



BOARD OF KLICKITAT COUNTY COMMISSIONERS

Meeting Minutes of:
Tuesday, February 13, 2024

Morning Workshop Session

The Board of Klickitat County Commissioners met in regular session on February 13, 2024 beginning at 8:45 AM in the Board of County Commissioners Chambers at the Klickitat County Services Building, 115 W Court St. Goldendale, Washington 98620. Chairman Lori Zoller, Commissioner Dan Christopher and Commissioner Jacob Anderson were present, opening with the Pledge of Allegiance.

8:45 AM Legislative Update

Potts & Associates Zak Kennedy gave a Washington State Legislative update.

9:03 AM Approval of Agenda

- **Approved (M/Anderson, S/Christopher. Passed unanimously):** The Business Agenda was approved as presented.

Public Comments

- Sean Oliver, animal care and control
- Bob, Public Hearing
- Dennis White, White Salmon School District letter received
- Greg Wagner, SEPA process
- Sheri Bousquet, health, safety and welfare of the community
- Tracy McKune, Interactive Mapping system

Consent Agenda

- **Approved (M/Anderson, S/Christopher. Passed unanimously):** Consent Agenda with ten (10) items.

Building

1. Klickitat County Building Department **Resolution No. 01924** in the matter of setting a Public Hearing to consider amending Klickitat County Code, Title 15, in order to adopt the International Codes, 2021 Edition, add Chapter 15.13 for Washington Wildland Urban Interface Code and add 15.30 for Industrial Scale

Solar to be held on Tuesday, March 5th, 2024 at 1:00 PM in the Board of County Commissioners Meeting room.

2. Klickitat County Building Department **Resolution No. 02024** in the matter of setting a Public Hearing to consider amending Klickitat County Code, Title 16, to clarify verbiage and requirements for factory assembled structures according to Washington State Department of Labor and Industries to be held on Tuesday, March 5th, 2024 at 1:00 PM in the Board of County Commissioners Meeting room.

Commissioners

3. Letter of Appointment and **Resolution No. 02124** in the matter of appointing Sunday Sutton to the Senior Services Advisory Board, representing Commissioner District No. 3, for a three (3) year unexpired term.
4. Letter of Appointment and **Resolution No. 02224** in the matter of appointing Andy VanLaar, to the Klickitat County Planning Commission, representing Commissioner District No. 1, Position No. 2, for a four (4) year term.
5. Certificate and Letter of Appreciation to Kelly Clothier who resigned from the Klickitat County Citizens Review Committee, and **Resolution No. 02324** in the matter of appointing Daniel McDonald to replace Mr. Clothier, representing Underwood Conservation District for a three (3) year unexpired term.
6. Approval of Appointment and **Resolution No. 02424** for Abby Brandt Whalin to be appointed to the Klickitat-Skamania County Developmental Disability Advisory Board to serve as Community Partner Representative of Skamania County for a three (3) year term.

Economic Development

7. **Resolution No. 02524** in the matter of awarding Lodging Tax Revenues to:
 - Goldendale Area Chamber of Commerce in the total amount of \$58,324.00.
 - Mt. Adams Chamber of Commerce in the total amount of \$60,995 (projects & costs: Heritage Plaza Visitor Center \$50,000, Washington Scenic Byways Map \$3,495, Gorge Food Trail \$2,500, and Klickitat County Touring Map \$5,000).
 - Alder Creek Rodeo Association in the amount of \$3,900 (projects & costs: Pioneer Picnic & Rodeo \$3,000, Bickleton Community Day \$900)
 - Glenwood Rodeo Association in the amount of \$3,000.
 - Columbia Gorge Chapter of ABATE of Washington in the amount of \$6,662.
 - Klickitat County Fair Board in the amount of \$3,000.
 - Klickitat County Economic Development Department in the amount of \$14,119.

Public Health

8. Services Agreement (**C02024**) between Klickitat County Health Department and VillageReach for the purpose of conducting an after-action review of the KCHD

response to the COVID 19 Pandemic consisting of prepared report of actions, effectiveness and identification of strengths and areas of improvement.

Public Works

9. Resolutions in the matter to “Improve” the following projects for Klickitat County Public Works. Approving these Resolutions will allow the Klickitat County Engineer to be authorized to proceed with the projects listed in accordance with the State of Washington Standard Specifications and Local Agency Guidelines.

- Safety Plan Update, CRP 379 **Resolution No. 02624**
- White Plastic Edge Lines, CRP 380 **Resolution No. 02724**
- Curve Warning Signs and Guide Posts, CRP 381 **Resolution No. 02824**

10. Approval of the Small Works Contract (**C02124**) for the Pioneer Center HVAC Replacement Project 2024 between Klickitat County Public Works and A&E Heating and Air.

9:35 AM Payroll Warrant Certification and Payment Approvals

- **Approved Warrants (M/Christopher, S/Anderson. Passed unanimously):** Accounts Payable Warrants in the amount of \$420,510.74 and Payroll/Benefit Warrants in the amount of \$917,957.74 for the date ending February 12, 2024.

Department Update/Planning Department

Attendance: HR and Administrative Services Director Robb Van Cleave, Goldendale resident Ron Ihrig, White Salmon resident Amanda Holtman Kitchings, Emergency Management Director Jeff King and various County elected officials, employees, and members of the public present in person and via Zoom

Associate Lead planner Lori Anderson provided a staff update on:

- Planning Commission, Request for Proposals, Wilson Monroe Rezone, Rummel Lambert Conditional Use Permit, Routings for the week and pending projects.

9:45 AM Department Update/Public Works/ Road Department Update

Attendance: HR and Administrative Services Director Robb Van Cleave, HR Manager KC Sheridan, Goldendale resident Ron Ihrig, White Salmon resident Amanda Holtman Kitchings, Emergency Management Director Jeff King, Emergency Management Staff and various County elected officials, employees, and members of the public present in person and via Zoom.

Public Works Director Jeff Hunter and County Engineer Seth Scarola provided a Staff update on:

- Consent Agenda items, Public Hearings, Construction Program and Road Design, West and East end maintenance projects, upcoming facilities work, events, other issues and follow ups regarding the Title 12 Public Hearing.
- Director Hunter requested and received approval to advertise for the vacant Public Works Equipment Supervisor position.

Miscellaneous Reports/Comments

- HR Director Van Cleave and Economic Development Director Foster updated the Board on the vacant Natural Resources position and requested the Economic Development Specialists job share job duties for both Natural Resources and Economic Development. The Board agreed to have both Specialists job share the duties, to close the advertising for the Natural Resources Director position and give the Director Duties to Director Foster.
- The Directors proposed and the Board agreed upon the Economic Development Specialists' job share the duties for Natural Resources.

HR Manager KC Sheridan requested and received verbal approval to advertise for the Clerical Admin II in the Auditors Elections Department.

10:07 AM Department Update/Emergency Management Director Jeff King

Attendance: Goldendale resident Ron Ihrig, White Salmon resident Amanda Holtman Kitchings, Emergency Management Staff and various County elected officials, employees, and members of the public present in person and via Zoom.

Director Jeff King gave an update on the generator damages and failures due to the winter storm.

Emergency Management Chief of Operations Filiberto Ontiveros gave a staff update on:

- Introduction of Emergency Management Communication Officer Kaydence Birkeland and the presentation she gave at the Goldendale Middle School FFA, Task Force training, Communication Officer goals, virtual presentations, Klickitat County School Administration presentations and 911 Technology.

Director King gave an Emergency Management update on:

- Staffing, overtime hours, merger of funds, collaborations with the Klickitat County Schools for security, training and exercises, grants, phone and internet outages due to the storm and the Declaration of Emergency Resolution.

Commissioner Christopher gave an update on the Insurance Board and the LEOFF Board.

Commissioner Anderson gave an update on the FEIS for Pump storage.

Chairman Zoller gave an update on the WSU Contract menu list.

10:58 AM Elected Official Report/Update Prosecuting Attorney David Quesnel

Chairman Zoller announced that the Board would be convening into Executive Session in accordance with RCW 42.30.110(1)(i), to discuss threatened and pending litigation. Issues of a "general" nature will be discussed in open session. It was announced that Executive Session will be 15 minutes, starting at 11:00 AM and resuming at 11:15 AM. It was announced at 11:15 AM that the executive session would be extended ten (10) minutes ending at 11:25 AM.

11:25 AM Meeting Resumed

The Board, Prosecuting Attorney Quesnel and Deputy Prosecuting Attorney Cranston had a discussion on professional working relationships.

11:45 AM Adjournment for Lunch

- **Motion (M/Anderson, S/Christopher. Passed unanimously).** To recess for lunch at 11:45 AM.

The Board of Klickitat County Commissioners Business Meeting reconvened at 1:00 PM, all three Commissioners were present.

1:00 PM Public Hearings

Attendance: PW Director Jeff Hunter, PW Engineer Seth Scarola, PW Design Engineer Assistant Kristina Duncan, PW Design Engineer Nathen Erickson, KPUD Employees Justin Beierle and Jared Balcom, White Salmon resident, Amanda Holtman Kitchings, Goldendale resident Kathy Moco and various County elected officials, employees, and members of the public present in person and via Zoom

Public Hearing: Director Hunter gave a staff briefing on the Franchise Agreement with Klick Networks, LLC

Public Testimony:

- Justin Beierle Klickitat PUD, requested verbiage change
- Daina Bambe, representing Trout Lake City Council, in favor of
- Jenne, in favor of Agreement
- Greg Wagner, written language, County right of ways
- Tracy McKune, interconnected fiber lines
- Shane Milbourn, owner of Klick Networks, LLC
- Sheri Bousquet, not in favor of Agreement
- **Motion (M/Anderson, S/Christopher. Passed unanimously).** to close the Public Hearing to Public Testimony and revert the Franchise Agreement back to Public Works to adjust the verbiage per KPUDs request and bring forward to the Board for final approval.

Public Hearing: Public Works Director Hunter gave a staff briefing on the Title 12- Klickitat County Transportation Road Standards

Public Testimony:

- Tracy McKune, concerns of Title 12
- Sheri Bousquet, concerns of Title 12
- Daine Bambe, in favor of Title 12

- Greg Wagner, language of Title 12
- **Motion (M/Anderson, S/Christopher. Passed unanimously).** To close the Public Hearing to any further oral testimony, leaving the record open to written testimony and for public availability to see minor modifications, until Friday, February 16th at 5:00 PM. Public Works will return to the Commissioners with recommendation of signature on February 20th, 2024.

1:52 PM New Business

Pat Arnold gave a presentation via Zoom regarding the Lower White Salmon Coalition Vision Plan.

Clerk of the Board Alisa Grumbles and IT Help Desk II Shelby McKern gave an update to the Board regarding the limited space on the Klickitat County website due to past meeting recordings. They presented the Board with recommendations of applicable options to streamline storage data. The Board agreed to transfer previous year's meeting recordings to a personalized YouTube Channel with a link on the County website for the public.

HR and Administrative Services Director Robb Van Cleave and IT Director Randy Christiansen requested and received verbal approval to revise the IT Department Organizational Chart.

2:00 PM Unfinished Business:

The Board had a discussion on the WSU Extension menu content. Chairman Zoller agreed to submit a letter to WSU in regards to the Boards proposed selected menu items.

Miscellaneous Reports/Comments

Richard Foster gave an update on the Integrated Plan grant for Klickitat County Mill Site and requested from the Board if Director Foster could be the SEPA Official for the Water Conservancy Board.

Jim Kropf joined the meeting via Zoom and had a discussion with the Board regarding the WSU Extension menu content.

Director Van Cleave requested and received approval to advertise for a vacant Public Health Clerical Admin III position in the White Salmon office.

- **Motion (M/Christopher, S/Zoller)** to discuss the Board holding 9 Town Halls throughout the year of 2024. Discussion followed.

2:32 PM Meeting Adjourned

- **Approved (M/Anderson, S/Christopher. Passed unanimously):** There being no further business before the Board. There will not be a Workshop scheduled for February 15, 2024.

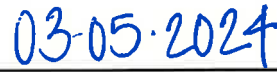
**Reference Document on File. The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file 02-13-2024 BoCC Zoom meeting. Please Note: All Commissioner meetings and workshops are open to the public to attend. Meetings are recorded, Workshops are NOT recorded.*



Approved: Lori Zoller

Chairman of the Board





Date