



BOARD OF KLICKITAT COUNTY COMMISSIONERS

**Meeting Minutes of:
Tuesday, July 23 ,2024**

Regular Session

The Board of Klickitat County Commissioners met in regular session on July 23, 2024 beginning at 9:00 AM in the Board of County Commissioners Chambers at the Klickitat County Services Building, 115 W Court St. Goldendale, Washington 98620. Chairman Lori Zoller, Commissioner Dan Christopher and Commissioner Jacob Anderson were present, opening with the Pledge of Allegiance.

9:00 Approval of Agenda

- **Approved (M/Anderson, S/Christopher. Passed unanimously):** The Business Agenda was approved and amended as follows: *one (1) add-on being the discussion of the Resolution for Department credit card acceptance under Unfinished Business.*

Approval of Commissioner Meeting Minutes

- **Approved (M/Anderson, S/Christopher. Passed unanimously):** the Klickitat County Board of Commissioners Meeting Minutes for July 2, 2024 and July 9, 2024 as presented.

Public Comments

- Gabrielle Gilbert, Teen Center, Child Care
- Candy Magnusen, Child Care Tax
- Delmer Eldred, Child Care Expense
- Andrew Smith, Klickitat County Jail
- Pat Arnold, Child Care
- Tracy Mccune, Phone Service, Commissioner Town Hall
- Adrian Bradshaw, Lack of Internet-Cell Service in Lyle
- Roger Nickols, Commissioners New Clock
- Anthony Rizzi, Klickitat County Jail

9:39 AM Consent Agenda

- **Approved (M/Christopher, S/Anderson. Passed unanimously):** Consent Agenda with three (3) items, pulling item No. 3 to be voted on separately.

Commissioners

1. Interagency Reimbursement Agreement IAA25185 **(C12824)** Between Washington State Administrative Office of the Courts and Klickitat County to reimburse costs of resentencing and vacating sentences are required by State v. Blake. Eligible reimbursements must be incurred between July 1, 2024 and June 30, 2025. AOC shall reimburse Jurisdiction up to a maximum of \$155,282.
2. Ground Lease **(C12924)** between Columbia Gorge Regional Airport and CGRA Hangars, LLC (planecave LLC) The base rent is \$4,200/year for the fiscal year ending June 30, 2025, subject to 2.6% annual adjustments each year during the lease term. The lease commences from September 1, 2024 for a term of twenty (20) lease years.

Human Resources

- ~~3. Agreement with Prothman to conduct sourcing and outreach service for Jail Administrator. Estimated cost \$7500 - \$8500 will be requested in August supplemental budget process.~~

Solid Waste

4. **Resolution No. 07524** in the Matter of Appointments to the Klickitat County Solid Waste Advisory Committee.

Consent Agenda item No. 3/Human Resources

- **(M/Christopher, S/Anderson, Yea/ Anderson & Zoller, Nay/Christopher)** To approve Consent Agenda item No. 3 Agreement with Prothman **(C12724)** to conduct sourcing and outreach service for Jail Administrator. Estimated cost \$7500 - \$8500 will be requested in August supplemental budget process.

Payroll Warrant Certification and Payment Approvals

- **Approved Warrants (M/Anderson, S/Christopher. Passed unanimously):** Accounts Payable Warrants in the amount of \$184,307.64 and Payroll/Benefit Warrants in the amount of \$0.00 for the date ending July 22 ,2024.

Department Update/Planning Department

Planning Director Scott Edelman provided a staff update on:

- Draft Resolution regarding the enactment of the Moratorium for battery storage.
- The Board directed Staff to get a PA Opinion.
- Budget and Staff change.

(M/Anderson, S/Christopher. Passed unanimously): To include the discussion of Battery Storage Moratorium for the Planning Department to be on the agenda.

Miscellaneous Reports/Comments

- The Board discussed the Meetings and Conferences they have, and will be attending.

9:55 AM Department Update/Public Works/ Road Department Update

Public Works Director Jeff Hunter and County Engineer Seth Scarola provided a Staff update on:

- Construction Program and Road Design, West and East end maintenance projects, upcoming facilities work, events, other issues and follow ups.

10:03 AM Human Resources and Administrative Services Update

HR & Administrative Services Director Robb Van Cleave and HR Manager KC Sheridan provided a Staff update on:

- Manger Sheridan requested and received verbal approval to advertise for an Assistant, Associate or Senior Planner due to an announced upcoming retirement.
- Public Employee Benefit Board (PEBB) and the newly offered Life Insurance Policy.

Fiscal Manager Jenn Neil provided a Staff update on:

- 2025 Budget, 2024 Supplemental Budget, Government Finance Officers Association (GFOA) and Kroger Opioid Settlement.

Solid Waste Community Engagement Coordinator Mackenzie Coleman provided a Staff update on:

- Solid Waste Advisory Committee Resolution, recycled twine and Transfer Stations new vendor.

Code Compliance Officer Jorge Sendejas provided a Staff update on:

- Open and closed Code Compliance cases.

HR & Administrative Services Robb Van Cleave provided a Staff update on the progress of the Klickitat County Jail transfer.

11:05 AM Economic Development Department Update

Economic Development Director Richard Foster and Economic Development Specialist Chelsea Jones provided a Staff update on:

- Klickitat Mill Site, Affordable Housing, ADO Grant Writer grant and City Engagement.

Director Richard Foster provided a Staff update on:

- Switzler time extension, KCPEDA meeting, Water Conservancy Board resignation, Alternate Board member vacancy and Columbia Gorge Regional Airport.

Economic Development Specialist & Natural Resources Project Coordinator Keaton Curtice provided a Staff update on:

- Park Committee, Catalog of up-listed Candidate Species, Well Monitoring and gave a presentation of the Dry Creek-Butler Creek, Refined Basin Yield Assessment.

11:55 AM Adjournment for Lunch

- **Motion (M/Anderson, S/Christopher. Passed unanimously).** To recess for lunch at 11:55 AM.

The Board of Klickitat County Commissioners Business Meeting reconvened at 1:00 PM, all three Commissioners were present.

1:00 PM Unfinished Business:

- **Add-on #1:** The Board had a discussion on the proposed Resolution for Klickitat County Departments credit card acceptance. The Board directed Staff to draft a Resolution to instruct all Departments that accept public payments to set up the ability to accept credit card payments.

1:15 PM Meeting Adjourned

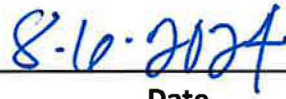
- **Approved (M/Anderson, S/Christopher. Passed unanimously)**

**Reference Document on File. The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file 7-23-2024 BoCC Zoom meeting. Please Note: All Commissioner meetings and workshops are open to the public to attend. Meetings and Workshops are recorded.*



Approved: Lori Zoller
Chairman of the Board





Date