



BOARD OF KLICKITAT COUNTY COMMISSIONERS

**Meeting Minutes of:
Tuesday, October 10, 2023**

Morning Workshop Session

The Board of Klickitat County Commissioners met in regular session on October 10, 2023 beginning at 10:00 AM in the Board of County Commissioners Chambers at the Klickitat County Services Building, 115 W Court St. Goldendale, Washington 98620. Chairman Dan Christopher, Commissioner Jacob Anderson and Commissioner Lori Zoller.

10:00 AM Workshop Session Agenda; Public Works/Road Department Update

Attendance: Public Works Director Jeff Hunter, County Engineer Seth Scarola, Emergency Management Director Jeff King, Human Resources Manager KC Sheridan, Klickitat County Auditor Heather Jobe, Senior Accountant Nicole Barnes, Economic Development Director Richard Foster, Economic Development Specialist Chelsea Jones, Human Resources and Administrative Services Director Robb Van Cleave and various County elected officials, employees, and members of the public present in person and via Zoom.

Public Works Director Jeff Hunter and County Engineer Seth Scarola provided a Staff update on:

- Consent Agenda items, Construction Program and Road Design, West and East end maintenance projects, upcoming facilities work, events, follow up of the moving of the Veteran Officer office, and the State audit.
- Director Hunter and Director Foster updated the Board on starting the Airport Engineering and Design.

Human Resources KC Sheridan requested and received approval to advertise for the Senior Services Van Driver-Cook.

10:20 AM Department Update/Economic Development Director Richard Foster

Attendance: Public Works Director Jeff Hunter, County Engineer Seth Scarola, Emergency Management Director Jeff King, Human Resources Manager KC Sheridan, Klickitat County Auditor Heather Jobe, Senior Accountant Nicole Barnes, Economic Development Director Richard Foster, Economic Development Specialist's Chelsea Jones and Keaton Curtice, Human Resources and Administrative Services Director Robb Van Cleave and various County elected officials, employees, and members of the public present in person and via Zoom.

Economic Development Specialist Jones gave a staff update on:

- The Community Revitalization town hall meeting recently attended, the Klickitat Mill Site, the Innovative Cluster Accelerator program, Core Team for the EPA grant, the Mid-Columbia Economic Resiliency Team, Insitu layoffs, City Engagements with Bingen and the Centerville Grange, Connecting with Commerce, Broadband, and ESD 112 Yes program to connect local businesses with youth seeking internships.

Director Foster introduced the Board to the new Economic Development Specialist, Keaton Curtice. Director Foster requested and received approval for Specialist Curtice to be appointed to the Community Enrichment for Klickitat County (CEKC) Board.

Director Foster provided a staff update on:

- The Community Aviation Revitalization Board (CARB) loan, the affordable housing report submitted to legislature, the Grant Writer Program, Columbia Gorge Bi-State Renewable Energy Zone (CGBREZ), business recruitment opportunities, the Switzler meeting that is scheduled for October 13, 2023 and the upcoming Infrastructure Assistance Coordinating Council (IACC) Conference that Specialist's Jones and Curtice will be attending.

Board Discussion

- House Rentals for future employees
- SEPA Official and Lead Planner for the Planning Department.

11:17 AM Adjournment for Lunch

- **Motion (M/Anderson, S/Zoller. Passed unanimously) to recess for lunch at 11:17 AM.**

The Board of Klickitat County Commissioners Business Meeting reconvened at 1:00 PM, Opening with the Pledge of Allegiance. All three Commissioners were present.

Approval of Agenda

- **Approved (M/Anderson, S/Zoller. Passed unanimously): The Business Agenda was approved and amended as follows: *three (3) add-ons, two (2) under New Business and one (1) under Unfinished Business***
 1. *Prothman Contract for Planning Director recruitment*
 2. *Department of ARMY*
 3. *Public Records*

Approval of Commissioner Meeting Minutes

- **Approved (M/Anderson, S/Zoller. Passed unanimously): the Klickitat County Board of Commissioners Meeting Minutes for September 19, 2023 as presented.**

1:05 PM Citizen Comments

Attendance: Residents of Goldendale, Candy Magnuson, Kathy Moco, Dave Barta, Human Resources and Administrative Services Director Robb Van Cleave and various County elected officials, employees, and members of the public present in person and via Zoom.

Chairman Christopher announced Citizen Comment will be changing time to 9:00AM starting October 24, 2023.

- Kathy Moco, Goldendale's recent events
- Greg Wagner, EOZ

1:30 PM Consent Agenda

- **Approved (M/Anderson, S/Zoller. Passed unanimously): Consent Agenda with three (3) items.**

Public Health Department

1. Contract Agreement (**C19323**) between Klickitat County Public Health and Independent Contractor Jordyn Caven as the Breastfeeding Peer Counselor for the Health Department WIC program. The period of this agreement is October 1, 2023 through September 30, 2024.
2. Memorandum of Understanding (**C19323**) between Klickitat County Health Department and Columbia Gorge Perinatal Mental Health Initiative for the purpose of reimbursement of training and examination costs to train community members in Perinatal Mental Health.

Public Works

3. Settlement Agreement (**C19523**) between Klickitat County Public Works and Chapman Creek, LLC for the right of way along Kelly Road, County Number 37250 for the Sundale/Old Hwy 8 (CRP 359) for the purpose of reconstructing Sundale Road from MP 0.00 to 3.54 and Old Hwy 8 from MP 5.80 to MP 6.39 in the amount of \$916.00.

Voucher Certification and Payment Approvals

- **Approved Warrants (M/Zoller, S/Anderson. Passed unanimously):**
Accounts Payable: (#325121 – 325225) \$105,334.33 Payroll Warrants (#240854 – 241119) \$485,408.06, County Benefit Warrants (#325226 – 325235) \$32,949.37 Electric Trans. #1015, \$269,243.55 for net of \$787,600.31 for the date ending October 9, 2023.

1:30 PM Miscellaneous Reports/Comments

Attendance: Candy Magnuson, Kathy Moco, Dave Barta, Craig Stevens, Human Resources and Administrative Services Director Robb Van Cleave, Senior Accountant Nicole Barnes, Klickitat County Auditor Heather Jobe, Court Administrator Mary Jo Hansen, Klickitat County Treasurer Greg Gallagher, and various County elected officials, employees, and members of the public present in person and via Zoom.

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- Discussion of the new agenda schedule. The new agenda schedule will be starting October 24, 2023.
- Discussion on Conflict Attorney pay

Meeting via Zoom

- Goldendale City Administrator Mr. Pat Munyan joined via Zoom to discuss scheduling a meeting date with the Board.

1:55 PM New Business: with one (2) add-ons

- **ADD-ON No. 3:**
Discussion of legalities of charging for Public Record Requests
- The Board agreed to request the Prosecuting Attorney give monthly updates on pending litigation.

Unfinished Business:

- Water Conservancy Board funds and pending applications of members needing training.

New Business:

- **ADD-ON No. 1:**
Director Van Cleave presented the Prothman Contract (**C19623**) for the recruitment of a Planning Director. **Approved (M/Anderson, S/Zoller. Passed unanimously): to approve the Prothman Contract.**

2:00 PM Unfinished Business:

- **ADD-ON No. 2:**
ARMY Corps of Engineers request to access the Klickitat County properties to identify any cultural resources.
(M/Anderson, S/Zoller.) The Motion was rescinded due to the lack of Prosecuting Attorney legal review. The Board unanimously voted to rescind the original Motion made and send the document to the Prosecuting Attorney for legal review.
- Discussion of the EFSEC Appeal that is due by October 16, 2023.
(M/Christopher, S/Zoller.) approval to advise the Prosecuting Attorney of the Boards wish to appeal the EFSEC land consistency ruling.

2:51 PM Meeting Adjourned

- **Approved (M/Anderson, S/Zoller. Passed unanimously): there being no further business before the Board, the meeting was adjourned until 11 AM on Wednesday, October 11, 2023 for a scheduled workshop.**

**Workshop Meeting
Wednesday October 11, 2023**

11:00 AM Workshop Meeting with Skamania County Commissioners

The Board met in a workshop with Skamania County Commissioner Richard Mahar, Commissioner Tom Lannen, Chair and Commissioner Asa Leckie to discuss the Mt. Adams Forest, FY 2025 USFS Forest Legacy Project.

The Commissioners discussed the Department of Ecology's Tier 3 Water designation.

Commissioner Leckie summarized the Columbia River Gorge Commission meeting he attended.

Commissioner Anderson discussed the up listing of the Western Grey Squirrel.

The Boards met in a workshop to discuss financial software options with Klickitat County Auditor Heather Jobe and Public Works Deputy Director of Finance and Administrative Services Pam Beierle.

The Commissioners discussed the Washington State University Extension office.

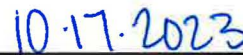
2:00 PM Meeting Adjourned

- **Approved (M/Anderson, S/Zoller. Passed unanimously): there being no further business before the Board, the meeting was adjourned.**



Approved: Dan Christopher

Chairman of the Board



Date

**Reference Document on File. The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file 10-10-2023 BoCC Zoom meeting. Please Note: All Commissioner meetings and workshops are open to the public to attend. Meetings are recorded, Workshops are NOT recorded.*