

**Klickitat County  
Board of Commissioners  
Minutes – Meeting of Tuesday, September 12, 2023**

**Morning Workshop Session**

Chairman Dan Christopher called the meeting to order at 10:00 AM. Commissioners present: Dan Christopher and Jacob Anderson. Lori Zoller was attending a Columbia River Gorge Commission Meeting.

**Workshop Session Agenda**

**10:01 AM – Public Works/Road Department Update**

Attendance: Public Works Director Jeff Hunter, County Engineer Seth Scarola, Emergency Management Director Jeff King, Chief of Operations Filiberto Ontiveros, Emergency Management Debi Stover, and various County elected officials, employees, and members of the public present in person and via Zoom.

Director Hunter provided an update on the Consent Agenda items.

Engineer Scarola provided an update on the construction program and road design.

Director Hunter provided an update on the East and West end maintenance projects, upcoming facilities work and events.

Director Hunter had a discussion with the Board regarding the Cub Scouts Waiver of Fee application.

Director Hunter had a discussion with the Board about the Landfill Gas Infrastructure Improvement Fund application.

**10:30 AM – Department Update/Emergency Management Director Jeff King**

Attendance: Emergency Management Chief of Operations/911 Coordinator Filiberto Ontiveros, Accounting Administrative Assistant Debi Stover, and various County elected officials, employees, and members of the public present in person and via Zoom.

Director King provided an update on the Consent Agenda items, Public Safety Radio system, maintenance projects, Senior Services radio system, radio site lease agreement and public safety radio project.

Chief Ontiveros provided an update on staffing, operations/training and sustainable funding.

Director King provided an update on the Klickitat County Wildfire reports and Burn Ban activities.

Chief Ontiveros provided an update on School Safety outreach.

Director King updated the Board on Emergency Response information for business projects, Emergency Alert System, training and exercises, and program grants.

**Motion (M/Anderson, S/Christopher. Passed unanimously). To recess for lunch at 11:20 AM.**

**Commissioner's Business Meeting**

Chairman Dan Christopher reconvened the meeting at 1:00 PM, opening with the Pledge of Allegiance. All three (3) Commissioners were present.

**Agenda:**

**Approved (M/Anderson, S/Zoller. Passed unanimously):** approval of Business Agenda as presented.

**Approval of Commissioner Meeting Minutes**

There were no minutes presented.

**1:00 PM Citizen Comment:**

Attendance: resident of Goldendale, Kathy Moco, Building Department Director Lynn Ward, Planning Department Assistant Planner Rebecca Hail and various County elected officials, employees, and members of the public present in person and via Zoom.

Gabrielle Gilbert, resident of Fruit Valley, commented on the City of White Salmon's agenda item concerning the feasibility study and possible relocation of the Youth Center.

Sheri Bousquet, resident of Husum, commented on the separation of powers and special favors.

Chairman Christopher replied to Ms. Gilbert and Ms. Bousquet.

Commissioner Zoller replied to Ms. Gilbert and Ms. Bousquet.

Commissioner Anderson replied to Ms. Gilbert and Ms. Bousquet.

**1:35 PM Public Meetings/Public Hearings/Bid Openings:**

**Public Meeting:** Assistant Planner Rebecca Hail provided a staff update to consider approval of Boundary Line Adjustment BLA2023-08 parcel numbers 04-13-2350-0713/00 and 04-13-2350-0711/00 in Section 23, T4N, R13E, W.M. in the Klickitat vicinity. Applicants: Robert Welch, Welch Enterprises.

**Motion (M/Anderson, S/Zoller. Passed unanimously):** approval of Boundary Line Adjustment BLA2023-08

**1:40 PM Consent Agenda:**

**Approved (M/Anderson, S/Zoller. Passed unanimously):** Consent Agenda with 7 items.

1. Standard Agreement (C17323) between Klickitat County Auditor's Office and Stericycle, INC, for the purpose of onsite paper shredding. Stericycle will provide containers and related equipment for the collection and storage of paper and other agreed upon materials
2. Authorization of purchase by Klickitat County Emergency Management for the purchase of two (2) Motorola APX4000 VHF Radios with ancillary equipment at a total cost of \$6,599.943.
3. Amendment # 2 (C17423) between Carelon Behavioral Health, Inc. and Klickitat County Behavioral Health to amend the Carelon Facility Participation Agreement.
4. Request for authorization to publish a formal "Request for Proposals," together with statements of qualifications, from attorneys to represent, advise, defend in court, and otherwise provide legal assistance to indigents before the Superior Court of Klickitat County, Washington.
5. Amendment Resolution No. 09623 to the Resolution No. 09523 in the matter to temporarily close East Road, County Road No. 45000 per RCW 47.48.020. The temporary closure of East Road, County Road 45000 at MilePost 14.5 through MilePost 15.5.
6. Contract (C17523) for Services between Klickitat County Senior Services and Area Agency on Aging and Disabilities of Southwest Washington for providing Medicare Improvement for Patients and Providers ACT for Beneficiary Outreach Assistance (MIPPA) Services.
7. Resolution No. 09723 in the matter of considering and approving a petition requesting annexation of certain property into the boundaries of Klickitat County Fire Protection District No. 3. The property proposed for annexation is presently outside the boundary line of the fire district but contiguous to the present district

boundary as required.

**Voucher Certification and Payment Approvals:**

**Approved Warrants (M/Zoller, S/Anderson. Passed unanimously):**

Accounts Payable: #324485 - 324585; for a net of \$330,879.85.

Combined Payroll: #240074 –240337, County Benefit Warrants #324475 -324484, Electronic Transfer #1010; for a net of \$853,851.94.

For a combined total of \$1,184,731.79 for the date ending September 11, 2023.

**1:40 PM Board Discussion**

Commissioner Zoller gave an update on the Columbia River Gorge Commission meeting she attended.

Commissioner Anderson updated the Board on meeting with Specialist Jones and Red Line Communications Broadband Consulting company.

**2:00 PM Unfinished Business:**

Attendance: Human Resources and Administrative Director Robb Van Cleave, Public Works Director Jeff Hunter, County Engineer Seth Scarola, Planning Department Director Mo-Chi Linblad, Goldendale resident Kathy Moco, White Salmon resident Lisa Evans, and various County elected officials, employees, and members of the public present in person and via Zoom.

Building Director Lynn Ward updated the Board on the Short-Term Rental Agreement.

**2:43 PM Board Pending**

The Board had a discussion on Dooley Fund Awards.

**3:15 PM: Meeting with Municipalities to discuss Municipal Court Cost agreements.**

Attendance: Mayor of Bingen Catherine Kiewit, Attorney Christopher Lanz, Bingen City Administrator Krista Loney, White Salmon City Administrator Troy Rayburn, Mayor of White Salmon Marla Keethler, Mayor of Goldendale Mike Cannon, and various County elected officials, employees, and members of the public present in person and via Zoom.

The Board had a discussion with Municipalities about the Municipal Court Cost Agreement.

**4:37 PM Approved (M/Anderson, S/Zoller. Passed unanimously):** There being no further business before the Board, the meeting was adjourned until 9:00 AM on Thursday, September 14, 2023 for scheduled budget workshops.

**September 14, 2023 Budget Workshop**

**Call to Order/Roll Call:** All three (3) Commissioners were present.

**9:00 AM – Truck Potable Water discussion.**

Attendance: Environmental Health Director David Kavanaugh, Public Health Director Erinn Quinn, Deputy Prosecuting Attorney Rebecca Cranston, HR & Administrative Service Director Robb Van Cleave and City of Goldendale Administrator Pat Munion

The Board and Director Kavanaugh discussed the policy for Truck Potable Water.

City Administrator Munion commented on sharing the Judicial Court costs.

Director Van Cleave commented on scheduling a discussion in regards to the Community Service Department on the December 12<sup>th</sup> agenda.

**10:00 AM – Meeting with Fairboard to discuss Capital Improvement Plan**

Attendance: Fair board Members Ron Ihrig, Jay Jaulkin, Chris Miller, Randy Myers, Margaret Throop, Helen Rolfe, Eric Beasley, Pam Beierle, Public Works Director Jeff Hunter, Deputy Director of Facilities Rick Millerin, HR & Administrative Services Director Rob Van Cleave and Deputy Prosecuting Attorney Rebecca Cranston

The Commissioners discussed the replacement cost of the Livestock Barn Roof, potential losses with the landfill and using REET dollars to help pay for Fairgrounds improvements.

Mr. Ihrig discussed promoting the fairgrounds to increase revenues. A discussion followed in regards to the possibility of adding RV spots, repairs on the bleachers, covering the Beer Garden and applying for a grant.

**11:00 AM -Water Conservancy Board discussion**

Attendance: Water Conservancy Board member Craig Stevens, Department of Ecology Statewide Water Conservancy Board Coordinator Ben Carr, Kelsey Collins Trust Water Specialist Dept. of Ecology and Deputy Prosecuting Attorney Rebecca Cranston

Mr. Carr and Ms. Collins provided an overview of sales and transferring of water rights.

Mr. Stevens explained the Water Conservancy Board application fee of \$500 goes to administrative and legal notice newspaper costs and that there are four people on the board that are up to date with continuing education.

It was agreed that the Water Conservancy Board would provide an update to the Board of County Commissioners two times a year.

**Motion (M/Anderson, S/Zoller. Passed unanimously).** To recess for lunch at 12:00 PM.

**1:00 PM – Workshop convened, all three (3) Commissioners were present.**

**Facebook Page discussion**

Attendance: Deputy Prosecuting Attorney Rebecca Cranston and HR & Administrative Services Director Robb Van Cleave.

The Board discussed creating a Facebook page that would be informational only, to release public statements on what the county is working on and be closed to all comments.

**1:40 PM – WSAC Legislative Policy Issues**

The Board discussed the WSAC Legislative issues that will be being discussed at the upcoming WSAC meeting.

**Approved (M/Anderson , S/ Zoller . Passed unanimously):** There being no further business before the Board, the meeting was adjourned at 2:11 PM.

\*Reference Document on File. The Board of Commissioners' minutes are action minutes. A digital recording is

on file as part of the official record and available on file 09-12-2023 BoCC Zoom meeting. Please Note: All Commissioner meetings and workshops are open to the public to attend. Meetings are recorded, Workshops are NOT recorded.



**Approved: Dan Christopher**  
**Chairman of the Board**



10/03/2023  
**Date**