



BOARD OF KLICKITAT COUNTY COMMISSIONERS

Meeting Minutes of:
Tuesday, February 27, 2024

Regular Business Meeting

The Board of Klickitat County Commissioners met in regular session on February 27, 2024 beginning at 8:45 AM in the Board of County Commissioners Chambers at the Klickitat County Services Building, 115 W Court St. Goldendale, Washington 98620. Chairman Lori Zoller, Commissioner Dan Christopher and Commissioner Jacob Anderson were present, opening with the Pledge of Allegiance.

8:45 Legislative Update

Potts and Associates Zak Kennedy updated the Board on Washington State Legislature

9:00 AM Approval of Agenda

- **Approved (M/Anderson, S/Christopher. Passed unanimously):** The Business Agenda was approved and amended as follows: *Six (6) add-ons being, #1 9:30 AM presentation by Loren Meagher for Letter of support for Grant, #2 Kathryn Corson Board reappointment under Miscellaneous, #3 Natural Resources Director office, #4 City of Goldendale water bill under unfinished business, #5 Skyline Hospital Letter of Support for a grant and #6 Legislative discussion under New Business.*

Approval of Commissioner Meeting Minutes

- **Approved (M/Christopher, S/Anderson. Passed unanimously):** Klickitat County Board of Commissioners Meeting Minutes for January 23rd, 2024 and January 30th, 2024 as presented.

Public Comments

- Becky Miles, mobile spay and neuter unit
- Pat Arnold, revenue from green energy
- Jenne, WSU Extension Services
- Tracy McKune, citizen comments and Title 15-Wildland Urban Interface
- Scott Edelman, Klickitat County Planning Director
- Sheri Bousquet, Klickitat County process for proposals

Consent Agenda

- **Approved (M/Anderson, S/Christopher. Passed unanimously):** Consent Agenda with thirteen (13) items.

Economic Development

1. Letter of Support to The City of The Dalles for the Columbia Gorge Education Service District, regarding a renovation to an existing building to be repurposed as a Childcare Facility to support both The City of the Dalles and Klickitat County.

Human Resources

2. Personnel Authorization to begin the advertising process to fill a vacant position of Road Department Supervisor, U Code 12, \$40.28 per hour, 40 hours a week for the Public Works Road Department.
3. Personnel Authorization to begin the advertising process to fill a vacant position of Clerical Administrative Assistant III, Grade and Step 36/1-3, (\$20.81-22.07) per hour, 40 hours a week for the Public Health Department.
4. Personnel Authorization to begin the advertising process to fill a vacant position of Clerical Administrative Assistant II, Grade and Step 35/1-3, (\$19.66-20.83) per hour, 40 hours a week for the Elections Department.

Public Works

5. Notice to Contractors to advertise for the Sundale/Old Hwy 8 Project, CRP 359. The Contract provides for the improvement of 3.54 miles of Sundale road, 0.59 miles of Old Hwy 8 and the intersections of Kelley road and Goddard Road. Bid opening starts at 1:00 PM March 19, 2024. Engineers estimate is to be between \$3,000,000 and \$5,500,000. This project is included on the 2024 Annual Construction Program and Road #101 Budget.
6. Notice to Vendors to advertise for the purchase of four (4) pickup trucks. Public Works is desiring to purchase new trucks to replace older vehicles in the ER&R fleet. Bid opening starts at 1:00 PM March 19, 2024.
7. Request for Concurrence to Award Bid to Stripe Rite, Inc for the 2024 Annual Striping Program, RN 642-24.
8. Approval of the Small Works Contract (**C03224**) with Oliver's Floor Covering for the Klickitat County Courthouse Election Security Floor Covering. This project is included in the 2024 Election Fund 111.
9. Final Acceptance and Release of retainage for Small Works Contract 2023 with Columbia River Contractors for Guardrail Repairs in the amount of \$3,891.58.

Sheriffs

10. State Bid Acceptance sheet and Bid Vehicle quotes for the purchase of two (2) 2024 Dodge Durango Pursuits in the total purchase amount and build cost of \$185,693.61. This amount was appropriated within the 2024 VR&R Fund for replacement vehicles.
11. State Bid Acceptance sheet and Bid Vehicle quotes for the purchase of one (1) 2024 Dodge Durango Pursuit in the total purchase amount and build cost of \$77,457.96. This amount was appropriated within the 2024 VR&R Fund for replacement vehicles.
12. State Bid Acceptance sheet and Bid Vehicle quotes for the purchase of two (2) 2024 Chevy Silverado PPV in the total purchase amount and build cost of \$109,563.02. This amount was appropriated within the 2024 VR&R Fund for replacement vehicles.
13. Liam Connect Agreement (**C03224-1**) and Liam Legal Agreement (**C03224**) for the purpose of an advanced mail management system for printing privileges correspondence within the Klickitat County Jail for a 90-Day Pilot Program. There is no cost to Klickitat County.

Payroll Warrant Certification and Payment Approvals

- **Approved Warrants (M/Christopher, S/Anderson. Passed unanimously):** Accounts Payable Warrants in the amount of \$126,506.32 and Payroll/Benefit Warrants in the amount of \$1,196,826.68 for the date ending February 26, 2024.

9:30 AM Department Update/Planning Department

Attendance: and various County elected officials, employees, and members of the public present in person and via Zoom

Interim Planning Director Lori Anderson provided a staff update on:

- Planning Commission workshop Critical Areas Review, Request for Proposals, Wilson Monroe Rezone, Rummel-Lambert Conditional Use Permit, Port of Klickitat, James Dean Aggregate Resource Overlay, Smith RV Park and pending Projects

9:43 AM Miscellaneous Reports/Comments

Add-on #1: Loren Meagher with Central and Eastern Klickitat Conservation Districts joined the meeting via zoom to verbally request signatures regarding a Letter of support for a NRCS Grant Application to help residents affected by Newell Road Fire. The Board came to a consensus to sign the Letter of Support.

Add-on #2: Reappointment of Kathryn Corson to the Klickitat Skamania Developmental Disabilities Advisory Board

- **Approved (M/Anderson, S/Christopher. Passed unanimously):** Reappointment of Kathryn Corson to the Klickitat Skamania Developmental Disabilities Board

Commissioner Anderson gave an update on the Hood River White Salmon Bridge Authority.

9:50 AM Department Update/Elections

Attendance: Ron Ihrig, Mr. Schroder, Amanda Holtman Kitchings, HR Manager KC Sheridan and various County elected officials, employees, and members of the public present in person and via Zoom.

Auditor Heather Jobe updated the Board on the present Election process.

HR Manager Sheridan requested and received verbal approval to start the advertising process for the Natural Resource/Economic Development Office Manager I position.

10:00 AM Department Update/Public Works/ Road Department Update

Attendance: Ron Ihrig, Mr. Schroder, Amanda Holtman Kitchings, HR Manager KC Sheridan and various County elected officials, employees, and members of the public present in person and via Zoom.

Public Works Director Jeff Hunter and County Engineer Seth Scarola provided a Staff update on:

- Consent Agenda items, Construction Program and Road Design, West and East end maintenance projects, upcoming facilities work, events, other issues and follow ups.

- The City of Goldendale water bill, Planning Consultant, price of the Title 12 Road Standards booklet, Child Protective Services rental space, utility expenses and the clarifier replacement.
- The Board came to a consensus to use Fund Balance money to replace the clarifier.

Add-on #4: Chairman Zoller updated the Board on the City of Goldendale Water Bill.

10:48 AM Department Update/Health Department

Attendance: Ron Ihrig, Mr. Schroder, HR Manager KC Sheridan and various County elected officials, employees, and members of the public present in person and via Zoom.

Director Erinn Quinn provided a staff update on:

- Environmental Health, Clinical Health, Administration, Dietician position, employee transition, upcoming contracts
- Director Quinn requested and received verbal approval to revise the Organizational Chart in order to hire a Dietician.
- Behavioral Health

11:20 AM Adjournment for Lunch

- **Motion (M/Anderson, S/Christopher. Passed unanimously).** To recess for lunch at 11:20 AM.

The Board of Klickitat County Commissioners Business Meeting reconvened at 1:00 PM, all three Commissioners were present.

1:00 PM New Business

Attendance: Bob and Kathy Moco, HR and Administrative Services Director Robb Van Cleave, Economic Development Specialist Chelsea Jones and various County elected officials, employees, and members of the public present in person and via Zoom.

Commissioner Anderson requested an add-on, being the Letter of Commitment to the Columbia Gorge Regional Airport (CGRA) regarding KCPEDA Funds.

- **Motion (M/Anderson, S/Zoller, Nay/Christopher)** Approval of the Letter of Commitment for the Columbia Gorge Regional Airport T-Hanger project.

Add-on #5: Discussion of a Letter of Support for Skyline Hospital.

- **Motion (M/Anderson, S/Christopher. Passed unanimously)** to sign the Letter of Support to Skyline Health's Community Project funding request.

Unfinished Business:

Add-on #6: Discussion of the Earmark Legislature Congressionally Directed Spending Request. The Board advised Economic Development/Natural Resource Staff to draft a letter to Community Partners regarding the Congressionally Directed Spending (CDS).

The Board discussed the Application for the vacant Civil Service Commission position received by Rod Smith.

- **Motion (M/Christopher, S/Anderson. Passed unanimously)** to appoint Rod Smith to the Civil Service Commission representing Commissioner District No. 3.

Add-on # 3: Discussion of the Natural Resources Director office.

Miscellaneous Reports/Comments

- Town Hall Facebook Live

2:27 PM Meeting Adjourned

- **Approved (M/Anderson, S/Christopher. Passed unanimously):** There being no further business before the Board. There will not be a workshop on Thursday, February 29th, 2024.

**Reference Document on File. The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file 02-27-2024 BoCC Zoom meeting. Please Note: All Commissioner meetings and workshops are open to the public to attend. Meetings are recorded, Workshops are NOT recorded.*



Approved: Lori Zoller
Chairman of the Board





Date