



BOARD OF KLICKITAT COUNTY COMMISSIONERS

Meeting Minutes of:
Tuesday, March 5, 2024

Regular Business Meeting

The Board of Klickitat County Commissioners met in regular session on March 5, 2024 beginning at 9:00 AM in the Board of County Commissioners Chambers at the Klickitat County Services Building, 115 W Court St. Goldendale, Washington 98620. Chairman Lori Zoller and Commissioner Dan Christopher were present, Commissioner Jacob Anderson joined via Zoom, opening with the Pledge of Allegiance.

9:00 AM Approval of Agenda

- **Approved (M/Christopher, S/Anderson. Passed unanimously):** The Business Agenda was approved and amended as follows: *three (3) add-ons being #1 the discussion of Lead Steering Committee under New Business, #2 the discussion of the Coroner under Old Business, and #3 discussion on Public Defense Proposed Revised Standards for Indigent Defense and Caseload Limits at 11:00 AM.*

Approval of Commissioner Meeting Minutes

- **Approved (M/Christopher, S/Anderson):** discussion of the February 6, 2024 meeting minutes. Staff will amend the February 6, 2024 meeting minutes as requested by the Board.
- **Approved (M/Christopher, S/Anderson. Passed unanimously):** meeting minutes for February 13th, 2024 as presented.

Public Comments

- Sheri Bousquet, evacuation plan
- Dennis White, Hearings Examiner, opinion request, County representation
- Tracy McKune, addressing in Klickitat County
- Jenne, public notifications, Snowden Community Council meeting
- Greg Wagner, public notifications,

9:31 AM Consent Agenda

- **Approved (M/Christopher, S/Anderson. Passed unanimously):** Consent Agenda with nine (9) items.

Auditor

1. Statement of Work Contract (**C03324**) between Klickitat County and Civic Plus for the purpose of transitioning from the current per page plan for a cost savings.

Commissioners

2. Amendment to the Resolution No. 02324, **Resolution No. 03124** appointment of Daniel McDonald to the Klickitat Citizens Review Committee to amend the term to an expired term and the expiration date to June 30, 2025.
3. Letter of Appreciation to Senator Cantwell for her support and advocacy in her instrumental role in securing the \$200 million Federal Grant through the Infrastructure for Rebuilding America (INFR) program for the Hood River White Salmon bridge project.
4. Letter of Appointment and **Resolution No. 03224** in the matter of appointing Rod Smith to the Civil Service Commission representing Commissioner District No. 3 for an unexpired six (6) year term expiring December 31, 2029.

Human Resources

5. Approval of the revised Department Organizational Chart **Resolution No. 03324** reflecting the addition of an IT Systems Administrator I position at Non-Exempt, grade 42, and renaming the current IT Systems Administrator position to IT System Administrator II with no change to pay grade.

Public Health

6. Business Associate Agreement (**C03424**) between Klickitat County Public Health and Fastnet Billing, LLC for the purpose of providing electronic medical claims, including attachments and patient statement distribution.

Public Works

7. Approval of Publication Notice of County Force Costs for 2023 Road Project CRP373 Bickleton Hwy to widen/chip seal in the amount of \$729,048.58.
8. Notice to Venders to advertise for the purchase of Liquid Asphalt which is used by the County Crews when applying Bituminous Surface Treatment to County Roads. The Engineers Estimate is between \$400,000-\$700,000. Bid opening starts at 1:00 PM March 19, 2024.

Prosecuting Attorney

9. Agreement (**C03524**) between SafeSpace Children's Advocacy Center of the Gorge and Klickitat County Prosecuting Attorney on behalf of the Klickitat County Child Abuse Multi-Disciplinary Team. SafeSpace is desirous of providing medical assessments and forensic interviews of alleged child abuse victim in the Columbia Gorge region.

9:32 AM Payroll Warrant Certification and Payment Approvals

- **Approved Warrants (M/Christopher, S/Anderson. Passed unanimously):**
Accounts Payable Warrants in the amount of \$118,586.83 and Payroll/Benefit Warrants in the amount of \$0.00 for the date ending March 4, 2024.

9:33 AM Department Update/Planning Department

Attendance: HR and Administrative Services Director Robb Van Cleave, HR Manager KC Sheridan, Amanda Holtman Kitchings, IT Director Randy Christiansen and various County elected officials, employees, and members of the public present in person and via Zoom

Planning Director Scott Edelman introduced himself to the Board and gave a brief history of his past work experience.

Planner Lori Anderson gave a staff update on:

- Planning Commission, Request for Proposals, Wilson Monroe Rezone, Rummel Lambert Conditional Use Permit, Port of Klickitat, James Dean Aggregate Resource Overlay, Smith RV Park and pending projects.

Miscellaneous Reports/Comments

- Chairman Zoller updated the Board on a meeting she attended regarding an early Child Care and Education Facility in The Dalles
- Commissioner Anderson gave an update on the Health Care Authority meeting he attended while in Olympia regarding the acceptance of an application submitted to get credentialed in order to provide outpatient treatment for the Jail and Behavioral Health.

9:53 AM Department Update/Public Works/ Road Department Update

Attendance: HR and Administrative Services Director Robb Van Cleave, HR Manager KC Sheridan, Amanda Holtman Kitchings, IT Director Randy Christiansen, Fiscal Manager Jenn Neil, Ron Ihrig, Code Compliance Officer Jorge Sendejas and various County elected officials, employees, and members of the public present in person and via Zoom

Public Works Director Jeff Hunter and County Engineer Seth Scarola provided a Staff update on:

- Consent Agenda items, Construction Program and Road Design, West and East end maintenance projects, upcoming facilities work, events, other issues and follow ups.

Department Update/Human Resources and Administrative Services

Attendance: Amanda Holtman Kitchings, Ron Ihrig and various County elected officials, employees, and members of the public present in person and via Zoom

Director Van Cleave Commended Planner Lori Anderson and the Planning Department for keeping the Department running smoothly while waiting on the newly hired Director Edelman's arrival.

Fiscal Services Manager Jenn Neil gave an update on:

- The first Supplemental, training with County departments and an ongoing list to present to the Board at a scheduled workshop

HR Manager KC Sheridan updated the Board on the

- The resignation of the Clerk's Office Administrator
- Manager Sheridan requested and received verbal approval to advertise for the vacant position of an Admin I, II, or III in the Clerk's Office.

HR and Administrative Services Director Robb Van Cleave gave an update on:

- Safety Committee presentation given by Emergency Management and the Safety Review that he and Manager Sheridan attended.

IT Director Randy Christiansen gave a department update on:

- The new Firewall and Statement of Work agreement with Astound

Code Compliance Officer Jorge Sendejas gave a department update on:

- Meeting with the Prosecuting Attorney and Deputy Prosecuting Attorney, Title 24 update
- Officer Sendejas thanked the Prosecuting Attorney, Health Department and Sheriff's Office for their assistance

Solid Waste Community Engagement Program Coordinator Mackenzie Coleman-Andress gave a department update on:

- Bin applications, Community Cleanups, plastics pick-ups in Goldendale and White Salmon, Solid Waste Advisory Committee, recycled products, Grant received to participate in the Home and Garden Show

The Board had a discussion on the draft letter to the Washington Bar Association regarding the Public Defense proposed revised standards for Indigent Defense and caseload limits.

Commissioner Anderson updated the Board on selecting a moderator/facilitator for the Facebook Live Commissioners Town Hall.

11:00 AM

Add-on #3: discussion on Public Defense Proposed Revised Standards for Indigent Defense and Caseload Limits.

Judge Krogg joined the meeting via Zoom.

The Board and Judge Krogg had a discussion regarding the Public Defense Proposed Revised Standards for Indigent Defense and Caseload Limits letter to the Washington Bar Association.

Commissioner Anderson gave an update on the Federal Funding received for the Bi-State Bridge Authority.

11:29 AM Adjournment for Lunch

- **Motion (M/Christopher, S/Anderson. Passed unanimously).** To recess for lunch at 11:29 AM.

The Board of Klickitat County Commissioners Business Meeting reconvened at 1:00 PM, Chairman Zoller and Commissioner Christopher were present, Commissioner Anderson joined via Zoom.

1:00 PM Public Hearings

Attendance: White Salmon resident Amanda Holtman Kitchings, Goldendale residents Kathy and Bob Moco, Ron Ihrig, Ray Mosbrucker, Jim Sizemore, Dave Barta, Dave West, Virginia

Fitzpatrick, Candy Magnusen, Greg and Debbie Wagner, Delmer Eldred, and various County elected officials, employees, and members of the public present in person and via Zoom

Public Hearing: Director Ward gave a staff briefing on the Adoption of the Washington Building Department Building Codes Title 15, 2021 Washington State code cycle.

Public Testimony:

- Greg Wagner, Title 15 language should not be approved as written, not in favor
- Virginia Fitzpatrick, code is vague, not in favor
- Dave West, agrees with 15.30 being on hold
- Dave Barta, 15.30 battery storage, not uphold a minimum standard, Wildland Urban Interface is vague, keep hearing open to consider further oral and written comment
- Delmer Eldred, separate chapter to include solar and wind
- Tracy McKune, available map for reference material
- Sheri Bousquet, pull 15.30, Klickitat County should be more stringent with codes
- Candy Magnusen, Texas fires

Discussion from the Board followed.

- **Motion (M/Christopher S/Zoller)** Adoption of Title 15 removing section 15.30 and accepting the remainder of the code (**Nay/Anderson**) for the reason of traditional process of leaving the Public Hearing open to written testimony until Friday at 5:00 PM, advise Staff come back next Tuesday with a revised document for further discussion by the Board, and also noting that the Public Hearing was not closed. **Motion Died, unanimous Nay**

Commissioner Zoller closed the Public Hearing

- **Motion (M/Anderson, S/Christopher. Passed unanimously)** To continue the Public Hearing until next Tuesday but close oral testimony and leave open to written testimony until 5:00 PM Friday, while directing Staff to make the changes that were recommended by the Board.

2:12 PM Public Hearings

Attendance: White Salmon resident Amanda Holtman Kitchings, Goldendale residents Kathy and Bob Moco, Ron Ihrig, Ray Mosbrucker, Jim Sizemore, Dave Barta, Dave West, Virginia... Candy Magnusen, Greg and Debbie Wagner, Delmer Eldred, and various County elected officials, employees, and members of the public present in person and via Zoom

Public Hearing: Director Ward gave a staff briefing on the Adoption of the Washington Building Department Building Codes Title 16, 2021 code cycle.

No Public Testimony

- **Motion (M/Anderson, S/Christopher. Passed unanimously).** To keep open for 1 week close to oral testimony keep written open until Friday until 5 and have staff prepare and bring before the board for signature.

The Board will schedule a Workshop on Title 15 and research more information to bring forward and present Tuesday, March 19, 2024 at 1:00 PM.

2:15 PM New Business

Add-on #1: Discussion of Lead Steering Committee

The Board had a discussion on the Legislative Steering Committee document

2:40 PM Unfinished Business:

Add-on #2: Discussion of the Coroner position

The Board will have further discussion regarding the Coroner position, timeframe, department, and budget in a scheduled Workshop

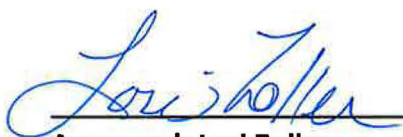
2:59 Miscellaneous Reports/Comments

- Town Hall topics

3:10 PM Meeting Adjourned

- **Approved (M/Christopher, S/. Passed unanimously):** There being no further business before the Board. There will not be a workshop on Thursday, March 7, 2024 all three Commissioners will be attending the KCPEDA meeting March 6, 2024 at 1:00 PM.

**Reference Document on File. The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file 03-05-2024 BoCC Zoom meeting. Please Note: All Commissioner meetings and workshops are open to the public to attend. Meetings are recorded, Workshops are NOT recorded.*


 Approved: Lori Zoller

Chairman of the Board



03.26.2024

Date