



BOARD OF KICKITAT COUNTY COMMISSIONERS

Meeting Minutes of:
Tuesday, November 28, 2023

Morning Workshop Session

The Board of Klickitat County Commissioners met in regular session on November 28, 2023 beginning at 9:00 AM in the Board of County Commissioners Chambers at the Klickitat County Services Building, 115 W Court St. Goldendale, Washington 98620. Chairman Dan Christopher, and Commissioner Lori Zoller were present, Commissioner Jacob Anderson was absent, opening with the Pledge of Allegiance.

9:00 AM Approval of Commissioner Meeting Minutes

- **Approved (M/Zoller, S/Christopher. Passed unanimously):** The Klickitat County Board of Commissioners Meeting Minutes for November 7, 2023 as presented.

Approval of Agenda

- **Approved (M/Zoller, S/Christopher. Passed unanimously):** The Business Agenda was approved and amended as follows: *Two add-ons under New Business; No. 1 being the discussion of Condit Water Right Transfer and No. 2, discussion of legal proceedings of Under Canvas*

Public Comments

- Sherri Bousquet, Under Canvas
- Lisa Evans, Under Canvas
- Ann, Dallesport Wastewater Treatment Plant

Consent Agenda

- **Approved (M/Zoller, S/Christopher. Passed unanimously):** Consent Agenda with fifteen (15) items.

Auditor

1. Resolution No. 12223 in the matter of closing Fund 138 Public Health DDA. Fund 138 has not been in use since 2019 and contains a fund balance that will be transferred to Fund 145 to allow additional funds for Behavioral Health programs and services.

2. **Resolution No. 12323** in the matter of consolidating Funds 107 “911” and 135 “Communications” as Fund 135 “Emergency Communications” and transferring any remaining funds, as of December 31, 2023, in Fund 107, to the consolidated Fund 135.
3. **Resolution No. 12423** in the matter of establishing Fund 146 “Licensing”. During the FY 2022 Audit in 2023 the State Auditor’s Office determined that licensing revenues were restricted to licensing functions therefore, the best way to account for the expenditures of these funds would be to move all activity from the general fund where it is currently housed to a special revenue fund.

Commissioners

4. **Resolution No. 12523** in the matter of renewing authorization granting authority to the Fiscal Manager (formerly the Chief Financial Officer) and/or the Commissioners Executive Secretary/Clerk of the Board to request, in writing, that the County Treasurer make investments, from time to time, on behalf of the Landfill Gas Improvements Fund #139, Cumulative Reserve Fund #125, Flood Control Fund #112 and the Vehicle Rental and Replacement Fund #502. The authorization shall become effective December 1, 2023 and is to be renewed on or before December 1, 2024.

Informational Technology

5. State and Local Cybersecurity Grant Program Agreement (**C22223**) between Klickitat County and the Washington Military Department for the amount of \$31,500 to assist in the management and reduction of systematic cyber risk. This grant will pay the full amount for a contractor to write Cybersecurity Policies and a Plan for Implementation.

Planning Department

6. Memorandum from the Planning Department to schedule a Public Meeting to be held Tuesday, December 5, 2023 at 9:30 AM, in the Commissioners meeting room to consider approval of Boundary Line Adjustment, BLA2023-01, parcel numbers 03-10-1318-0701/00 and 03-10-1361-0001/00 in Section 13, T3N, R10E, W.M. in the White Salmon vicinity, Applicants Dirks/Soloman
7. Memorandum from the Planning Department to schedule a Public Meeting to be held Tuesday, December 5, 2023 at 9:30 AM, in the Commissioners meeting room to consider approval of Boundary Line Adjustment, BLA2023-07, parcel numbers 03-13-1812-0701/00, 03-13-1812-0703/00 and 03-13-1812-0702/00 in Section 18, T3N, R13E, W.M. in the Lyle vicinity, Applicants Long View Land/Stiffler
8. Memorandum from the Planning Department to schedule a Public Meeting to be held Tuesday, December 5, 2023 at 9:30 AM, in the Commissioners meeting room to consider approval of Boundary Line Adjustment, BLA2023-12, parcel numbers 04-13-2350-0601/00 and 04-13-2350-0602/00 in Section 23, T4N, R13E, W.M. in the Klickitat vicinity, Applicants Freeman/Kickback, LLC
9. Memorandum from the Planning Department to schedule a Public Meeting to be held Tuesday, December 5, 2023 at 9:30 AM, in the Commissioners meeting room to consider approval of Short Plat, SPL2022-17, parcel number 05-14-3500-0014/00 in Sections 35, T5N, R14E, W.M. in the Goldendale vicinity, Applicant Rogers Family Trust

10.Memorandum from the Planning Department to schedule a Public Meeting to be held Tuesday, December 5, 2023 at 9:30 AM, in the Commissioners meeting room to consider approval of Short Plat, SPL2023-04, parcel number 05-15-2300-0009/00 in Sections 23, T5N, R15E, W.M. in the Goldendale vicinity, Applicants Kerry & Constance Bachman

11. Memorandum from the Planning Department to schedule a Public Meeting to be held Tuesday, December 5, 2023 at 9:30 AM, in the Commissioners meeting room to consider approval of Short Plat, SPL2023-06, parcel number 03-12-0300-0011/00 in Sections 3, T3N, R12E, W.M. in the Appleton vicinity, Applicant Brent Rotschy

12. Memorandum from the Planning Department to schedule a Public Meeting to be held Tuesday, December 5, 2023 at 9:30 AM, in the Commissioners meeting room to consider approval of Short Plat, SPL2023-07, parcel number 30-12-0300-0005/00 in Sections 3, T3N, R12E, W.M. in the Appleton vicinity, Applicant Bryce Rotschy

Senior Services

13.Contract Agreement (**C22323**) between Klickitat County Senior Services and Area Agency on Aging and Disabilities of Southwest Washington for the purpose of SB 5736 Home Delivered Meals Expansion Program to provide additional funds to expand services for additional home delivered meal clients.

14.Senior Nutrition Services Contract Amendment No. 2 (**C22423**) between Klickitat County Senior Services and Area Agency on Aging and Disabilities of Southwest Washington for the purpose of shifting allocated funds between Home Delivered Nutrition Services and Congregate Nutrition Services and update of minimum service levels.

15.Contract Amendment No. 1 (**C22523**) between Klickitat County Senior Services and Area Agency on Aging and Disabilities of Southwest Washington for the purpose of providing the Medicaid Alternative Care and Tailored Supports of Older Adults (MTD MAC/TSOA) program allocation from January 1, 2024 through December 31, 2024 and to update the signature page and special terms and conditions.

Payroll Warrant Certification and Payment Approvals

- **Approved Warrants (M/Zoller, S/Christopher. Passed unanimously):**
Accounts Payable Warrants in the amount of \$522,778.73 and Payroll/Benefit Warrants in the amount of \$1,187,410.13 for the date ending November 27, 2023

9:22 AM Department Update/Planning Department

Attendance: Interim Planning Director Lori Anderson and various County elected officials, employees, and members of the public present in person and via Zoom

Interim Planning Director Lori Anderson gave an update on:

- The Planning Commission meeting schedule, Planning Commission members expiring terms, Zoning Ordinance Section updates, Under Canvas, year-end Plat filings, Permit

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Routings, small scale projects vs large scale projects regarding SEPA, and coordinating with Public Works to finish the draft Request for Proposals

9:30 AM Board Discussion

- Board appointments for expiring terms
- Landfill Gas Grant with PUD

9:35 AM Add-On No. 1

- Discussion of Condit Water Rights Transfer

9:45 AM Department Update/Public Works/ Road Department Update

Attendance: Public Works Director Jeff Hunter, County Engineer Seth Scarola, Public and Behavioral Health Director Erinn Quinn, Undersheriff Carmen Knopes and various County elected officials, employees, and members of the public present in person and via Zoom.

Public Works Director Jeff Hunter and County Engineer Seth Scarola provided a Staff update on:

- Consent Agenda items, Construction Program and Road Design, West and East end maintenance projects, upcoming facilities work, events, other issues and follow ups.
- Franchise Agreements, Livestock Barn Grant received, Amery Road re-establishment, coordinating with Planning on finishing the draft Request for Proposals, WSU and Coroner office placement,

Payment Approvals/Pay Estimates/Change Orders:

Pay Estimate: Approval of Pay Estimate Approval of Pay Estimate 2 for “Satus Pass Radio Tower Project” in the amount of \$228,439.67

- **Motion (M/Zoller, S/Christopher. Passed unanimously):** Approval of Pay Estimate 2

Pay Estimate: Approval of Pay Estimate 2 for “Satus Pass Radio Site Equipment Installation” in the amount of \$50,595.11

- **Motion (M/Zoller, S/Christopher. Passed unanimously):** Approval of Pay Estimate 2

Pay Estimate: Approval of the First and Final Pay Estimate for SWC 2023 Guardrail Repair, in the amount of \$77,831.50

- **Motion (M/Zoller, S/Christopher. Passed unanimously):** Approval of First and Final Pay Estimate

10:05 AM Department Update/Health Department/Behavioral Health

Attendance: Public and Behavioral Health Director Erinn Quinn, and various County elected officials, employees, and members of the public present in person and via Zoom

Director Erinn Quinn gave a department update on:

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- Environmental Health, Clinical Health and Behavioral Health

10:30 AM Department Update/Sheriff's Department

Attendance: Sheriff Bob Songer, Undersheriff Karmen Knopes, Chief Civil Deputy Karen Elings, Chief Jail Deputy Loren Culp, and various County elected officials, employees, and members of the public present in person and via Zoom

Sheriff Bob Songer gave a staff update on:

- January 2023 through November 2023 calls of Service, Veterans Day parade, American Legion Dinner free Veterans dinner, KVH Safe Room, Posse Scout training, voter registration event held at the Klickitat County Fairgrounds, Press Releases

Undersheriff Carmen Knopes gave a staff update on:

- 2024 training opportunities, training budget, holiday season rise in criminal activities, WASPC Conference, Co-responder contract, Flock Camera contract, and citation statistics for 2023.

Chief Jail Deputy Loren Culp gave a staff update on:

- November number of inmates in custody, mental health in the jail, office move, hiring process, control board operator open positions, ongoing jail repairs, Request for Proposals to streamline the jail facility with an electronic system, and appreciation of the jail employees.

Chief Civil Deputy Karen Elings gave a staff update on:

- Budget, contracts, civil papers, concealed weapons permits, public records requests, training, sex offenders, House Bill 1394 and marine inspections.

11:10 AM Adjournment for Lunch

- **Motion (M/Zoller, S/Christopher. Passed unanimously):** To recess for lunch at 11:10 AM.

The Board of Klickitat County Commissioners Business Meeting reconvened at 1:00 PM, Chairman Christopher and Commissioner Zoller were present, Commissioner Anderson was absent.

1:00 PM Public Hearings/Public Meeting/Bid Opening

Attendance: Associate Planner Denise Lee, Assistant Planner Rebecca Hail, and various County elected officials, employees, and members of the public present in person and via Zoom

Public Meetings: Associate Planner Denise Lee provided a staff update to consider approval of Short Plat SPL2021-30, parcel number 05-17-1400-0001/00 in Section 14, T5N, R17E, W.M. in the Goldendale vicinity. Applicant, ANCO Properties, LLC

- **Motion (M/Zoller, S/Christopher. Passed unanimously):** Approval of SPL2021-30

Associate Planner Denise Lee provided a staff update to consider approval of Short Plat, SPL 2022-02; parcel number 05-17-1400-0006/00 in Sections 14, T5N, R17E, W.M. in the Goldendale vicinity. Applicants, Johnson Bunch. LLC

- **Motion (M/Zoller, S/Christopher. Passed unanimously):** Approval of SPL2022-02

Assistant Planner Rebecca Hail provided a staff update to consider approval of Short Plat, SPL 2022-06; parcel number 04-10-3667-0005/00 in Sections 36, T4N, R10, W.M. in the Husum vicinity. Applicants, Don and Heidi Struck

- **Motion (M/Zoller, S/Christopher. Passed unanimously):** Approval of SPL2022-06

Assistant Planner Rebecca Hail provided a staff update to consider approval Short Plat, SPL 2022-15; parcel number 06-12-1060-0002/00 in Sections 10, T6N, R12E, W.M. in the Glenwood vicinity. Applicants, Aaron and Jenny Montgomery

- **Motion (M/Zoller, S/Christopher. Passed unanimously):** Approval of SPL2022-15

Assistant Planner Rebecca Hail provided a staff update to consider to consider approval of Short Plat, SPL 2022-28; parcel number 04-16-3216-1001/00 in Sections 32, T4N, R16, W.M. in the Goldendale vicinity. Applicant, Rhoades Property Management.

- **Motion (M/Zoller, S/Christopher. Passed unanimously):** Approval of SPL2022-28

Assistant Planner Rebecca Hail provided a staff update to consider approval of Boundary Line Adjustment, BLA2023-13, parcel numbers 05-15-1054-0002/00 and 05-15-1000-0007/00 in Section 10, T5N, R15E, W.M. in the Goldendale vicinity. Applicants, Cameron/Wilcox

- **Motion (M/Zoller, S/Christopher. Passed unanimously):** Approval of BLA2023-13

PM New Business

- Discussion on the Condit Water Right Transfer.
- The Board came to a consensus to advise Counsel to file with Ecology to put the Condit Water Right in a temporary trust until the Board can make a permanent decision on water banking.

1:25 PM Add-On No. 2

- Discussion of the lack of Executive Session and legal proceedings for Under Canvas

Unfinished Business:

- Tips for County Living
- Holiday Dinner

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- Planning Director interview dates

2:00 PM Board of Health Meeting

Received Board Correspondence:

Written Citizen comment regarding Under Canvas from:

- Kim Kovalik
- Ken Collins
- Patricia Arnold
- Fred Greef
- Steven Woolport
- Bonnie White
- Steve Stampfli
- Sheri Bousquet
- Bonnie Reynolds
- Greg Wagner
- Patricia Krebs

2:44 PM Meeting Adjourned

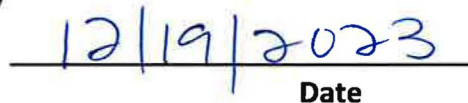
- **Approved (M/Zoller, S/Christopher. Passed unanimously):** There being no further business before the Board. There will not be a workshop on Thursday, November 30, 2023.

**Reference Document on File. The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file 11-28-2023 BoCC Zoom meeting. Please Note: All Commissioner meetings and workshops are open to the public to attend. Meetings are recorded, Workshops are NOT recorded.*



Approved: Dan Christopher
Chairman of the Board





Date