



BOARD OF KLICKITAT COUNTY COMMISSIONERS

**Meeting Minutes of:
Tuesday, April 30, 2024**

Morning Session

The Board of Klickitat County Commissioners met in regular session on April 30, 2024 beginning at 9:00 AM in the Board of County Commissioners Chambers at the Klickitat County Services Building, 115 W Court St. Goldendale, Washington 98620. Chairman Lori Zoller was present, Commissioner Jacob Anderson joined via Zoom and Commissioner Christopher was absent, opening with the Pledge of Allegiance.

9:00 AM Approval of Agenda

- **Approved (M/ Anderson, S/Zoller. Passed unanimously):** The Business Agenda was approved and amended as follows: *two (2) add-ons, #1 Mt Adams Resource Stewards local jurisdiction project review under New Business and #2 Auditor Heather Jobe to present a Resolution to fix a mistake by incorporating a missing piece into precinct 21 under Unfinished Business.*

Approval of Commissioner Meeting Minutes

The Board agreed to table the Commissioner meeting minutes as presented for March 19, 2024, March 26, 2024, March 29, 2024 and April 2, 2024 as presented until the next Commissioners Regular meeting.

9:02 AM Public Comments

- Delmer Eldred, Klickitat County Fairgrounds management
- Greg Wagner, financial crisis
- Dennis Schroeder, Klickitat County Jail
- Andrew Smith, Klickitat County webpage
- Trisha Atchley, Home and Garden Show admission fee
- Gabrielle Gilbert, victim treatment
- Lisa Evans, precinct maps and filing week

9:18 AM Commissioner Anderson joined the meeting in person

- Sheri Bousquet, Klickitat County finance and budgets
- Anthony Rizzi, Dallesport/Murdock Council, Dallesport Wastewater management
- Pat Arnold, finance and budget, victim treatment
- Rick Essacson, Klickitat County budget

9:43 AM Consent Agenda

- **Approved (M/Anderson, S/Zoller. Passed unanimously):** Consent Agenda with seven (7) items.

Auditor

1. **Resolution No. 05324** in the matter of adopting rules and regulations to establish consistent guidelines, rules and procedures to ensure compliance with generally accepted accounting principles and all other state and federal requirements surrounding subscription-based information technology arrangements where the county is the user of said information technology.
2. **Resolution No. 05424** in the matter of adopting rules and regulations to establish consistent guidelines, rules and procedures to ensure compliance with generally accepted accounting principles and all other state and federal requirements surrounding leases where the county is the Lessee.

Emergency Management

3. Grant Agreement Amendment (**C07524**) between Klickitat County Department of Emergency Management and the Washington State Military Department to extend the Homeland Security Grant agreement that provides funds in effort to prevent terrorism and other catastrophic events from April 30, 2024 to February 28, 2025.

Planning Department

4. Memorandum from the Planning Department to schedule a Public Meeting to be held in the Board of County Commissioners meeting room Tuesday, May 7, 2024 at 1:00 PM as follows:
 - To Consider approval of Boundary Line Adjustment, BLA2023-15, parcel numbers 03-15-0414-1601/00 and 03-15-0414-1602/00 in Section 4, T3N, R15E, W.M. in the Goldendale vicinity. Applicants, Bert and Nancy Beyerlin.

Prosecuting Attorney

5. Agreement of Professional Services (**C07624**) between Klickitat County Prosecuting Attorney's Office and Mr. David M. Wall, a licensed Attorney, to perform the services as a Special Deputy Prosecuting Attorney in the matter of State of Washington v. Larry D. Kleven in a manner consistent with the accepted practices for other similar services.

Public Health

6. **Resolution No. 05524** in the matter of approving an hourly rate and job description for the new Registered Dietician position in Public Health. This position is a WIC funded position and does not require any additional funding.

Public Works

7. 2023 Title VI Accomplishments, Goals and Standard Assurances Report from WSDOT to identify and report any changes or actions taken over the past year and to report Title VI goals for the upcoming year to comply with federal regulations in order to meet eligibility requirements for federal funding.

Payroll Warrant Certification and Payment Approvals

- **Approved Warrants (M/Anderson, S/Zoller. Passed unanimously):** Accounts Payable Warrants in the amount of \$219,159.35 and Payroll/Benefit Warrants in the amount of \$1,173,516.26 for the date ending April 29, 2024.

9:45 AM Fiscal Services 1st Quarter Update:

Fiscal Services Manager Jenn Neil provided a staff update on:

- Web Page navigation, Capital Improvement Fund, Budget Book, and the 2024 1st Quarter Revenue and Budget Expense.

10:22 AM Department Update/Public Works/ Road Department Update

Attendance: Various County elected officials, employees, and members of the public present in person and via Zoom.

Public Works Director Jeff Hunter provided a Staff update on:

- Consent Agenda items, Construction Program and Road Design, West and East end maintenance projects, upcoming facilities work, events, other issues and follow ups.

10:36 AM Department Update/Klickitat County Sheriff's Office

Attendance: Various County elected officials, employees, and members of the public present in person and via Zoom.

Sheriff Bob Songer, Undersheriff Knopes and Chief Deputy Elings provided a staff update on:

- Calls for Service, \$60,000 donation for a secondary K-9 dog, Sheriff Town Hall, current training, Traffic Safety Stops, current Inmate status, Jail Employees, Request for Proposals, and Sheriff and Jail budgets for new equipment.

11:33 AM Payment Approvals/Pay Estimates/Change Orders:

- **Motion (M/Anderson, S/Zoller. Passed unanimously):** Approval of Pay Estimate 1 & Final for the Klickitat County Courthouse Election Security Room Floor Covering in the amount of \$3,859.95.
- **Motion (M/Anderson, S/Zoller. Passed unanimously):** Approval of Pay Estimate 1 for the Superior Court Ceiling Demolition and Rebuild in the amount of \$8,901.00.

Miscellaneous Reports/Comments

Commissioner Anderson updated the Board on the Conservation Fund meeting he attended.

Chairman Zoller updated the Board on the General Consolette meeting she attended regarding Green Energy.

11:38 AM Adjournment for Lunch

- **Motion (M/Zoller, S/Zoller. Passed unanimously).** To recess for lunch at 11:38 AM.

The Board of Klickitat County Commissioners Business Meeting reconvened at 1:00 PM, Chairman Zoller and Commissioner Anderson were present, Commissioner Christopher was absent.

1:00 PM Public Meeting/Public Hearing

Attendance: Various County elected officials, employees, and members of the public present in person and via Zoom

Public Meeting: Associate Planner Rebecca Hail provided a Staff update to consider approval of Short Plat Alterations 2023-01 ALT; parcel numbers 03-10-0250-0002/00 & 03-10-0250-0001/00 in Sections 2, T3N, R10E, W.M. in the Husum vicinity. Applicants LJ Dean Enterprises, LLC

- **Motion (M/Anderson, S/Zoller. Passed unanimously):** Approval of Alteration of Short Plat SPL2023-01.

1:04 PM New Business:

Add-on #1: Mt. Adams Resource Stewards (MARS) Executive Director Jay McLaughlin provided an update to the board on the efforts to expand the Mt. Adams Community Forest. Director McLaughlin requested and received approval for a Letter of Support from the Board regarding grant applications to be submitted to the Washington Recreation and Conservation Office.

- **Motion (M/Anderson, S/Zoller. Passed unanimously):** Approval of a Letter of support to the Washington Recreation and Conservation Office Funding Board regarding the applications for the Community Forest Program grant and Critical Habitat Category submitted by MARS.

1:15 PM Unfinished Business:

Add-on #2: Auditor Heather Jobe updated the Board on the amended Resolution to correct and incorporate a missing piece into precinct 21.

- **Motion (M/Anderson, S/Zoller. Passed unanimously):** Approval of **Resolution No. 05724** in the matter of changing and redefining precinct boundaries and map for precinct 21 in Klickitat County.

1:30 PM Public Hearing:

Attendance: Various County elected officials, employees, and members of the public present in person and via Zoom

Chairman Zoller opened the Public Hearing

Treasurer Greg Gallagher provided a Staff update on the public online auction scheduled for May 21, 2024 through May 24, 2024 for certain Klickitat County property.

Public Testimony:

- Andrew Smith, expansion of surplus sale days

Chairman Zoller closed Public Testimony

- **Motion (M/Anderson, S/Zoller. Passed unanimously):** Approval of **Resolution No. 05624** in the matter of declaring certain Klickitat County property as surplus and setting a date for disposal through a public online auction.

Miscellaneous Reports/Comments

- Discussion of the Landfill Gas Agreement Contract

1:51 PM Meeting Adjourned

- **Approved (M/Anderson S/Zoller. Passed unanimously):** There being no further business before the Board it was announced that there will not be a workshop on Thursday, May 2, 2024.

**Reference Document on File. The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file 04-30-2024 BoCC Zoom meeting. Please Note: All Commissioner meetings and workshops are open to the public to attend. Meetings and Workshops are recorded.*



Approved: Lori Zoller

Chairman of the Board





Date