

**Klickitat County
Board of Commissioners
Minutes – Meeting of Tuesday August 15, 2023**

Morning Workshop Session

Chairman Dan Christopher called the meeting to order at 10:00 AM. Commissioners present: Dan Christopher, Jacob Anderson and Lori Zoller.

Workshop Session Agenda

10:00 AM – Public Works/Road Department Update

Attendance: Public Works Director Jeff Hunter, Human Resources Manager KC Sheridan and various County elected officials, employees, and members of the public present in person and via Zoom.

Director Hunter provided an update on the Bid Openings, Consent Agenda items, Construction Program, Road Design, East and West end Maintenance Projects, Upcoming Facilities Work and Events.

The Board discussed picnic tables for the Courthouse lawn.

Director Hunter presented other issues and follow up regarding Guardrail on Canyon Road and Garden Lane in Dallesport.

Director Hunter requested and received approval to accept a safety grant

Director Hunter provided an update on window graphics for the Klickitat Services Building. The Board agreed to cover the Health Department windows in the Klickitat County Services Building.

The Board discussed the price of right of ways for the Sundale Project.

10:37 AM – Department Update/Sheriff Bob Songer

Attendance: Undersheriff Karmen Knopes, Chief Civil Deputy Karen Elings, Fiscal Manager Jenn Neil, Human Resource Manager KC Sheridan, Public Health/Behavioral Health Director Erinn Quinn, and various County elected officials, employees, and members of the public present in person and via Zoom.

Undersheriff Knopes provided the Sheriff's Department update on the July calls for service within Klickitat County, swearing in of Christopher Simonds as the new Range/Timber Deputy, attending public meetings, the Trout Lake Fair and parade and the first Posse Scout meeting.

Undersheriff Knopes updated the Board on the Klickitat County Sheriff's Office Patrol Activities.

Undersheriff Knopes updated the Board with Deputy Loren Culps Klickitat County Jail updates.

Chief Civil Deputy Elings updated the Board on the Sheriffs Budget, contracts that are in process, Civil Division, Sex Offenders, Range/Timber Program, Body Worn Camera Program, K-9 Program, Marine Program and the Posse Program.

Deputy Elings updated the Board on the Booth that will be at the Klickitat County Fair.

11:10 AM – Department Update/ Public Health Director Erinn Quinn

Attendance: Public Health and Behavioral Health Department Director Erinn Quinn, Human Resource Manager KC Sheridan, and various County elected officials, employees, and members of the public present in person and via Zoom

Director Quinn provided an update on the Environmental Health Department, Public Health Department, Clinical Health Department and the Behavioral Health Department.

11:28 PM Human Resources Manager KC Sheridan requested and received approval of reclassification for Public Works Design Engineer II to a Deputy Director Facility Project. Staff has presented an updated job description and will possibly assign Director Erinn Quinn as the job class committee member.

The Board discussed the nomination process of all Boards and interviewing applicants before the signing of a concurrence.

The Board discussed moving the Consent Agenda to 1:55 PM and removing Consent Agenda item #2.

Motion (M/Anderson, S/Zoller. Passed unanimously). To recess for lunch at 11:36 AM.

Commissioner's Business Meeting

Chairman Dan Christopher reconvened the meeting at 1:00 PM, opening with the Pledge of Allegiance. All three (3) Commissioners were present.

Agenda:

Approved (M/Anderson, S/Zoller. Passed unanimously): Business Agenda with no add-ons, moving the Consent Agenda to 1:55 PM and removal of item #2 of Consent Agenda for outreach of the proposed EMS Board appointment.

1:02 Citizen Comment:

Attendance: various County elected officials, employees, and members of the public present in person and via Zoom

Vern Harpool, resident of Lyle, commented on a formal request for a Klickitat County Employee to join the SEEK Board.

Chairman Christopher replied to Mr. Harpool.

Sherri Bosquet, resident of Husum, commented on pictures of Klickitat County, County Employees, and EFSEC.

Tracy McCune, resident of Lyle, commented on Klickitat County Emergency Proclamations.

Ken McKune, resident of Goldendale, commented on Bloom Energy.

Greg Wagner, resident of Goldendale, commented on vegetation and fire plans.

Commissioner Zoller replied to Mr. McKune and Mr. Wagner.

Commissioner Anderson replied to Mr. Harpool, Ms. Bousquet, Ms. McCune, Mr. McKune, and Mr. Wagner

Chairman Christopher replied to Ms. Bosquet, Ms. McCune, Mr. McKune, and Mr. Wagner.

Approval of Commissioner Meeting Minutes

Approved (M/Anderson, S/Zoller. Passed unanimously): the Klickitat County Board of Commissioners Meeting Minutes for July 25, 2023 as presented.

1:35 PM Public Meetings/Public Hearings/Bid Openings:

Bid Opening: Chairman Christopher informed the Board about the Bid Opening for the Curve Warning Signs and Guidepost, CRP 371 project with an engineer's estimate of \$287,500.00.

Commissioner Anderson opened six (6) bid proposals from the following Entity's with all Bid Bonds present:

KT Contracting- \$450,738.00

James Dean Construction- \$277,762.00

Schneider N Sons- \$482,441.00

All Stripes LLC- \$346,974.00

Knife River Corporation- \$275,000.00

Pavement Surface Control- \$299,569.32

Motion (M/Anderson, S/Zoller. Passed unanimously): to send bids back to Public Works for further review and recommendation.

Public Meeting: Associate Planner Denise Lee provided an update to consider SPL2021-21 to create 3 lots from parcel 02-12-0311-0002/00. The proposed short plat is located within a portion of Section 2, T2N, R12E, W.M., Klickitat County, WA., in the Lyle vicinity. Applicant: Stephanie Huntington.

Motion (M/Anderson, S/Zoller. Passed unanimously): Approval of Short Plat SPL2021-21

Public Meeting: Associate Planner Denise Lee provided a staff update to consider Final Approval of Boundary Line Adjustment BLA2023-05 proposal to adjust the common property line between parcels 04-16-1067-0001/00, 04-16-1067-0002/00 & 04-16-1068-0001/00 off of Dragon Fly Lane. The proposed boundary line adjustment is located within a portion of Section 10, T4N, R16E, W.M., Klickitat County, WA. in the Goldendale vicinity. Applicant: Ralph Rogers

Motion (M/Anderson, S/Zoller. Passed unanimously): Approval of Boundary Line Adjustment 2023-05

1:48 PM Consent Agenda:

Approved (M/, S/. Passed unanimously): Consent Agenda with nine (9) items. Consent Agenda item number 2 has been removed for further consideration.

1. Personnel Authorization to begin the advertising process to fill a vacant Public Works Grounds/Facilities Technician position in Goldendale at Grades, Union 38, Step 1-3, (\$21.12-\$22.41 per hour) 40 hours a week within the Public Works Department

~~2. Klickitat County Board of Commissioners concurrence with Klickitat County Emergency Medical Services Districts nomination of Adam Wagner for Director Position No. 3, representing District No. 1, for an unexpired three (3) year term, expiring December 31, 2026. —~~

3. Klickitat County is seeking right of way along the parcels listed below for the purpose of the Sundale/Old Hwy 8 (CRP 359) reconstruction project. This project will reconstruct Sundale Road from mile post 0.00 to 3.54 and Old Hwy 8 from mile post 5.80 to 6.39.

4. Amendment of the existing lease agreement between Klickitat County Public Works and Twin Creeks Timber, LLC, for the Fisher Hill quarry through 2030. By amending the existing lease, Public Works will have secured a rock source for a minimum of 10 years.

5. Agreement of Contract between Klickitat County Behavioral Health and Welcome Home Health to partner and provide case management and therapy services as part of the hybrid program to support the incarcerated.

6. Approval for Klickitat County Public Health to purchase a Water Lab Incubator for the price of \$3,789.05. This will replace the current incubator which is not optimally functioning, is no longer under warranty and repair costs are prohibitive.

7. Contract Services Agreement between Klickitat County Public Health and Village Reach. The purpose of the agreement is to conduct an after-action review of the KCHD response to the COVID19 Pandemic and prepare a report.

8. Resolution in the matter of allowing the Klickitat County Health Department to write off unpaid debt in Klickitat County established by the Washington Childhood Vaccine Program.

9. Resolution in the matter of reappointing Mr. Paul Moyer to the Klickitat County Board of Health. The appointment shall be for an additional two (2) year term, expiring July 1, 2025.

10. Resolution from the Klickitat County Public Health Department in the matter of setting a Public Hearing to be held in the Board of County Commissioners meeting room, Tuesday, August 29, 2023 at 1:30 PM as follows: To discuss the final project performance of Klickitat County and Columbia Gorge Housing Authorities performance using \$96,428.08.

11. Authorization of purchase by Klickitat County Informational Technology for Klickitat County Public Health to purchase Wireless KB and M, Dell Ultrasharp 24" monitor, Dell Docking Station and a Latitude 7430.

The Board discussed Consent Agenda item 2, Klickitat County Board of Commissioners concurrence with Klickitat County Emergency Medical Services Districts nomination of Adam Wagner for Director Position No. 3, representing District No. 1, for an unexpired three (3) year term, expiring December 31, 2026. The Board agreed to remove item number 2 for further outreach of the proposed EMS Board appointment.

Voucher Certification and Payment Approvals:

Approved Warrants (M/Zoller, S/Anderson. Passed unanimously):

Accounts Payable: (#323815-323912); for a net of \$249,818.85.

Combined Payroll: (#239533-239802), County Benefit Warrants #323761 - 323770, Electronic Transfer #1009; for a net of \$862,622.35.

For a combined total of \$1,112,441.20 for the date ending August 14, 2023.

Payment Approvals/Pay Estimates/Change Orders:

Approval of Pay Estimate 1 & Final for the "Klickitat County Annex 4 Floor Covering". One valid bid was received. Oliver's Floor Covering was the lowest valid responsive bidder with a bid of \$36,649.55. This project is included in the 2023 Road Budget 101.

Motion (M/Anderson, S/Zoller. Passed unanimously): Approval of Pay Estimate 1 & Final

Board Pending:

Commissioner Anderson discussed with the Board, his scheduled meeting with the City of Goldendale regarding The Courthouse water meter and a water bill.

2:00 PM Miscellaneous Reports/Comments: Board of Health Meeting

Motion (M/Anderson, S/Zoller. Passed unanimously): To recess the regular meeting of the Board of Commissioners to conduct a Klickitat County Board of Health meeting.

2:18 PM Chairman Christopher reconvened the regular Board of Commissioners meeting.

Motion (M/Anderson, S/Zoller. Passed unanimously): to recess for 10 minutes

2:28 PM The Board reconvened and discussed Columbia Land Trust.

2:30 PM New Business:

Attendance: Undersheriff Carmen Knopes, Public Health Director Erinn Quinn, Board of Health members, Sunday Sutton and Paul Moyer, Robb, Behavioral Health Chris Villeneuve via zoom, with various other County elected officials, employees, and members of the public present in person and via Zoom.

The Board opened up discussion on Joining Washington State Associations of Counties (WSAC) action for Injunctive Relief against the Department of Social and Health Services (DSHS).

Mr. Villeneuve commented in favor of the Injunction.

Undersheriff Knopes commented in favor of the Injunction.

Motion (M/Anderson, S/Zoller. Passed unanimously): to send a request to the Prosecuting Attorney to enjoin the lawsuit against DSHS on behalf of Klickitat County.

2:47 PM Unfinished Business:

Director Van Cleave requested and received approval to extend a conditional offer to the Natural Resources Program new hire to a Step 8 pay grade.

Commissioner Anderson updated the Board on the updated probation numbers for 2022.

The Board discussed the WSU Memorandum of Agreement.

The Board discussed funded and unfunded employment positions within the County.

(3:13 PM) Approved (M/Anderson, S/Zoller. Passed unanimously): There being no further business before the Board, the meeting was adjourned. until 8:35 AM on Thursday, July 17, 2023.

8/17/2023 Workshop Call to Order/Roll Call

Chairman Christopher reconvened the meeting at 8:40 AM. All two (2) Commissioners were present in person. Commissioner Anderson joined by phone then joined in person at 10:10 AM

Workshop Session Agenda:

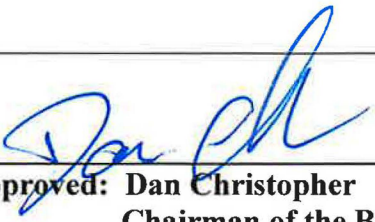
8:40 AM Title 12 Road Standards

Attendance: Public Works Director Jeff Hunter, County Engineer Seth Scarola and Engineering Assistant Nathen Erickson.

Director Hunter, Engineer Scarola and Assistant Erickson discussed Franchise Agreements, Vacating Roads, Road Maintenance Agreements, Transportation Comp Plan, Storm Water Plans, Driveway Aprons, Road Haul Agreements, conditions for approval of permits while reviewing Title 12 Road Standards.

Approved (M/Anderson , S/Zoller . Passed unanimously): There being no further business before the Board, the meeting was adjourned at 11:00 AM.

*Reference Document on File. The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file 08-15-2023 BOCC zoom meeting Please Note: All Commissioner meetings and workshops are open to the public to attend. Meetings are recorded, Workshops are NOT recorded.


Approved: Dan Christopher
Chairman of the Board



09.05.2023
Date