



BOARD OF KLICKITAT COUNTY COMMISSIONERS

**Meeting Minutes of:
Tuesday, January 9, 2024**

Morning Workshop Session

The Board of Klickitat County Commissioners met in regular session on January 9, 2024 beginning at 8:45 AM in the Board of County Commissioners Chambers at the Klickitat County Services Building, 115 W Court St. Goldendale, Washington 98620. Chairman Lori Zoller, Commissioner Dan Christopher and Commissioner Jacob Anderson were present, opening with the Pledge of Allegiance.

8:45 AM Legislative Update

Potts & Associates Zak Kennedy updated the Board on the Washington State Legislature.

Approval of Agenda

- **Approved (M/ Anderson, S/Christopher. Passed unanimously):** The Business Agenda was approved and amended as follows: *Treasurer Greg Gallagher rescheduled the discussion and Resolution on amending the sale of certain Tax Title Properties to January 16, 2024 at 11:00 AM. Three Add-ons, 2 under New Business being the discussion of the Cascade Renewable Transmission Project and Fire Management Plan Policy, under Unfinished Business, the discussion of WSU Extension menu programs.*

9:00 AM Approval of Commissioner Meeting Minutes

- **Approved (M/Anderson, S/Christopher. Passed unanimously):** the Klickitat County Board of Commissioners meeting minutes for December 12, 2023 and December 19, 2023 as presented.

Public Comments

- Greg Wagner, Cypress Creek Survey
- Sheri Bousquet, Cypress Creek Survey
- Delmer Eldred, Citizen Comment

9:15 AM Consent Agenda

- **Approved (M/Anderson, S/Christopher. Passed unanimously):** Consent Agenda with five (5) items.

Commissioners

1. Certificate and Letter of Appreciation to Mr. Ray Thayer for serving on the Law Enforcement Officers and Fire Fighters (LEOFF) Disability Board and the Klickitat County Civil Service Commission.
2. Amended Interagency Reimbursement Agreement IAA24021 **(C00324)** between Klickitat County and the Washington State Administrative Office with the Courts for the purpose of reimbursement to Klickitat County for extraordinary expense of resentencing and vacating sentences under Blake and for the cost of refunding legal financial obligations under the Blake decision.

Planning Department

3. Proposed Alternative Work Schedule for Associate Planner Denise Lee, to work Tuesday through Friday, 7:30 AM to 5:00 PM, 9.0 hours per-day, with a 30-minute lunch break from 11:30 AM to 12:00 PM, making a total work week of 36 hours.

Public Works

4. Local Agency Supplemental Agreement #2 **(C00424)** between Klickitat County Public Works and Applied Archeological Research, Inc. for on-call archaeological services which include but are not limited to; performing on-site reconnaissance surveys, consultations with local tribes, and preparing on depth technical survey reports, all in accordance with the Department of Archeology and Historic Preservation.
5. Final Acceptance and Release of Contract Bond between Klickitat County Public Works and Frank Gurney, Inc. All Contract requirements have been met for the Slope Flattening and /or Guardrail Project CRP 370 for the improvement of Trout Lake Hwy and Pine Forest Road

Payroll Warrant Certification and Payment Approvals

No Payroll Warrant Certification or Payment Approvals for the week of January 9th 2024.

HR and Administrative Services Director Van Cleave updated the Board on the 2-hour pre-holiday closure on December 29, 2023. Director Vann Cleave proposed that any employee who was scheduled to work at any time on December 29th and did not receive 2 hours of paid leave will receive the following: 2 hours at regular pay that must be used in 2024, cannot be rolled over or accrued, each department or office will track their own hours and will report the hours to payroll as code 7. The Board agreed to apply the proposed agreement.

9:25 AM Department Update/Planning Department

Attendance: HR and Administrative Services Robb Van Cleave, HR Manager KC Sheridan, and various County elected officials, employees, and members of the public present in person and via Zoom.

Associate Lead Planner Lori Anderson provided a staff update on:

- 2023 Permit Summary, Under Canvas, Request for Proposals, Cascade Renewable Transmission Project, Planning Commission, Planning Department routing, and pending projects.

Miscellaneous Reports/Comments

- Commissioner Anderson updated the Board on the Washington Association of Counties Legislative Steering Committee Conference he attended.
- Commissioner Christopher proposed that the Board adopt a resolution that all Fire Management Plans associated with development in Klickitat County be brought before the Board of Commissioners to be approved. The Board will continue the discussion at the January 25 Workshop.

9:55 AM Department Update/Public Works/ Road Department Update

Attendance: Public Works Director Jeff Hunter, and various County elected officials, employees, and members of the public present in person and via Zoom.

Public Works Director Jeff Hunter and County Engineer Seth Scarola provided a Staff update on:

- Consent Agenda items, Construction Program and Road Design, West and East end maintenance projects, upcoming facilities work, events, other issues, follow ups, Klick Franchise Agreement and Columbia Hills RV Park fee increase.

10:05 PM New Business

- Discussion of the Board of Adjustment and the Conditional Use Permit (CUP) process
- Discussion of the Cascade Renewable Transmission Project

10:25PM Unfinished Business:

- Discussion of the vacant Klickitat County Board positions. The Board agreed to advertise for 1 more week to fulfill the 21-day advertising policy, and will appoint positions on January 16, 2024.

10:30 AM Unfinished Business

- Discussion of the WSU Extension Programs. The Board agreed to reach out to WSU Extension Director Brause to see what programs are offered at this time.
- Discussion in regards to the Coroner position.
- Discussion of the Eastern Washington Council of Governments.

Prosecuting Attorney David Quesnel updated the Board on the options of electing or appointing the vacant Coroner position. Discussion followed.

11:30 AM Elected Official Report/Update Prosecuting Attorney David Quesnel:

Pending issues update, some of which may qualify for Executive Session in accordance with RCW 42.30.110(1)(i), to discuss threaten and pending litigation for 15 minutes, ending at 11:45 AM. Issues of a "general" nature will be discussed in open session.

11:47 AM Meeting Adjourned

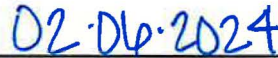
- **Approved (M/Anderson, S/Christopher. Passed unanimously):** There being no further business before the Board. There will not be a workshop on Thursday, January 11, 2024. All three Commissioners will be participating in a KLCK pre-recorded radio interview on January 17, 2023 at 10:30 AM and one or more Commissioners may be attending the SARS Appreciation Meeting January 9, 2024 at the Goldendale Grange.

**Reference Document on File. The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file 01-09-2024 BoCC Zoom meeting. Please Note: All Commissioner meetings and workshops are open to the public to attend. Meetings are recorded, Workshops are NOT recorded.*



Approved: Lori Zoller

Chairman of the Board



Date