



BOARD OF KLICKITAT COUNTY COMMISSIONERS

**Meeting Minutes of:
Tuesday, October 3, 2023**

Morning Workshop Session

The Board of Klickitat County Commissioners met in regular session on October 3, 2023 beginning at 10:00 AM in the Board of County Commissioners Chambers at the Klickitat County Services Building, 115 W Court St. Goldendale, Washington 98620. Chairman Dan Christopher, Commissioner Lori Zoller and Commissioner Jacob Anderson were present.

10:00 AM Workshop Session Agenda; Public Works/Road Department Update

Attendance: County Engineer Seth Scarola, and various County elected officials, employees, and members of the public present in person and via Zoom.

Public Works County Engineer Seth Scarola provided a Staff update on:

- Consent Agenda items, Construction Program and Road Design, West and East end maintenance projects, upcoming facilities work, events, other issues and follow ups.

10:05 AM Department Update/Human Resources and Administrative Services Director Robb Van Cleave

Attendance: Human Resource Manager KC Sheridan, Code Compliance Officer Jorge Sendejas, Fiscal Manager Jenn Neil, Informational Technology Director Randy Christiansen, Solid Waste Community Engagement Program Coordinator Mackenzie Andress and various County elected officials, employees, and members of the public present in person and via Zoom.

- Human Resources Manager KC Sheridan provided a staff update on the Department of Labor and Industries overtime salary threshold, August CPI, 2024 Public Employees Benefits Board (PEBB) rates, WCRP employee training, minimum wage increase, the Prothman Contract for recruitment of the Planning Department Director and Public Record Requests.
- Informational Technology Director Randy Christiansen provided a staff update on the progress of the network redesign, cyber security plan, and policies for employee training.
- Solid Waste Community Engagement Program Coordinator Mackenzie Coleman-Andress provided a staff update on the SWANA training she will be attending, The Sentinel Newspaper ad, twine collection stations, public interaction

- Officer Sendejas provided a staff update on the current and closed Code Compliance cases, a recent conference he attended, Republic Services vouchers and roll-off containers.
- Director Van Cleave updated the Board on the vacant Natural Resources position, the progress of the Western Gray Squirrel letter, and the Switzler grant.

11:54 AM Adjournment for Lunch

- **Motion (M/Anderson, S/Zoller. Passed unanimously). To recess for lunch at 11:30 AM.**

The Board of Klickitat County Commissioners Business Meeting reconvened at 1:00 PM, Opening with the Pledge of Allegiance. All three Commissioners were present.

Approval of Agenda

- **Approved (M/Anderson/, S/Zoller. Passed unanimously): The Business Agenda was approved and amended as follows: *Seven (7) add-ons under Unfinished Business***
 1. *Discussion with Pat Arnold regarding the Western Gray Squirrel*
 2. *Scheduling a date to meet with the Skamania County Commissioners*
 3. *Discussion about the ARMY Corps of Engineers request*
 4. *Discussion of the proposed weekly agenda and meeting minutes*
 5. *Discussion of the transition in the Planning Department*
 6. *Discussion of the Western Pond Turtle*
 7. *Discussion of the DNR transfer lands*

Approval of Commissioner Meeting Minutes

- **Approved (M/Anderson, S/Zoller. Passed unanimously): the Klickitat County Board of Commissioners Meeting Minutes for September 12, 2023 as presented**

Citizen Comments

Attendance: Fair board members Helen Rolfe and Margret Throop, Goldendale residents Dave West and Craig Schuster, Assistant Planner Rebecca Hail, Director Robb Van Cleave various County elected officials, employees, and members of the public present in person or via zoom

- Gabrielle Gilbert, bid of the livestock barn, child care, women presenters
- Mike, flock cameras
- Craig Schuster, resignation of the Planning Department Director
- Delmer Eldred, Large Scale Solar

1:46 PM Public Meetings

Associate Planner Rebecca Hail provided a staff update to consider Final approval for Boundary Line Adjustment BLA2023-11 parcel numbers 04-11-3118-1004/00 and 04-11-3118-1003/00 in Section 31, T4N, R11E, W.M. in the White salmon vicinity. Applicants Larry & Debra Short and Bob & Paige Graham

- **Motion (M/Anderson, S/Zoller. Passed unanimously) approval of BLA2023-11**

Public Hearings

Fiscal Manager provided a staff update to consider the adoption of the Klickitat County Capital Improvement Plan from 2024-2029.

Tracy McCune, resident of Lyle, commented on the Capital Improvement Plan.

- **Motion (M/Anderson, S/Zoller. Passed unanimously): to close public comment and approve the adoption of the Capital Improvement Plan**

Public Hearings

Fiscal Manager provided a staff update to consider the adoption of the 2024 Klickitat County Budget.

Tracy McCune resident of Lyle, stated that she is opposed to the Emergency Management fund.

- **Motion (M/Anderson, S/Zoller. Passed unanimously): to close to public and written comments and approve the adoption of the 2024 Klickitat County Budget as presented**

1:50 PM Consent Agenda

- **Approved (M/Anderson, S/Zoller. Passed unanimously): Consent Agenda with 3 items.**

Public Works

1. Notice to Contractors to advertise and schedule a bid opening for October 24, 2023 at 1:30 PM for the Bickleton Area Paving CRP 372. This contract provides for the improvement of East Market Street, West Market Street, and Roosevelt Grade Road, by placing an HMA Overlay, Permanent Signing, Pavement markings, guardrail and other work. Approximate project cost is estimated to be between \$1,750,000 and \$2,900,000.
2. Settlement Agreement (C19123) between Klickitat County Public Works and Eugene and Jill Turner for the right of way along Sundale, County Road Number 37090 for the Sundale/Old Hwy 8 (CRP 359) reconstruction project. In consideration of \$577.00 for the right of way and \$200.00 for landscaping damages for a total of \$777.00. This project is included on the 2023 Annual construction Program and Road Fund #101 Budget
3. Concurrence to Award Bid and contract (C19223) between Klickitat County Public Works and Hale Construction for the Fairgrounds Sale Barn Project in the amount of \$1,113,845.08. This project is included in the Dooley Fund 144.

Voucher Certification and Payment Approvals

- **Approved Warrants (M/Zoller, S/Anderson. Passed unanimously):
Accounts Payable: #324993-325095; Direct Deposit #1014 \$3,568.94 for a net of \$335,974.80. for the date ending October 2, 2023.**

2:00 PM Unfinished Business: with seven (7) add-ons

- **ADD-ON No. 1:**
Discussion with Pat Arnold regarding the Western Gray Squirrel
- **ADD-ON No. 2:**

Discussion of scheduling a meeting date with the Skamania Board of County Commissioners for Wednesday, October 11, 2023 at 11:30 AM, working through lunch, in the Commissioners meeting room.

- **ADD-ON NO. 3**

Discussion of the request from the ARMY Corps of Engineers to access portions of Klickitat County properties to identify any cultural resources.

- **ADD-ON NO. 4**

Discussion of rearranging the agenda schedule and the new format for the weekly meeting minutes.

- **ADD-ON No. 5:**

Discussion in regards to the upcoming vacant position of the Planning Department Director

- **ADD-ON No. 6**

Discussion of the Western Pond Turtle

- **ADD-ON No. 7**

Discussion on the Department of Natural Resources (DNR) transfer lands.

Miscellaneous Reports/Comments

- MCEDD fiscal annual report
- EFSEC Appeal
- District Court Costs

2:47 PM Meeting Adjourned

- **Approved (M/Anderson, S/Zoller. Passed unanimously): There being no further business before the Board, the meeting was adjourned. There is no scheduled workshop for Thursday, October 5, 2023.**

**Reference Document on File. The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file 10-03-2023 BoCC Zoom meeting. Please Note: All Commissioner meetings and workshops are open to the public to attend. Meetings are recorded, Workshops are NOT recorded.*



Approved: Dan Christopher

Chairman of the Board



Date