



BOARD OF KLICKITAT COUNTY COMMISSIONERS

Meeting Minutes of:
Tuesday, December 12, 2023

Morning Workshop Session

The Board of Klickitat County Commissioners met in regular session on December 12, 2023 beginning at 9:00 AM in the Board of County Commissioners Chambers at the Klickitat County Services Building, 115 W Court St. Goldendale, Washington 98620. Chairman Dan Christopher, Commissioner Lori Zoller and Commissioner Jacob Anderson were present, opening with the Pledge of Allegiance.

9:00 AM Approval of Agenda

- **Approved (M/Anderson, S/Zoller. Passed unanimously):** The Business Agenda was approved and amended as follows: *two (2) add-ons under New Business, Number 1 being the Senior Services Advisory Board applicant and Number 2 being the draft Board Procedures*

Consent Agenda

- **Approved (M/Anderson, S/Zoller. Passed unanimously):** Consent Agenda with sixteen (16) items.

Behavioral Health

1. Contract (C22823) between Klickitat County Behavioral Health and Xpio Health for the purpose of assisting Behavioral Health with the evaluation and procurement of an electronic health record (EHR) system that meets their documentation, billing, and reporting needs.

Commissioners

2. Certification and Acknowledgement are pursuant to the provisions of RCW 84.52.070 that the Board of County Commissioners acknowledges receipt of the 2024, budgets and requested levy amount/estimates as submitted and certified by the various taxing districts within Klickitat County.
3. **Resolution No.13023** in the matter of considering and approving a petition requesting annexation of certain property into the boundaries of Klickitat County Fire Protection District No. 3. The property proposed for annexation is presently outside the

boundary line of the fire district but contiguous to the present district boundary as required. The petitioners (2) represents 100% of the property acreage of the area to be annexed based on the Assessor's certification.

4. Request from the Klickitat County Board of Equalization for county legislative authority to process and hear timely filed appeals for the current assessment year (2023) beyond the 28-day regularly convened meeting (within 14 days of certification of tax rolls) (December 1st through December 28th).
5. Letter of Support for Mt. Adams Resource Stewards' (MARS) application to Coalitions and Collaboratives' Action, Implementation and Mitigation grant program. MARS is a valued partner in working with our state, federal, and private land managers in advancing forest management and wildfire risk reduction efforts in Klickitat County.
6. 2024 Klickitat County Public Defender Contract/Klickitat County Superior Court (C22923) for the purpose of Attorneys providing representation of said cases filed in the Klickitat County Superior Court during the 2024-2025 calendar year. The current one (1) year public defender contract for Superior Court will expire December 31, 2023. A request for proposals for services was published in the Goldendale Sentinel and mailed directly to the members of the Washington Bar Association website. One (1) proposal was received from the current contract holders and following negotiation an agreement was made between Klickitat County and the Public Defenders for the service dates of January 1, 2024 through December 31, 2024.

Economic Development

7. Letter and Certificate of Appreciation to Mayor Mike Cannon for his time and energy extended during his many years of service as a member and Executive Director of the Klickitat County Public Economic Development Authority.
8. Amendment (C23023) to the Cooperative Agreement between Washington State University and Klickitat County Economic Development to extend the completion date of December 31, 2022 to December 31, 2023. The original contract providing Small Business Development Consulting for Klickitat County expired on December 31, 2022 and those services have continued to be provided without a contract.

Human Resources

9. **Resolution No. 13123** in the matter of continuing relationships with the Washington Counties Risk Pool and the related appointments and designations of/for each member county.

Information Technology

10. Debarment, Suspension, Involuntary Exclusion Certification Form and Signature Authorization Form from Washington Military Department and Klickitat County Informational Technology for requirement by the State of Washington to receive the State & Local Government Cybersecurity grant that was applied for and awarded.
11. Amendment No. 2 (C23123) to the Interlocal Agreement between Klickitat County and Pend Oreille County to share the expertise of Nardos Scott, a Pend Oreille County employee, to help support the OnBase document imaging system for use by Klickitat County Clerk's Office, Public Works, Planning, and the Treasures Office.

Natural Resources

- 12.** Letter of Support of the Yakima and Klickitat River Fish Passage Improvement application submitted by the Confederated Tribes and Bands of the Yakima Nation.
Public Works
- 13.** Contracts and Contract Bonds (**C23223**) between Klickitat County Public Works and DeAtley Crushing Company for the purpose of the 2023 Crushing of Fisher Hill Quarry WP 54, Badger Gulch Quarry, WP 53, and Matsen Quarry, WP 44. This contract was advertised for 3 weeks and 4 sealed bids were received with DeAtley Crushing Company being the lowest responsive bidder with a total bid of \$2,307,871.00.
- 14. Resolution No. 13223** in the matter of reauthorizing investments of Public Works Department funds to make investments on behalf of various funds within Public Works Department through December 31, 2024.
- 15. Resolution No. 13323** in the matter of designating three (3) representatives' authority to sign WSDOT annual and fiscal reports and vouchers payment requests.
Solid Waste
- 16.** Independent Contractors Agreement (**C23323**) between Klickitat County Solid Waste and Gorge Country Media for the purpose of advertising and educating the local population on current Solid Waste programs.

Public Comments

- Greg Wagner, Public Citizen comment
- Sheri Bousquet, Public Citizen comment

Payroll Warrant Certification and Payment Approvals

- **Approved Warrants (M/Zoller, S/Anderson. Passed unanimously):**
Accounts Payable Warrants in the amount of \$341,758.73 and Payroll/Benefit Warrants in the amount of \$833,830.20 for the date ending December 11, 2023.

Department Update/Planning Department

Attendance: various County elected officials, employees, and members of the public present in person and via Zoom

Interim Planning Director Lori Anderson provided a staff update on:

- James Dean Aggregate Overlay Zone
- Under Canvas, Planning Commission, upcoming workshops, Bluebird Solar, Request for Proposals (RFP), Tips for Country Living,

9:40 AM Board Discussion

Commissioner Anderson gave an update on the extended terms that legislation and interim by-laws now require for the Bi-State Bridge Authority Board. Commissioner Anderson also inquired

if the Board would like to make the decision of the Board members and alternates. The Commissioners agreed to have the Bridge Authority Board make a proposal and Commissioner Anderson will bring it back to the Board of Commissioners.

Commissioner Zoller updated the Board on the Columbia Gorge Regional Airport Board, possibly joining with other Washington State Airports that are forming a lawsuit against written legislation to allow siphoned airport tax money.

Commissioner Anderson updated the Board on the Local Opioid Treatment Network meeting (OTN).

10:00 AM Department Update/Public Works/ Road Department Update

Attendance: Public Works Director Jeff Hunter, County Engineer Seth Scarola, Code Compliance Officer Jorge Sendejas, Solid Waste Coordinator Mackenzie Coleman-Andress, HR and Administrative Services Director Robb Van Cleave, HR Manager KC Sheridan and various County elected officials, employees, and members of the public present in person and via Zoom.

Public Works Director Jeff Hunter and County Engineer Seth Scarola provided a Staff update on:

- Republic Services Union Strike contingency plans and options
- Consent Agenda items, Construction Program and Road Design, West and East end maintenance projects, upcoming facilities work, events, other issues and follow ups.
- Vending machines and options, 2 Public Works job openings, Title 12 SEPA, and the Climate initiative

The Board gave consensus to Director Hunter to advertise for the open job position of the Senior Engineering Technician.

10:30 AM Department Presentation/Human Resources

Attendance: Code Compliance Officer Jorge Sendejas, Solid Waste Coordinator Mackenzie Coleman-Andress, HR and Administrative Services Director Robb Van Cleave, HR Manager KC Sheridan, Informational Technology Director Randy Christiansen, Fiscal Services Manager Jenn Neil, and various County elected officials, employees, and members of the public present in person and via Zoom

Human Resources and Administrative Services Robb Van Cleave and HR Manager KC Sheridan gave an update on:

- Planning Director interview questions, Risk Management Report, Online Live Anti-Harassment training, Open enrollment, Planning Department Prothman Outreach
- Information Technology training
- Code Compliance preferred method

- Solid Waste, Radio Contract, Survey, educational recycling mural, Solid Waste Advisory Committee and Washington Chapter Solid Waste Association of North America (WCSWAONA) regarding ground water and air testing
- Natural Resources applicants, Switzler Project
- Fiscal Services Manager Jenn Neil gave a presentation on the web analytics of shared data on the Klickitat County Website.

11:11 AM

The Board reviewed the changes that were made to the proposed Board of County Commissioners Rules and Procedures.

11:49 AM Adjournment for Lunch

- **Motion (M/Anderson, S/Zoller. Passed unanimously).** To recess for lunch at 11:49 AM.

The Board of Klickitat County Commissioners Business Meeting reconvened at 1:00 PM, all three Commissioners were present.

1:00 PM Public Hearings/Public Meeting/Bid Opening

Attendance: Residents of Goldendale Bob and Kathy Moco, and various County elected officials, employees, and members of the public present in person and via Zoom

Public Hearing to amend Ordinance O080823, which reestablishes policies for providing District Court Judicial Services to municipalities of Klickitat County.

- **Motion (M/Anderson, S/Zoller. Passed unanimously) approval of amended Ordinance O080823**

1:05 PM New Business

Attendance: Residents of Goldendale Bob and Kathy Moco, and various County elected officials, employees, and members of the public present in person and via Zoom

- Fort Vancouver Regional Library Terra McLeod via Zoom, gave a presentation to the Board on the local Library Services.
- The Board had a discussion on the Senior Services Advisory Board applicant and agreed to move forward with the application process.

2:00 PM Unfinished Business:

Approval of contract agreements between Klickitat County and Goldendale (**C23423**), White Salmon (**C23523**) and Bingen (**C23623**) for District Court Services.

- **Motion (M/Anderson, S/Zoller. Passed unanimously) approval of the 3 interlocal agreements for the cities of Goldendale, White Salmon and Bingen for District Court Services.**

1:30 PM Board Discussion

- Discussion of Road signs for Cattle Drives

1:38 PM Recess

- Chairman Christopher called a 10-minute recess

1:48 PM The Board reconvened their regular meeting

- Discussion of Letter of Support to modify the boundaries of Mid-Columbia Economic Development District (MCEDD).

2:00 PM Miscellaneous Reports/Comments

Members of the Klickitat County Water Conservancy Board Craig Stevens and Keven Kreps gave an end of the year update to the Board

2:27 PM Meeting Adjourned

- **Approved (M/Anderson, S/Zoller. Passed unanimously):** There being no further business before the Board the meeting was adjourned until 1:00 PM Wednesday December 13, 2024 for an Executive Session and it was announced that the Board will be meeting at 9:00 AM on Thursday, December 14, 2023 for a workshop.

WORKSHOP DECEMBER 13, 2023

1:00 PM to 4:00 PM - The Board of County Commissioners met in Executive Session with HR & Administrative Services Director Robb Van Cleave in accordance with RCW 42.30.110(1) (g) to review the performance, discipline, and/or qualifications of a public employee. Issues of a general nature were discussed in open session.

4:00 PM Workshop Adjourned

Approved (M/Anderson, S/Zoller. Passed unanimously): There being no further business before the Board, the meeting was adjourned to 9:00 AM on Thursday, December 14, 2023 for a Workshop.

WORKSHOP DECEMBER 14, 2023

Attendance: All 3 Commissioners, Deputy Prosecuting Attorney Rebecca Cranston, HR & Administrative Services Director Robb Van Cleave, Auditor Heather Jobe and Treasurer Greg Gallagher.

9:00 AM – Auditor Jobe discussed the Water Conservancy Board, the Klickitat County Public Corporation and KCPEDA.

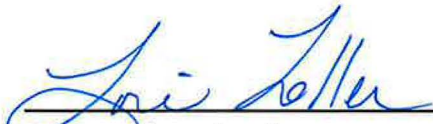
10:00 AM – Director Van Cleave provided an update on the structure and possible placement of the Solid Waste, Natural Resources and Code Compliance departments. Director Van Cleave discussed compensation for Interim Planning Director and changing the title of the Interim Director of Economic Development to Director recommending Grade 73 Step 1.

Auditor Jobe discussed drafting a procurement policy.

11:03 AM Workshop Adjourned

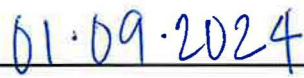
Approved (M/Anderson, S/Zoller. Passed unanimously): There being no further business before the Board.

**Reference Document on File. The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file 12-12-2023 BoCC Zoom meeting. Please Note: All Commissioner meetings and workshops are open to the public to attend. Meetings are recorded, Workshops are NOT recorded.*



Approved: Lori Zoller
Chairman of the Board





Date