



BOARD OF KLINKITAT COUNTY COMMISSIONERS

Meeting Minutes of:
Tuesday, December 5, 2023

Morning Workshop Session

The Board of Klickitat County Commissioners met in regular session on December 05, 2023 beginning at 8:30 AM in the Board of County Commissioners Chambers at the Klickitat County Services Building, 115 W Court St. Goldendale, Washington 98620. Chairman Dan Christopher, Commissioner Lori Zoller and Commissioner Jacob Anderson were present, opening with the Pledge of Allegiance.

8:30 AM Executive Session

Prosecuting Attorney David Quesnel regarding the update on pending and current litigation which qualifies for Executive Session in accordance with RCW 42.30.110(1)(i) to discuss threatened and pending litigation. Issues of a "general" nature will be discussed in open session.

9:00 AM Approval of Commissioner Meeting Minutes

- **Approved (M/Anderson, S/Zoller. Passed unanimously):** the Klickitat County Board of Commissioners Meeting Minutes for November 21, 2023 as presented.

Approval of Agenda

- **Approved (M/Anderson, S/Zoller. Passed unanimously):** The Business Agenda was approved and amended as follows: *one (1) add-on under unfinished business, the discussion of an email received from WSU.*

Public Comments

Attendance: Assistant Planner Rebecca Hail, Goldendale resident Dave West, and various County elected officials, employees, and members of the public present in person and via Zoom.

- Ann, Dallesport Wastewater Contract
- Greg Wagner, Renewable Corporations
- Sheri Bousquet, Public Corporations
- Tracy McKune, Interpreters Service, Klickitat County

Consent Agenda

- **Approved (M/Anderson, S/Zoller. Passed unanimously):** Consent Agenda with three (3) items.

Economic Development

1. Memorandum of Understanding (C22723) between Economic Development and the non-profit organization, Community Enrichment for Klickitat County in partnership with Centerville Grange #81 for the assistance in the remodel and rehab of their restrooms, ceiling tiles, and installation of improved outside lighting. Centerville Grange #81 is requesting a reimbursement of \$5,000 for the improvements to supplement their fundraised match of \$8,024.

Public Health

2. **Resolution No. 12923** in the matter of providing additional compensation for English/Spanish interpretations of medical and program services for the newly hired Public Health Nurse, Carla Barajas Marquez. This would be an additional compensation of \$200.00 per month (\$100 per pay period) effective November 16, 2023.

Superior Court

3. Memorandum from the Superior Court Administrator for the request to exceed Mary Jo Hansen's maximum number of vacation hours to be carried over past the January 1, 2024 deadline and use the excess leave hours by June 30, 2024. The current Superior Court schedule has not allowed her to use her accrued vacation of 72 hours over the 160 hours cap.

Payroll Warrant Certification and Payment Approvals

- **Approved Warrants (M/Zoller, S/Anderson. Passed unanimously):**
Accounts Payable Warrants in the amount of \$106,464.64 and Payroll/Benefit Warrants in the amount of \$0.00 for the date ending December 04, 2023.

The Board discussed the round table meeting they will be attending regarding homelessness.

9:32 AM Public Meeting

Associate Planner Rebecca Hail provided a staff update to consider approval of Boundary Line Adjustment BLA2023-01, parcel numbers 03-10-1318-0701/00 and 03-10-1361-0001/00 in Section 13, T3N, R10E, W.M. in the White Salmon vicinity, Applicants Dirks/Soloman

- **Motion (M/Anderson, S/Zoller. Passed unanimously) approval of BLA2023-01**

The Board had a discussion of Short Plats that do not need approval from the Board.

Associate Planner Rebecca Hail provided a staff update to consider approval of Boundary Line Adjustment BLA2023-12, parcel numbers 04-13-2350-0601/00 and 04-13-2350-0602/00 in Section 23, T4N, R13E, W.M. in the Klickitat vicinity, Applicants Freeman/Kickback, LLC

- **Motion (M/Anderson, S/Zoller. Passed unanimously) approval of BLA2023-12**

Associate Planner Rebecca Hail provided a staff update to consider approval of Short Plat, SPL2023-04, parcel number 05-15-2300-0009/00 in Sections 23, T5N, R15E, W.M. in the Goldendale vicinity, Applicants Kerry & Constance Bachman

- **Motion (M/Anderson, S/Zoller. Passed unanimously) approval of SPL2023-04**

Associate Planner Rebecca Hail provided a staff update to consider approval of Short Plat, SPL2023-06, parcel number 03-12-0300-0011/00 in Sections 3, T3N, R12E, W.M. in the Appleton vicinity, Applicant Brent Rotschy

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- **Motion (M/Anderson, S/Zoller. Passed unanimously) approval of SPL2023-06**

Associate Planner Rebecca Hail provided a staff update to consider approval of Short Plat, SPL2023-07, parcel number 03-12-0300-0005/00 in Sections 3, T3N, R12E, W.M. in the Appleton vicinity, Applicant Bryce Rotschy

- **Motion (M/Anderson, S/Zoller. Passed unanimously) approval of SPL2023-07**

Associate Planner Rebecca Hail provided a staff update to consider approval of Boundary Line Adjustment, BLA2023-07, parcel numbers 03-13-1812-0701/00, 03-13-1812-0703/00 and 03-13-1812-0702/00 in Section 18, T3N, R13E, W.M. in the Lyle vicinity, Applicants Long View Land/Stiffler

- **Motion (M/Anderson, S/Zoller. Passed unanimously) approval of BLA2023-07**

10:00 AM Department Update/Public Works/ Road Department Update

Attendance: Public Works Director Jeff Hunter, and various County elected officials, employees, and members of the public present in person and via Zoom.

Public Works Director Jeff Hunter and County Engineer Seth Scarola provided a Staff update on:

- Construction Program and Road Design, West and East end maintenance projects, upcoming facilities work, events, and other issues.
- Flooding in Glenwood, annexation of a Klickitat County parcel

The Board agreed to Deed the Klickitat County parcel to the City of White Salmon

10:15 AM Department Update/Planning Department

Attendance: Interim Planning Director Lori Anderson, Public Works Director Jeff Hunter and various County elected officials, employees, and members of the public present in person and via Zoom.

Interim Planning Director Lori Anderson gave an update on:

- Upcoming workshops, Zoning Ordinance update, Under Canvas, Year end Plat filings, Routings and coordinating with Public Works on the Request for Proposals

10:20 AM Department Update/Adult Probation

Attendance: various County elected officials, employees, and members of the public present in person and via Zoom

Chief Probation Officer Courtney Cooke, via Zoom provided a staff update on:

- The Burlington Northern Santa Fe grant
- Officer Cooke asked the Board for permission to apply for the First Fed Foundation Community Support grant for the purchase of 2 iPads, 2 security mounts for the iPads, 2 security cameras to link to the Courthouse system, 2 handheld metal detectors with two potential add-ons of 6 portable alcohol monitoring devices and 3 GPS ankle units.

The Board gave Officer Cooke permission to apply for the First Fed Foundation Community Support Grant

10:30 Miscellaneous Reports/Comments

Attendance: Public Works Director Jeff Hunter, Dallesport residents, and various County elected officials, employees, and members of the public present in person and via Zoom

- Waste Water Contract and Request for Proposals discussion. The Board gave Director Hunter permission to move forward with drafting the RFP.
- Discussion of the Rules of Procedure for Klickitat County Commissioners. The Board agreed to send the document to legal counsel for review.

11:55 AM Adjournment for Lunch

- **Motion (M/Anderson, S/Zoller. Passed unanimously).** To recess for lunch at 11:55 AM.

The Board of Klickitat County Commissioners Business Meeting reconvened at 1:00 PM, all three Commissioners were present.

1:00 Board Pending

Human Resources and Administrative Services Director Robb Van Cleave and Senior Services Director Sharon Carter had a discussion with the board on:

- Consideration of Senior Services employees pay grade increase
- The Board came to a consensus to adjust the Senior Services Clerical Admin I to a Clerical Admin II, to adjust the Transportation Drivers from pay grade of a 33 to a 34 and the Transportation Coordinator from a pay grade of 34 to a 35 to be in effect beginning January 1st, 2024.

Director Van Cleave updated the Board on the letter received from Yakima Nation Fisheries to Natural Resources for the request of a letter of support regarding the Fish Passage Improvement application submitted by the Confederated Tribes and Bands of the Yakima Nation. The Board gave Director Van Cleave permission to write a letter of support.

1:45 PM Unfinished Business:

- WSU email discussion
- More discussion of the Rules of Procedure for Klickitat County Commissioners.

2:45 Executive Session

Chairman Christopher announced the Board will be going into Executive Session with HR Director Robb Van Cleave for fifteen (15) minutes in accordance with RCW 42.30.110 (1)(g) to review the performance, discipline, and/or qualifications of a public employee or a “closed session” to discuss collective bargaining proposals/negotiations, grievance, mediation, and/or

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arbitration proceedings all associated with collective bargaining in accordance with RCW 42.30.140(4). Issues of a general nature will be discussed in open session.

Note: The Board will be meeting with the City Counsel for a round table discussion about homelessness at 4:00 PM in the Mt. Adams Meeting room.

3:02 PM Meeting Adjourned

- **Approved (M/Anderson, S/Zoller. Passed unanimously):** There being no further business before the Board. There will be a workshop scheduled for December 7, 2023.

**WORKSHOP
December 7, 2023**

9:00 AM Chairman Christopher opened the workshop.

Commissioners discussed public comment responses.

Economic Development Interim Director Richard Foster discussed the KCPEDA Board positions, the two (2) vacancies on the Board, the criteria for appointing board members and the possible appointees.

10:00 AM Public Works Director Jeff Hunter, County Engineer Seth Scarola and Design Engineer Nathen Erickson discussed the Title 12 Road Standards updates with the Board. Chairman Christopher announced that he would be stepping down and not take part of the discussion.

11:00 AM HR & Administrative Services Director Robb Van Cleave discussed the Natural Resources Project Coordinator Position

Approved (M/Anderson , S/ Zoller . Passed unanimously): There being no further business before the Board, the meeting was adjourned at 11:37 AM.

**Reference Document on File. The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file 12/05/2023 BoCC Zoom meeting. Please Note: All Commissioner meetings and workshops are open to the public to attend. Meetings are recorded, Workshops are NOT recorded.*




Approved: Dan Christopher
Vice Chairman of the Board

12.27.2023

Date