



**BOARD OF COUNTY  
COMMISSIONERS  
AGENDA  
TUESDAY, DECEMBER 12, 2023**

Klickitat County Services Building  
115 West Court, Room #201  
Goldendale, Washington  
509-773-4612  
bocc@klickitatcounty.org

Commissioner Meetings are open to the public.

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| To join the meeting using Zoom: type in <a href="https://us02web.zoom.us/j/586587651">https://us02web.zoom.us/j/586587651</a> in your browser or use one of the call-in numbers below and Meeting ID: 586 587 651 | 669-900-6833<br>346-248-7799 | 929-205-6099<br>253-215-8782 | 301-715-8592<br>312-626-6799 |
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**FOR COMPLETE PACKET CLICK HERE**

**9:00 AM**

- I. CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE**
- II. APPROVAL OF COMMISSIONER MEETING MINUTES: As may be presented.**
- III. APPROVAL OF BUSINESS AGENDA:**
- IV. PUBLIC COMMENT-** To provide public comment, if in person please come forward. If you are joining via zoom-click on the zoom link to join the meeting and raise your hand or call one of the numbers provided above and enter the meeting ID and raise your hand. Once called upon by the Chairman, state your name and address for the record and keep comments to 3 minutes or less.
- V. CONSENT AGENDA-** with sixteen (16) items – Items will be considered and approved on a single motion. Any Commissioner may, by request, remove an item from the consent agenda prior to approval.

**Behavioral Health**

1. Contract between Klickitat County Behavioral Health and Xpio Health for the purpose of assisting Behavioral Health with the evaluation and procurement of an electronic health record (EHR) system that meets their documentation, billing, and reporting needs.

**Commissioners**

2. Certification and Acknowledgement are pursuant to the provisions of RCW 84.52.070 that the Board of County Commissioners acknowledges receipt of the 2024, budgets and requested levy amount/estimates as submitted and certified by the various taxing districts within Klickitat County.
3. Resolution in the matter of considering and approving a petition requesting annexation of certain property into the boundaries of Klickitat County Fire Protection District No. 3. The property proposed for annexation is presently outside the boundary line of the fire district but contiguous to the present district boundary as required. The petitioners (2) represents 100% of the property acreage of the area to be annexed based on the Assessor's certification.
4. Request from the Klickitat County Board of Equalization for county legislative authority to process and hear timely filed appeals for the current assessment year

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(2023) beyond the 28-day regularly convened meeting (within 14 days of certification of tax rolls) (December 1st through December 28th).

5. Letter of Support for Mt. Adams Resource Stewards' (MARS) application to Coalitions and Collaboratives' Action, Implementation and Mitigation grant program. MARS is a valued partner in working with our state, federal, and private land managers in advancing forest management and wildfire risk reduction efforts in Klickitat County.
6. 2024 Klickitat County Public Defender Contract/Klickitat County Superior Court for the purpose of Attorneys providing representation of said cases filed in the Klickitat County Superior Court during the 2024-2025 calendar year. The current one (1) year public defender contract for Superior Court will expire December 31, 2023. A request for proposals for services was published in the Goldendale Sentinel and mailed directly to the members of the Washington Bar Association website. One (1) proposal was received from the current contract holders and following negotiation an agreement was made between Klickitat County and the Public Defenders for the service dates of January 1, 2024 through December 31, 2024.

#### **Economic Development**

7. Letter and Certificate of Appreciation to Mayor Mike Cannon for his time and energy extended during his many years of service as a member and Executive Director of the Klickitat County Public Economic Development Authority.
8. Amendment to the Cooperative Agreement between Washington State University and Klickitat County Economic Development to extend the completion date of December 31, 2022 to December 31, 2023. The original contract providing Small Business Development Consulting for Klickitat County expired on December 31, 2022 and those services have continued to be provided without a contract.

#### **Human Resources**

9. Resolution in the matter of continuing relationships with the Washington Counties Risk Pool and the related appointments and designations of/for each member county.

#### **Information Technology**

10. Debarment, Suspension, Involuntary Exclusion Certification Form and Signature Authorization Form from Washington Military Department and Klickitat County Informational Technology for requirement by the State of Washington to receive the State & Local Government Cybersecurity grant that was applied for and awarded.
11. Amendment No. 2 to the Interlocal Agreement between Klickitat County and Pend Oreille County to share the expertise of Nardos Scott, a Pend Oreille County employee, to help support the OnBase document imaging system for use by Klickitat County Clerk's Office, Public Works, Planning, and the Treasures Office.

#### **Natural Resources**

12. Letter of Support of the Yakima and Klickitat River Fish Passage Improvement application submitted by the Confederated Tribes and Bands of the Yakima Nation.

#### **Public Works**

13. Contracts and Contract Bonds between Klickitat County Public Works and DeAtley Crushing Company for the purpose of the 2023 Crushing of Fisher Hill Quarry WP 54, Badger Gulch Quarry, WP 53, and Matsen Quarry, WP 44. This contract was advertised for 3 weeks and 4 sealed bids were received with DeAtley Crushing Company being the lowest responsive bidder with a total bid of \$2,307,871.00.

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14. Resolution in the matter of reauthorizing investments of Public Works Department funds to make investments on behalf of various funds within Public Works Department through December 31, 2024.
15. Resolution in the matter of designating three (3) representatives' authority to sign WSDOT annual and fiscal reports and vouchers payment requests.

**Solid Waste**

16. Independent Contractors Agreement between Klickitat County Solid Waste and Gorge Country Media for the purpose of advertising and educating the local population on current Solid Waste programs.

**VI. PAYROLL WARRANT CERTIFICATION/PAYMENT APPROVALS:**

- VII. DEPARTMENT UPDATE:** Planning Department – Interim Planning Director Lori Anderson

**VIII. COMMISSIONERS MISCELLANEOUS REPORTS/COMMENTS:**

**10:00 AM**

- IX. DEPARTMENT UPDATE:** Public Works – Director Jeff Hunter and County Engineer Seth Scarola.

- X. PUBLIC WORKS:**  
**Pay Estimate/Payment Approvals/Change Orders**

**10:15 AM**

- XI. DEPARTMENT UPDATE: Department Update/Report:** Human Resource and Administrative Services Director Robb Van Cleave: Department update, some of which may qualify for “*executive session*” all in accordance with RCW 42.30.110(1)(g) to review the performance, discipline, and/or qualifications of a public employee or a “closed session” to discuss collective bargaining proposals/negotiations, grievance, mediation, and/or arbitration proceedings all associated with collective bargaining in accordance with RCW 42.30.140(4). Issues of a “general” nature will be discussed in open session.

**LUNCH**

**1:00 PM**

- XII. PUBLIC HEARING/PUBLIC MEETING/BID OPENING:**  
Public Hearing to amend Ordinance O080823, which reestablishes policies for providing District Court Judicial Services to municipalities of Klickitat County.

- XIII. NEW BUSINESS:**  
**Terra McLeod – Fort Vancouver Regional Library** – Presentation on Library services.

- XIV. UNFINISHED BUSINESS:** Approval of contract agreements between Klickitat County and Goldendale, White Salmon and Bingen for District Court Services.

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**2:00 PM**

**XV. MISCELLANEOUS REPORTS/COMMENTS:** Water Conservancy Board update

**3:00 PM**

**XVI. BOARD PENDING:** Issues as determined by the Board of Commissioners, some of which may qualify for Executive Session in accordance with RCW 42.30.110(1)(i) to discuss threaten and pending litigation or (d) To review negotiations on the performance of publicly bid contracts when public knowledge regarding such consideration would cause a likelihood of increased costs, or (g) to review the performance, discipline, and/or qualifications of a public employee or a “closed session” to discuss collective bargaining proposals/negotiations, grievance, mediation, and/or arbitration proceedings all associated with collective bargaining in accordance with RCW 42.30.140(4). Issues of a general” nature will be discussed in open session.

**XVII. MOTION TO ADJOURN - Motion to adjourn the regular meeting, there is a Workshop/Executive Session scheduled for December 14, 2023.**

### **WORKSHOP**

**Wednesday, DECEMBER 13, 2023**

**1:00 PM - Executive Session** in accordance with RCW 42.30.110(1) (g) to review the performance, discipline, and/or qualifications of a public employee. Issues of a general nature will be discussed in open session

**2:00 PM Executive Session** in accordance with RCW 42.30.110(1) (g) to review the performance, discipline, and/or qualifications of a public employee. Issues of a general nature will be discussed in open session

**3:00 PM Executive Session** in accordance with RCW 42.30.110(1) (g) to review the performance, discipline, and/or qualifications of a public employee. Issues of a general nature will be discussed in open session

**4:00 PM Executive Session** in accordance with RCW 42.30.110(1) (g) to review the performance, discipline, and/or qualifications of a public employee. Issues of a general nature will be discussed in open session

### **WORKSHOP**

**Thursday, December 14, 2023**

**9:00 AM – HR & ADMINISTRATIVE SERVICES DIRECTOR ROBB VAN CLEAVE –**  
Community Service Department structure update/Code Enforcement.

**11:00 AM – 1:00 PM – Holiday Party**

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