



BOARD OF KLICKITAT COUNTY COMMISSIONERS

**Meeting Minutes of:
Tuesday, September 19, 2023**

Morning Workshop Session

The Board of Klickitat County Commissioners met in regular session on September 19, 2023 beginning at 10:00 AM in the Board of County Commissioners Chambers at the Klickitat County Services Building, 115 W Court St. Goldendale, Washington 98620. Chairman Dan Christopher, and Commissioner Jacob Anderson were present, Commissioner Lori Zoller joined via Zoom.

10:00 AM Workshop Session Agenda; Public Works/Road Department Update

Attendance: County Engineer Seth Scarola, Klickitat County Treasurer Greg Gallagher, Human Resources Intern Jeslyn Berry, Human Resources and Administrative Services Director Robb Van Cleave, Public Health Director Erinn Quinn, Behavioral Health Manager Tyrone Bryan, and various County elected officials, employees, and members of the public present in person and via Zoom.

Public Works Director Jeff Hunter and County Engineer Seth Scarola provided a Staff update on:

- Consent Agenda items, Construction Program and Road Design, West and East end maintenance projects, upcoming facilities work, events, other issues and follow ups.
- The Board discussed Carriger Solar and the Geotech Reports.

10:20 AM Department Update/Treasurer Greg Gallagher

Attendance: Human Resources Intern Jeslyn Berry, Public Health Director Erinn Quinn, Behavioral Health Manager Tyrone Bryan, and various County elected officials, employees, and members of the public present in person and via Zoom.

Klickitat County Treasurer Greg Gallagher provided a staff update on:

- The Finance Committee

10:25 AM Department Update/Public Health Director Erinn Quinn

Attendance: Human Resources Intern Jeslyn Berry, Undersheriff Karmen Knopes, Chief Civil Deputy Karen Elings and various County elected officials, employees, and members of the public present in person and via Zoom.

Director Erinn Quinn and Manager Tyrone Bryan provided a staff update on:

- Introduction of Behavioral Health Manager, Tyrone Bryan

- The Behavioral Health Department, the Public Health Department, the Environmental Health Department, the Clinical Health Department, and the recently filled employment positions.
- Criminal Justice Treatment Act Funds that were awarded to both Behavioral Health and the Klickitat County Jail.
- Re-entry outpatient crisis intercept mapping process in collaboration with the Jail.

10:45 AM Department Update/Klickitat County Sheriff's Office

Attendance: various County elected officials, employees, members of the public present in person and via Zoom.

Undersheriff Karmen Knopes, Chief Deputy Loren Culp, and Deputy Karen Elings provided a staff update on:

- August calls for service within Klickitat County and the Sheriff Office Patrol Activities for August 2023.
- Recent Klickitat County Jail activities.
- The Sheriff Department budget, recent contracts, Civil Division, sex offenders, Range/Timber Program, Camera Program, K-9 Program, Marine Program and the Posse Program.
- ordering of new patrol vehicles.

Board Discussion

- Travel expenses and mileage logs.

11:36 AM Adjournment for Lunch

- **Motion (M/Anderson, S/Zoller. Passed unanimously). to recess for lunch at 11:36 AM.**

The Board of Klickitat County Commissioners Business Meeting reconvened at 1:00 PM, Opening with the Pledge of Allegiance. All three Commissioners were present.

Approval of Agenda

- **Approved (M/Anderson/, S/Zoller. Passed unanimously): The Business Agenda was approved and amended as follows: *one (1) add-on under New Business***
 1. Discussion of Public Defense Lawyer Contracts.

Approval of Commissioner Meeting Minutes

- **Approved (M/Anderson, S/Zoller. Passed unanimously): the Klickitat County Board of Commissioners Meeting Minutes for August 22, 2023, August 29, 2023 and September 5, 2023 as presented**

Citizen Comments

Attendance: Goldendale resident Jeanne Morgan and members of the public present in person and via Zoom.

- Jeanne Morgan, Goldendale Art Festival

- Gabrielle Gilbert, child care
- Jeanne Patterson, Republic Services, Commissioner Meeting Packets
- Sherry Bousquet, Public Record Requests

1:30 PM Consent Agenda

- **Approved (M/Anderson, S/Zoller. Passed unanimously): Consent Agenda with fourteen (14) items.**

Planning Department

1. Memorandum from the Planning Department to schedule a Public Meeting to be held in the Board of County Commissioners meeting room Tuesday September 26, 2023 at 1:30 PM as follows: To consider approval of Short Plat, SPL 2022-18.

Public Works

2. Request for Waiver of Fees from Cub Scout Pack 551, of Boy Scouts of America for rental of the Klickitat County Fairgrounds for their twice monthly meetings on Wednesdays from October 2023-April 2024.
3. Settlement Agreement (**C17723**) between Klickitat County Public Works and Chapman Creek, LLC for the right of ways along Sundale/Old Hwy 8, for the purpose of reconstructing Sundale Road from MP 0.00 to 3.54 and Old Hwy 8 from MP 5.80 to MP 6.39
4. Amendment (**C17823**) to Contract K9575 between Klickitat County Sheriff's Office and Washington State Department of Corrections to extend the contract dates through June 30, 2025 and amend the per diem rate increase 5% each year.
5. Service Agreement (**C17923**) between Klickitat County Sheriff's Office and Hanford Mission Integration Solutions, LLC to use the bi-annual Patrol Training Academy's Emergency Vehicle Operations course.
6. Small Works (**C18023**) contract between Klickitat County Public Works and Columbia River Contractors, Inc. for the purpose of installation of new guardrail, guardrail anchors, guardrail terminals, temporary traffic control on Canyon Road, traffic control on Dot Road and the installation of new posts and blocks on Dot Road that were burned in a recent fire.

Fiscal Department

7. **Resolution No. 09923** in the matter of adopting the preliminary budget and setting a Public Hearing to be held in the Board of County Commissioners meeting room Tuesday, October 3, 2023 at 1:30 PM as follows: To consider approval of the Preliminary Budget.
8. **Resolution No. 10023** in the matter of setting a Public Hearing to be held in the Board of County Commissioners meeting room Tuesday, October 3, 2023 at 1:30 PM as follows: To consider approval of the 2024-2029 Capital Improvement Plan.

Juvenile Department

9. Interagency Grant Funding Agreement (**C18123**) between Klickitat County Juvenile Department and Washington State Administrative Office of the Courts for the

purpose to engage the services of the Contractor to administer Truancy, At Risk Youth and Child in Need of Services (BECCA) programs.

10. Interagency Grant Funding Agreement (**C18223**) between Klickitat County Juvenile Department and Washington State Administrative Office of the Courts for the purpose of the COURT to increase the number of children served by court-appointed special advocates (CASAs)/volunteer guardians ad litem in dependency matters or to reduce the average caseload of volunteers to recommended standards.

Prosecuting Attorney

11. Approval of retainer agreement (**C18323**) between the Klickitat County Prosecuting Attorney and Meg Lee of Cascadia Law Group PLLC.

Commissioners

12. Resolution No. 10123 in the matter of appointing Ben Berger to the Hood River-White Salmon Bridge Authority Board.

Sheriff's Office

13. Service Agreement (**C17923**) between Klickitat County Sheriff's Office and Hanford Mission Integration Solutions, LLC to use the bi-annual Patrol Training Academy's Emergency Vehicle Operations course.
14. Amendment (**C17823**) to Contract K9575 between Klickitat County Sheriff's Office and Washington State Department of Corrections to extend the contract dates through June 30, 2025 and amend the per diem rate increase 5% each year.

Voucher Certification and Payment Approvals

- **Approved Warrants (M/Anderson, S/Zoller. Passed unanimously):**
Accounts Payable: (#324666 – 324800) Direct Deposit #1012, for a net of \$371,967.09 for the date ending September 18, 2023. There were no payroll warrants requiring approval.

1:35 PM Payment Approvals/Pay Estimates/Change Orders:

- Approval of Pay Estimate 2 and Final for "Klickitat County Services Building Insulation Project" to install five (5) insulation jackets and ductwork lagging. DKB, Inc. was the lowest responsive bidder with a bid of \$32,984.23. **Motion (M/Anderson, S/Zoller. Passed unanimously): Approval of Pay Estimate 2 and Final**
- Approval of Pay Estimate 1 and Final for "Klickitat County Services Building HVAC Repair Project" to install ductwork alterations at FC-1-6, FC-2-6, EF-R-1 and install silencer at FC-1-6. Two (2) valid bids were received, All Season's Heating and Air Conditioning was the lowest responsive bidder with a bid of \$38,662.38. **Motion (M/Anderson, S/Zoller. Passed unanimously): Approval of Pay Estimate 1 and Final**
- Approval of Pay Estimate 1 for "Klickitat County Jail Re-Roofing Project" for the removal and replacement of the Klickitat County Jail SBS Modified Roofing system. Olympic Roofing was the lowest responsive bidder with a total bid amount of \$435,375.00. **Motion (M/Anderson, S/Zoller. Passed unanimously): Approval of Pay Estimate 1**

- Approval of Pay Estimate 1 and Final for “Satus Pass Radio Site HVAC Project 2022” to safely install two (2) heating/air conditioning split system units at the Satus Pass Radio Site. All Season’s Heating and Air Conditioning was the lowest responsive bidder with a bid of \$17,544.00. **Motion (M/Anderson, S/Zoller. Passed unanimously): Approval of Pay Estimate 1 and Final**

1:45 PM Miscellaneous Reports/Comments

- Retirement of Norm Deo and vacant position on the Airport Board

1:50 PM New Business

- **Add-on 1: Public Defender Contract**

2:00 PM Unfinished Business:

- Short Term Rentals
- Human Resources requested and received approval to advertise for the Natural Resources vacant position

Board Discussion

- Board Appointments for the Bridge Authority
- Progress on the Tips for Country Living Booklet

2:22 PM Meeting Adjourned

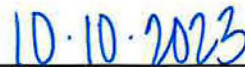
- **Approved (M/Anderson, S/Zoller. Passed unanimously): there being no further business before the Board, the meeting was adjourned until 10 AM Tuesday, September 26, 2023. There are no scheduled Workshops for September 21, 2023.**

**Reference Document on File. The Board of Commissioners’ minutes are action minutes. A digital recording is on file as part of the official record and available on file 09-19-2023 BoCC Zoom meeting. Please Note: All Commissioner meetings and workshops are open to the public to attend. Meetings are recorded, Workshops are NOT recorded.*


 Approved: Dan Christopher

Chairman of the Board





Date