



BOARD OF KLICKITAT COUNTY COMMISSIONERS

Meeting Minutes of:
Tuesday, February 6, 2024

Morning Workshop Session

The Board of Klickitat County Commissioners met in regular session on February 6, 2024 beginning at 9:00 AM in the Board of County Commissioners Chambers at the Klickitat County Services Building, 115 W Court St. Goldendale, Washington 98620. Chairman Lori Zoller, Commissioner Dan Christopher and Commissioner Jacob Anderson were present, opening with the Pledge of Allegiance.

9:00 AM Approval of Agenda

- **Approved (M/Anderson, S/Christopher. Passed unanimously):** The Business Agenda was approved and amended with 5 add-ons as follows: *#1 under miscellaneous, discussion with Sally Houlden, West District Court Administrator in regards to the AOC Security Grant, #2 Request of Declaration of Emergency by Klickitat County School Districts under New Business, #3 Letter of support for HB 1835 under New Business, #4 Senior Advisory Board appointment and Defense Attorneys #5 Letter of Support for the White Salmon Pool District and other legislation.*

Commissioner Christopher proposed an add-on to the Agenda regarding a discussion of the letter received by White Salmon Valley School District.

9:00 AM Approval of Commissioner Meeting Minutes

- **Approved (M/Anderson, S/Christopher. Passed unanimously):** the Klickitat County Board of Commissioners Meeting Minutes for January 9th and January 16th, 2024 as presented.

9:06 AM Public Comments

- Jenne, Thanks to Public Works
- Tracy McKune, Title 12 Transportation Road Standards, Emergency Notifications
- Sheri Bousquet, Public Corporations, Emergency Notifications

9:20 AM Consent Agenda

- **Approved (M/Anderson, S/Christopher. Passed unanimously):** Consent Agenda with ten (10) items. Pulling item No. 4 for further discussion. The Board recognized the Letter

of Appreciation to Mat Spalding for 28 years of dedication and Service and thanked him for his services.

Commissioners

1. Letter of Appointment and **Resolution No. 01424** in the matter of reappointing Russel Hanson to the Klickitat County Civil Service Commission representing Commissioner District No. 2 for a six (6) year term, expiring December 31, 2029.
2. Letter and Certificate of Appreciation to Mat Spalding for his past service as a member of the Klickitat County Planning Commission. Letters of appointment and **Resolution No. 01524** in the matter of reappointing Rick Graves filling Position No. 3, representing Commissioner District No. 1, Dave Barta, filling Position No. 3 representing Commissioner District No. 2 and Matt Chiles to the Klickitat County Planning Commission Filling Position No. 2 representing Commissioner District No. 3.
3. Certificate and Letter of Appreciation to Frank Hewey for his past service as a member of the Klickitat County Veterans Advisory Board.
4. ~~Professional Service Contract between Klickitat County and the Law Offices of Christopher R. Lanz and Lori L. Hektor for the purpose of Conflict Attorney Administrators for Klickitat County District and Superior Court.~~

Human Resources

5. Personnel Authorization to begin the advertising process to fill a vacant Accounting Administrative Assistant III, (Internal only) at Grade 38, steps 1-3 (\$23.41-24.82) per hour, 40 hours a week for the Public Health Department.
6. Personnel Authorization to begin the advertising process to fill a vacant Crisis Case Manager position at Grade 36, steps 1-3 (\$20.81-22.07) per hour, 40 hours a week for the Behavioral Health Department.

Public Works

7. Local Agency Supplemental Agreement #3 (**C01424**) between Klickitat County Public Works and Sargent Engineers, Inc to provide on-call structural engineering services and extend the completion date from February 29, 2024 to February 28, 2025.
8. Request for Waiver of Fees from the White Salmon Library for rental of the Dallesport Community Center for the free event of "Learn and Play with the White Salmon Library" held every 1st Thursday of the month beginning March 7, 2024 in the amount of \$420.00.
9. **Resolution No. 01624** in the matter of acceptance of a Statutory Warranty Deed granting fee simple road right of way of a previously established road in Klickitat County.

Sheriff

10. Intergovernmental Agreement (**C01524**) between Klickitat County Sheriff's Office and Washington State Parks and Recreation Commission for the purpose to enhance the performance of boating safety and education services in the State per RCW 88.02650 and WAC 352-65.010.

11. Jail Health Services Agreement (**C01624**) continuation between Klickitat County and Contractor Brian Bea, PA to provide medical care to inmates of Klickitat County Jail.

Payroll Warrant Certification and Payment Approvals

- **Approved Warrants (M/Christopher/Anderson. Passed unanimously):** Accounts Payable Warrants in the amount of \$139,566.97 and Payroll/Benefit Warrants in the amount of \$0.00 for the date ending February 05, 2024.

9:23 AM Department Update/Planning Department

Attendance: Goldendale resident Ron Ihrig, HR and Administrative Services Director Robb Van Cleave and various County elected officials, employees, and members of the public present in person and via Zoom

Interim Planning Director Lori Anderson provided a staff update on:

- Planning Commission, Pre-submission Meeting tracking for 2023 and 2024, Request for Proposals, Wilson Monroe Rezone, weekly routings and pending projects.

9:30 AM Commissioners Miscellaneous Reports/Comments

- Discussion of Policy for SEPA Comments

9:55 AM Department Update/Public Works/ Road Department Update

Attendance: Public Works Director Jeff Hunter, Goldendale resident Ron Ihrig, HR & Administrative Services Director Robb Van Cleave and various County elected officials, employees, and members of the public present in person and via Zoom.

Public Works Director Jeff Hunter provided a Staff update on:

- Consent Agenda items, Construction Program and Road Design, West and East end maintenance projects, upcoming facilities work, events, other issues and the follow up of deeming all Public Works staff essential.
- Discussion of the recommendations to postpone certain projects from the Capitol Improvement Funds project list to replace the Jail Generator. The Board agreed to postpone the replacement of the HVAC system and replace the Jail generator with those available funds.
- Discussion of the Goldendale City Water Rates.

10:30 AM Department Update/Economic Development

Attendance: Economic Development Director Richard Foster, Economic Development Specialist Chelsea Jones, Goldendale resident Ron Ihrig, HR & Administrative Services Director Robb Van Cleave, and various County elected officials, employees, and members of the public present in person and via Zoom.

Economic Development Specialist Chelsea Jones provided a staff update on:

- Integrated Planning Activities for Klickitat Mill Site, Department of Commerce, Evergreen Manufacturing Grant, Regional Innovation HUB, Business Retention & Expansion, Broadband and Lodging Tax Advisory Committee meeting.

Economic Development Director Richard Foster provided a staff update on:

- City Engagement, KCPEDA meeting, Infrastructure, Legislative update and Columbia Gorge Regional Airport grant request. Director Foster requested and received permission to apply for the Community Initiated Project.

Economic Development Director Hunter Gave a staff update on:

- Switzler Project, Dry-Butler Creek and the SURF Board Calendar.
- Director Foster requested and received approval to publish a Public Notice for the request for projects.

11:00 AM Commissioners Miscellaneous Reports/Comments

Add-on #4: Discussion of Board Appointments

- **Approved (M/Anderson, S/Christopher. Passed unanimously).** Resignation of Kelly Clothier and appointment of Dan McDonald to fill that position on the Citizens Review Committee.
- **Approved (M/Anderson, S/Christopher. Passed unanimously).** Appointment of Andy VanLaar to the Planning Commission representing District No. 1 Position No. 2.

Discussion of the vacant position on the Klickitat County Civil Service Commission.

Commissioner Christopher agreed to bring forward applicants and the Board will continue discussion at the February 20th Commissioner meeting.

- **Approved (M/Christopher, S/Anderson. Passed unanimously).** Appointment of Sunday Sutton to the Senior Services Advisory Board.

Add-on #1: West District Court Administrator Sally Houlden updated the Board on the awarded AOC Security grant funding received to purchase a security window. Administrator Houlden requested and received approval to apply for additional grant funding to purchase a walk-through metal detector and camera for the West District Court room.

11:21 AM Adjournment for Lunch

- **Approved (M/Anderson, S/Christopher. Passed unanimously).** To recess for lunch at 11:22 AM.

The Board of Klickitat County Commissioners Business Meeting reconvened at 1:00 PM, all three Commissioners were present.

1:00 PM Unfinished Business:

Attendance: Auditor Heather Jobe, Treasurer Greg Gallagher, Public Works Deputy Director of Finance & Administrative Services Pam Beierle, Assessor Billie Bare and various County elected officials, employees, and members of the public present in person and via Zoom.

Auditor Jobe and Treasurer Gallagher continued the discussion with the Board about the Cayenta Contract, Cayenta Professional Services Agreement, Statement of Work and Cayenta Cloud Services Subscription Agreement.

- **Approved (M/Christopher, S/Anderson. Passed unanimously).** Approval of the Cayenta Contract, Cayenta Professional Services Agreement, Statement of Work and Cayenta Cloud Services Subscription Agreement (**C01824**).
- **Approved (M/Christopher, S/Anderson. Passed unanimously).** Approval of TDA, CPA (**C01724**) contract with Klickitat County for the professional services agreement.

1:10 PM Future Business Leaders of America Presentation:

FBLA members President Lexi Molnar, Vice President Gretta Gilliam, Treasurer Lydia Hanning, and Secretary Maggie Gutierrez presented the Board with the ventures and undertakings that are involved in being a part of the FBLA, including backpack for kids, food concession truck fundraisers, trainings, regionals and qualifications, presentations and activities they have planned throughout their celebration week.

President Lexi Molnar presented a Proclamation requesting the Commissioners to declare February 11th through February 17th, 2024, Future Business Leaders of America week.

- **Approved (M/Anderson, S/Christopher. Passed unanimously):** Approval of the **Resolution No. 01824** in the matter of declaring February 11th through February 17th, 2024 Future Business Leader of America, Phi- Beta Lambda week in Klickitat County.

1:20 PM New Business

Add-on #3: Discussion of House Bill 1835, Defining Frontier Counties and Amending the RCW. The Board came to a consensus to send a Letter of support to the Washington State Legislature.

Commissioner Anderson gave an update on Washington State Legislature House Bills

Director Ward gave an update on Bill 1927

Add-on # 2: Discussion of the Declaration of Emergency for Klickitat County Schools regarding the winter storm.

- **Approved (M/Christopher, S/Anderson. Passed unanimously):** Approval of signing the **Resolution No. 01724** in the matter of declaring an Emergency for Klickitat County Schools for the winter storm, amending the language to have all schools listed on the Resolution.

Add-on # 5: Discussion of Letter of Support for the White Salmon Pool.

- **Approved (M/Christopher, S/Anderson. Passed unanimously):** Approval to sign the Letter of Support for the White Salmon Pool District Capital Budget request.

Discussion of Klickitat County Department and Elected Heads applying for the Washington State Archives Grant.

Consent Agenda item No. 4

Professional Services Contract between Klickitat County and the Law Offices of Christopher R. Lanz and Lori L. Hctor for the purpose of Conflict Attorney Administrators for Klickitat County District and Superior Court.

- **Approved (M/Christopher, S/Anderson):** For the discussion of the Conflict Attorney Administrators Professional Service Contract.
- **Approved (M/Christopher, S/Zoller, Nay/ Anderson):** Approval of the Professional Services Contract between Klickitat County and the Law Offices of Christopher R. Lanz and Lori L. Hctor for the purpose of Conflict Attorney Administrators for Klickitat County District and Superior Court.

Human Resources Manager KC Sheridan requested and received approval to begin advertising to fill the vacant Prosecuting Attorney Deputy III position in the Prosecuting Attorney's office.

Discussion of the Natural Resource Directors office.

2:47 PM Meeting Adjourned

- **Approved (M/Anderson, S/Christopher. Passed unanimously):** There being no further business before the Board. There will not be a workshop on Thursday, February 8th, 2024. All three Commissioners will be participating in a pre-recorded radio interview on Wednesday February 7, 2024 with KLCK Radio at 1:00 PM

**Reference Document on File. The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file 02-06-2024 BoCC Zoom meeting. Please Note: All Commissioner meetings and workshops are open to the public to attend. Meetings are recorded, Workshops are NOT recorded.*



Approved: Lori Zoller
Chairman of the Board





Date