



BOARD OF KLICKITAT COUNTY COMMISSIONERS

Meeting Minutes of:
Tuesday, March 19, 2024

Regular Session

The Board of Klickitat County Commissioners met in regular session on March 19, 2024 beginning at 9:04 AM in the Board of County Commissioners Chambers at the Klickitat County Services Building, 115 W Court St. Goldendale, Washington 98620. Chairman Lori Zoller, Commissioner Dan Christopher and Commissioner Jacob Anderson were present, opening with the Pledge of Allegiance.

9:04 AM Approval of Agenda

- **Approved (M/Anderson, S/Christopher. Passed unanimously):** The Business Agenda was approved and amended as follows: *one (1) add-on under New Business, being the discussion of the online Town Hall after Public Comment.*

Public Comments

- Larry Matsen, Department of Commerce, pre-development clean energy grant program
- Greg Wagner, Green Energy in Klickitat County, Short-term rentals
- Aaron Peterson, Department of Commerce, surveys for Green Energy in Klickitat County and input on impact of Clean Energy
- Jenne Paterson, Town Hall, Short-term rentals, Workshop schedule
- Rita Pinchot, concerns of the County Jail
- Beck Miles, Town Hall, County Jail
- Leslie Naramore, concerns of County Jail, Thanked to Department of Commerce for commenting today
- Sheri Bousquet, County litigation, Renewable Energy
- Tracy McKune, mapping error, Emergency Proclamation
- Pat Arnold, Planning Commission meeting regarding the Critical Area Ordinance, concerns of the County Jail

Consent Agenda

- **Approved (M/Christopher, S/Anderson. Passed unanimously):** Consent Agenda with fourteen (14) items.

Commissioners

1. Approval of Notice of Request for Proposals to use Klickitat County Historic Preservation Funds. Klickitat County will accept proposals from qualified entities

to use funds of which the Board of Commissioners has determined that the accumulated amount of \$5,000 be awarded in 2024.

2. **Resolution No. 03424** in the matter of designating the Goldendale Sentinel Newspaper as the official Klickitat County newspaper.

Emergency Management

3. Approval of Authorization to Purchase for Day Wireless Systems, Radio Service Solutions LLC, Engage Communication, and Starlink due to the significant storm damage to the Public Radio System at Indian Hill and Stacker Butte Radio Sites and the intermittent CenturyLink Communications T1 Failure.
4. Renewal of the Interlocal Agreement (**C03924**) for Radio Systems Use and 9-1-1 Dispatch Services between Klickitat County and City of White Salmon for the purpose of contracting for radio system use, 9-1-1 dispatching, 9-1-1 call taking, answering after hours non-emergent telephone calls for service, teletype services and law enforcement records management system use.

Human Resources

5. Personnel Authorization to begin the advertising process to fill two (2) vacant positions of Transportation Drivers, Grade and Step 34/1-3, (\$18.53-\$19.68) per hour, 35 hours a week for the Senior Services Department.
6. Personnel Authorization to begin the advertising process to fill a vacant position of Registered Dietitian in the Goldendale/White Salmon offices, set rate of \$65.00, 8 hours a week for the Public Health Department.

Informational Technology

7. Statement of Work agreement (**C04024**) between Klickitat County Informational Technology and Right Systems, Inc for the purpose of installing and configuring a new firewall to support redundant internet connection in Klickitat County's Emergency Operations Center and to install and configure new network switches to replace old network switches that are near end of life.

Natural Resources

8. **Resolution No. 03524** in the matter of reappointing Nate Ulrich to the Klickitat Technical Committee representing Conservation Acquisition for an unexpired 3-year term, expiring on March 30, 2027.

Public Health

9. Consolidated Contract (**C04124**) Amendment 17 between Klickitat County Public Health and Department of Health for the purpose of amending the Statements of Work for the Public Health programs of Group B Water, increase in funding of \$25,230.00 and ELC EDE COVID-19, decrease in funding of \$88,260.00

Public Works

10. Local Agency Standard Consultant Agreement (**C04224**) between Klickitat County Public Works and Baer Testing, Inc for the purpose of 2024-2025 On-Call Materials Testing and Inspecting Services which will include, onsite/laboratory asphalt testing, laboratory concrete testing, and onsite/laboratory soils/surfacing testing.
11. **Resolution No. 03624** in the matter of the Adoption of Equipment Rental & Revolving Fund (ERR) Equipment Rental rates. The proposed resolution will establish the ERR equipment rental rates effective January 1, 2024.

12. Contract Bond **(C04324)** between Klickitat County Public Works and Prime Interiors for the Klickitat County Superior Court remodel project, C02924.
13. Small Works Contract **(C04424)** between Klickitat County Public Works and All Season's Heating and Air Conditioning for the Klickitat County Courthouse HVAC Replacement Project 2024 for the total bid amount of \$81,203.35.
14. **Resolution No. 03724** in the matter of accepting a Statutory Warranty Deed granting fee simple County road right of way of previously established road in Klickitat County.

Payroll Warrant Certification and Payment Approvals

- **Approved Warrants (M/Christopher, S/Anderson. Passed unanimously):** Accounts Payable Warrants in the amount of \$773,706.79 and Payroll/Benefit Warrants in the amount of \$0 for the date ending March 18, 2024.

Director Carter requested and received verbal approval for a Senior Services employee to travel to the Area Agency Aging and Disabilities of Southwest Washington (AAADSW) National Conference in Virginia. All travel costs will be paid for by AAADSW.

10:00 AM Department Update/Planning Department

Attendance: EM Director Jeff King, Amanda Holtman Kitchings, PW Director Jeff Hunter, PW Engineer Seth Scarola and various County elected officials, employees, and members of the public present in person and via Zoom

Planning Department Director Scott Edelman provided a staff update on:

- Planning Commission meeting, Critical Area Ordinance, Board of Adjustment, James Dean Aggregate Resource Overlay, Wilson Monroe Rezone review and Smith RV park

10:15 AM Department Update/Public Works/ Road Department Update

Attendance: Amanda Holtman Kitchings, Planning Director Scott Edelman and various County elected officials, employees, and members of the public present in person and via Zoom.

Public Works Director Jeff Hunter and County Engineer Seth Scarola provided a Staff update on:

- Consent Agenda items, Construction Program and Road Design, West and East end maintenance projects, upcoming facilities work, events, other issues and follow ups.
- Dallesport Community Clean-up, Hiring of the Equipment Supervisor and the vacant Foreman position. Director Hunter requested and received verbal approval to advertise in house for the vacant Foreman position. in house for the open position.
- Trout Lake Campground host, Campground costs

Add-on: The Board had a discussion of the Town Hall and the job duties of the Moderator.

10:45 AM Miscellaneous Reports/Comments

Chairman Zoller presented the Proclamation of Appreciation for essential Klickitat County Employees in the Sheriff's Office, Department of Emergency Management and Public Works Department.

Pay Estimates:

- **Motion (M/Christopher, S/Anderson. Passed unanimously):** Approval of Pay Estimate 1 for 2023 Crushing, Fisher Hill Quarry, WP 54, and Badger Gulch Quarry, WP 53 and Matsen Quarry 44 in the amount of \$598,475.77.

10:48 AM Department Update/Emergency Management

Attendance: Emergency management Accounting Admin. Debi Stover, Amanda Holtman Kitchings, Greg Wagner and various County elected officials, employees, and members of the public present in person and via Zoom.

Emergency Management Director Jeff King provided a Staff update on:

- Consent Agenda, Public Radio System, Winter Storm damage repairs, Cellular Service providers, form a coalition to propose representatives to
- Director King requested and received approval to form a coalition of representatives to make a proposal to the Cellular Service providers to provide service within the Klickitat County Communities that do not receive service.
- Blue Mountain internet lease, training, Community outreach, 911 Dispatch, School working group, collaborated Emergency Response meeting, Emergency Declaration amount of funding, Emergency Management Employee of the month, fire season safety and drought prediction statistics

11:19 AM Department Update/Adult Probation

Attendance: Greg Wagner, Amanda Holtman Kitchings, HR Manager KC Sheridan, HR and Administrative Services Director Robb Van Cleave, EM Director Jeff King, EM Accounting Admin. Debi Stover, Sheriff Bob Songer and various County elected officials, employees, and members of the public present in person and via Zoom.

Adult Probation Chief Probation Officer Courtney Cooke provided a Staff update on:

- New case management/database system update
- The Board requested Director Cooke to inquire with the State for further information before making any decisions on the new database update.

Human Resources and Administrative Services Director Robb Van Cleave requested and received verbal approval to have a closed session for 10 minutes to discuss Collective Bargaining.

11:38 PM Executive Session-Closed Session/Director Robb Van Cleave

Chairman Zoller announced the Board will be going into “closed session” to discuss collective bargaining proposals/negotiations, grievance, mediation, and/or arbitration proceedings all associated with collective bargaining in accordance with RCW 42.30.140(4). Issues of a “general” nature will be discussed in open session. It was announced that the closed session will be 10 minutes, starting at 11:40 AM and ending at 11:50 PM.

11:51 AM Adjournment for Lunch

- **Motion (M/Anderson, S/Christopher. Passed unanimously)** To recess for lunch at 11:51 AM.

The Board of Klickitat County Commissioners Business Meeting reconvened at 1:00 PM, all three Commissioners were present.

1:00 PM Bid Openings/Public Works

Public Works Bid Opening for reconstruction project of Sundale/Old Hwy 8 CRP 359.

Commissioner Anderson opened 7 Bid Openings from the following Entity's:

1. James Dean Construction	\$4,299,308.25
2. North Cascade Excavating, LLC	\$4,764,279.50
3. Midway Underground	\$4,122,534.50
4. Granite Construction	\$7,489,048.00
5. Thompson Bros Excavating	\$5,398,949.00
6. Kerr Contractors Oregon, LLC	\$5,529,480.25
7. Swofford Excavating	\$4,988,121.00

- **Motion (M/Anderson, S/Christopher. Passed unanimously)** To remand the bids back to Public Works for a final review and recommendation

Public Works Bid Opening for four (4) Pickup Trucks Purchase. Commissioner Anderson opened 3 Bid Openings from the following Entity's:

1. Columbia Gorge Toyota & Honda	\$241,738.60
2. CH Urness Motor Co.	\$184,330.00
3. C. Speck Motors	\$260,926.00

- **Motion (M/Anderson, S/Christopher. Passed unanimously)** To remand the bids back to Public Works for a final review and recommendation.

Public Works Bid Opening for 2024 Liquid Asphalt. Commissioner Anderson opened 3 Bid Openings from the following Entity's:

1. Albina Asphalt	\$451,101.50
2. Idaho Asphalt Co.	\$574,445.56
3. Ergon Asphalt & Emulsions	\$445,893.00

- **Motion (M/Anderson, S/Christopher. Passed unanimously)** To remand the bids back to Public Works for a final review and recommendation.

1:15 PM Public Hearing/Public Works

Director Hunter presented the continuance of the Public Hearing for KCLICK Networks, LLC Franchise Agreement

- **Motion (M/Christopher, S/Anderson. Passed unanimously)** to approve the Franchise Agreement (C04524) with KCLICK Networks, LLC.

1:18 PM Public Meeting/Planning

Associate Planner Rebecca Hail provided a staff update to consider approval of Short Plat, SPL 2023-13; parcel number 06-20-1400-0001/00 in Section 14, T6N, R20E, W.M. in the Bickleton vicinity. Applicants Juris Properties, LLC

- **Motion (M/Christopher, S/Anderson. Passed unanimously) Approval of Short Plat SPL2023-13**

New Business

Chairman Zoller updated the Board on public access for the Town Hall

1:30 PM Unfinished Business:

Building Department Director Lynn Ward presented a staff report on:

- Cross training tracker and options of purchasing a vehicle for the Building department.

1:56 PM Meeting Recessed

- **Approved (M/Anderson, S/Christopher. Passed unanimously):** There being no further business the Board, the Board will Recess until 7:00 PM tonight for the Commissioner Town Hall.

It was announced that there will be a workshop on Thursday, March 21, 2024 at 9:00 AM. All three Commissioners will be participating in a Radio Interview with KLCK on March 21, 2024.

Thursday, March 21, 2024

WORKSHOP

Attendance: All 3 Commissioners were present along with Planning Director Scott Edelman, Associate Planner Lori Anderson, Public Works Director Jeff Hunter and County Engineer Seth Scarola, and various County elected official, employees, and members of the public present in person and via Zoom.

9:00 Planning Department Refund Policy- Planning Director Edelman and Associate Planner Anderson had a discussion with the Board about a potential refund policy.

Trout Lake Park-Public Works Director Hunter and County Engineer Scarola updated the Board on the Trout Lake Park Camp Host, the rate structure and the future possibilities and options of the park. Director Hunter updated the Board on the Maintenance Technician job openings.

9:55 AM Redistricting- Auditor Heather Jobe updated the Board on the process of County Legislative Authority districting and precinct redistricting.

10:29 AM 2025 Legislative discussion- The Board had a discussion on the list of requests for 2025 legislative funding.

10:45 AM Coroner Position- The Board had a discussion on the Coroner position. Human Resources and Administrative Services Director Robb Van Cleave agreed to create and draft a

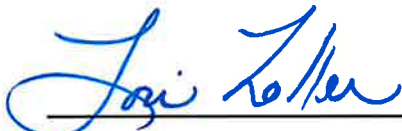
job description and complete a salary and certifications study to be included in the job description to be presented to the Board for approval.

11:00 AM VR&R- Fiscal Services Manager Jenn Neil updated the Board on the process of Rental Rates that are calculated for the budget directive in order for Klickitat County Department Directors to purchase vehicles. Building Department Plans Examiner Erica Beasley informed the Board of the need for a new vehicle for the Building Department.

11:43 AM Adjournment

- **Motion (M/Christopher, S/Anderson. Passed unanimously).** There being no further business before the Board the workshop session was adjourned at 11:43 AM.

**Reference Document on File. The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file 03-19-2024 and 03-21-2024 BoCC Zoom meeting. Please Note: All Commissioner meetings and workshops are open to the public to attend. Meetings and Workshops are recorded.*



Approved: Lori Zoller

Chairman of the Board



Date