at a later date.

The Board asked Staff to add a Short-Term Rental discussion to the Workshop agenda for Wednesday, August 23rd, 2023.

Motion (M/Anderson, S/Zoller. Passed unanimously). To recess for lunch at 11:43 AM.

Commissioner's Business Meeting

Chairman Dan Christopher reconvened the meeting at 1:00 PM, opening with the Pledge of Allegiance. All three (3) Commissioners were present.

Agenda:

Approved (M/Anderson, S/Zoller. Passed unanimously): The Business Agenda as presented.

Approval of Commissioner Meeting Minutes

Approved (M/Anderson, S/Zoller. Passed unanimously): the Klickitat County Board of Commissioners Meeting Minutes for July 11, 2023 and July 18th, 2023 as presented.

Citizen Comment:

Attendance: Goldendale resident Kathy Moco, and various County elected officials, employees, and members of the public present in person and via Zoom.

Aia Walker, resident of St. George Utah, commented on her request for communication.

Chairman Christopher replied to Ms. Walker.

Kathy Moco, resident of Goldendale, commented on the Klickitat County Fairgrounds.

Greg Wagner, resident of Goldendale, commented on a Code Compliance Complaint and the Newell Road Fire.

Gabrielle Gilbert, resident of Happy Valley, commented on Ms. Walkers comment and the Sheriff.

Lynn Mason, resident of White Salmon, commented on Ms. Walkers comment and the Sheriff.

Sheri Bosquet, resident of Husum, commented on Code Compliance Complaints and Short-Term Rentals.

Carrie Luchia, Klickitat County Resident, commented on Ms. Walkers comment.

Katie Corson, resident of Trout Lake, commented on Ms. Walkers comment.

Kelsey, resident of Bingen, commented on the Sheriff.

Commissioner Zoller replied to Ms. Walker, Ms. Bosquet, and Mr. Wagner.

Chairman Christopher replied to Ms. Gilbert, Ms. Mason, Ms. Lucia, Ms. Corson, Ms. Kelsey and Mr. Wagner

Commissioner Anderson, replied to Ms. Walker and commented on Short Term Rentals.

1:38 PM Public Meetings/Public Hearings/Bid Openings:

Attendance: WSU Extension Director Hannah Brause, Human Resources and Administrative Services Director Robb Van Cleave, Human Resources Manager KC Sheridan, and various County elected officials, employees, and members of the public present in person and via Zoom.

Public Hearing: Staff provided an update to the Board for the consideration of rescinding **Resolution No. 04293** and amending Klickitat County Code 1.16.090, reestablishing policies for providing District Court Judicial Services to municipalities of Klickitat County.

Motion (M/Anderson, S/Zoller. Passed unanimously): To rescind **Resolution No. 04293** and amending Klickitat County Code 1.16.090, reestablishing policies for providing District Court Judicial Services to municipalities of Klickitat County

1:45 PM Miscellaneous Reports/Comments:

Attendance: WSU Extension Director Hannah Brause, Human Resources and Administrative Services Director Robb Van Cleave, Human Resources Manager KC Sheridan, Planning Director Mo-chi Lindblad, Greg Wagner, various County elected officials, employees, and members of the public present in person and via Zoom.

Director Brause discussed the need for an Office Manager in the WSU Extension office.

2:05 PM Consent Agenda:

Approved (M/Anderson, S/Zoller. Passed unanimously): Consent Agenda with 12 items.

1. Approval of Grant Agreement #23-1204P (**C15523**) between Klickitat County Natural Resources and Washington State Recreation and Conservation for the Lead Entity Operating Grant. Klickitat County receives the Grant Funding to reimburse expenditures associated with fulfilling the Lead Entity responsibilities.
2. Applicant **Resolution No. 08223**-Authorization between the State Recreation and Conservation Office and Klickitat County to identify an authorized representative to sign and enter into Grant Agreements. This resolution/authorization identifies Chairman Christopher as the County's authorized representative and is required to enter into Grant Agreement #23-1240P, Lead Entity Operating Grant with the Recreation and Conservation Office.
3. Capitol Agreement (**C15623**) Between Washington State Department of Transportation and Klickitat County Senior Services Agreement #PTD0674_WSDOT Consolidated Grant Program which provides funding assistance for replacement vehicles for fixed route and Dial-a-Ride Transportation Services. The plan is to replace 3 ADA minivans and 3 ADA cutaway buses.
4. **Resolution No. 08323** in the matter of rescinding the Declaration of Emergency for the Newell Road Fire.
5. **Resolution No. 08423** in the matter of Support of the Regional Transit Strategy for Gorge Regional Transit Strategy as a valuable resource for guiding regional public transportation investments and policies in the Mid-Columbia region.
6. Operating Grant (**C15723**) between Washington State Department of Transportation and Klickitat County Senior Services Agreement # PTD0675_WSDOT Consolidated Grant Program which provides funding assistance for operating the Mt. Adams Express fixed route public transportation service in Klickitat County.
7. Operating Grant (**C15823**) between Washington State Department of Transportation and Klickitat County Senior Services Agreement #PTD0676_WSDOT Consolidated Grant Program which provides funding assistance for operating Dial-a-Ride Transportation Services for the general public, low income, elderly, and persons with disabilities in Klickitat County.
8. Amendment (**C15923**) to Grant Agreement 20HSP E21-079 between Klickitat County Emergency Management and Washington State Military Department. The Grant timeline was September 1, 2020 through June 30, 2023. The end date was extended to August 31, 2023. This amendment extends to the end date of January 31, 2024.

9. **Resolution No. 08523** in the matter of designating Economic Development Interim Director Richard Foster as an Airport Sponsor for the Columbia Gorge Regional Airport in order to apply for a Community Aviation Board Loan (CARB).

10. **Resolution No. 08623** in the matter of considering and approving petitions requesting annexation of certain properties into Klickitat County Fire Protection District No. 3. The following described area to be annexed into the boundaries of Klickitat County Fire Protection District No. 3: Parcel No. 04-10-3399-0002/00 Nester Peak Rd, White Salmon, WA.

11. Memorandum from the Planning Department to schedule a public meeting to be held in the Board of County Commissioners meeting room Tuesday August 15, 2023 at 1:30 PM as follows: To consider approval of Short Plat, SPL 2021-21; parcel number 02-12-0311-0002/00 in the Lyle vicinity. Applicant: Stephanie Huntington.

12. Memorandum from the Planning Department to schedule a public meeting to be held in the Board of County Commissioners meeting room Tuesday August 15, 2023 at 1:30 PM as follows: To consider approval of Boundary Line Adjustment, BLA2023-05, parcel numbers 04-16-1067-0001/00, 04-16-1067-0002/00 & 04-16-1068-0001/00 in the Goldendale vicinity. Applicant: Ralph Rogers.

Voucher Certification and Payment Approvals:

Approved Warrants (M/Zoller, S/Anderson. Passed unanimously):

Accounts Payable: #323601 323760 for \$363,291.61 for the week ending
There were no Payroll warrants requiring approval.

2:05 PM Unfinished Business:

Adopting and extending Ordinance #061323, relating to Zoning; adopting interim controls; declaring an emergency, and providing that the interim controls unless further extended, shall sunset within six months of the effective date of adoption.

Approved (M/Zoller, S/Christopher. Passed): Commissioner Anderson Abstained

The Board agreed that all Legal Opinion Requests sent from the Planning Department and Clerks of the Board will be shared with the Board and in an online folder.

2:18 New Business:

Candidates Interviews for the Natural Resource Coordinator Position which qualifies for Executive Session in accordance with RCW 42.30.110(1)(g) to review qualifications of a public employee. Returning at 3:15 PM, Chairman Christopher announced that they will be extending Executive Session until 4:00 PM, Chairman extended Executive Session for 10 minutes, returning at 4:10 PM. No action was taken.

(4:13PM) Approved (M/, S/. Passed unanimously): There being no further business before the Board, the meeting was adjourned until 8:00 AM on Thursday, August 10, 2023.

*Reference Document on File. The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file 08-08-2023 BoCC Zoom meeting. Please Note: All Commissioner meetings and workshops are open to the public to attend. Meetings are recorded, Workshops are NOT recorded.

WORKSHOP August 10, 2023

Call to Order/Roll Call

Chairman Christopher reconvened the meeting at 8:00 AM. All three (3) Commissioners were present.

Workshop Session Agenda:

8:00 AM – 3:00 PM 2024 Budget Preliminary Presentation.

Attendance: Fiscal Manager Jenn Neil, HR and Administrative Services Director Robb Van Cleave, Treasurer Greg Gallagher, Auditor Heather Jobe, Senior Accountant Nicole Barnes

Manager Neil provided a review of the preliminary budget, going over line items with the Commissioners.

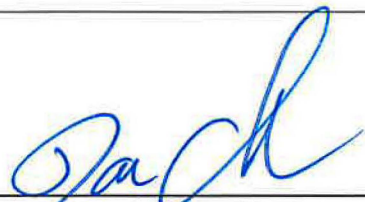
3:00 PM Title 12 Road Standards

Attendance: Public Works Director Jeff Hunter, County Engineer Seth Scarola and Engineering Assistant Nathen Erickson.

Director Hunter, Engineer Scarola and Assistant Erickson reviewed the Draft Title 12 Road Standards addressing changes with the Board.

Approved (M/Anderson , S/Zoller . Passed unanimously): There being no further business before the Board, the workshop was adjourned at 5:00 PM.

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Approved: **Dan Christopher**
Chairman of the Board



09.05.2023

Date