



BOARD OF KLICKITAT COUNTY COMMISSIONERS

**Meeting Minutes of:
Tuesday, September 24, 2024**

Regular Session

The Board of Klickitat County Commissioners met in regular session on September 24, 2024 beginning at 9:00 AM in the Board of County Commissioners Chambers at the Klickitat County Services Building, 115 W Court St. Goldendale, Washington 98620. Chairman Lori Zoller, Commissioner Dan Christopher and Commissioner Jacob Anderson were present, opening with the Pledge of Allegiance.

9:00 Approval of Agenda

- **Approved (M/Anderson, S/Christopher. Passed unanimously):** The Business Agenda was approved as presented.

Approval of Commissioner Meeting Minutes

- **Approved (M/Anderson, S/Christopher. Passed unanimously):** the Klickitat County Board of Commissioners Meeting Minutes for September 24, 2024 with one amendment.

Public Comments

- Kaylee Towle, WSU Office, 2025 Budget Workshops
- Roger Nichols, preparation for the Town Hall
- Greg Wagner, Town Hall, Code Compliance
- Andrew Smith, Code Compliance paperwork 2025 budget, Klickitat County Jail transition
- Gabrielle Gilbert, Childcare, Campaigning, Grant dollars for childcare

9:33 AM Consent Agenda

- **Approved (M/Anderson, S/Christopher. Passed unanimously):** Consent Agenda with six (6) items.

Commissioners

1. Letter of Support to the Washington Department of Natural Resources for the Phase 3 FY 2025 IRA Large Landscape Forest Legacy Project.

Planning Department

2. Memorandum from the Planning Department to schedule a Public Meeting to be held Tuesday, October 1, 2024 at 1:00 PM in the Commissioners Meeting room as follows:
 - To consider approval of Boundary Line Adjustment, BLA2024-02, parcel numbers 06-10-1151-0402/00 and 06-10-2211-0001/00 in Sections 15 & 22, T6N, R10E, W.M. in the Trout Lake vicinity. Applicants: Zoe Wood & Hollenbeck Properties, Washington, LLC.

Public Works

3. Final Acceptance and Release Retainage for the 2023 Crushing, Fisher Hill Quarry WP 54, Badger Gulch Quarry WP 53, and Matsen Quarry WP 44 in the amount of \$120,039.53.

Senior Services

4. Amendment No. 4 (**C15624**) to the Senior Nutrition Services 2023-2026 Contract between Klickitat County Senior Services and the Area Agency on Aging and Disabilities of SW WA for the purpose of an increase Congregate Meals funding by \$48,136 and Home Delivered Meals funding by \$35,000.
5. Washington Compass Agreements (**C15724**) MOU between Klickitat County Senior Services and Comagine Health for the purpose of providing funding for evidenced based disease prevention and health promotion programs.
6. Contract Agreement (**C15824**) between Area Agency on Aging and Disabilities of SW WA for the purpose of providing an additional \$4,360 in funding for the Home Delivery Meals Expansion Program for the performance period of July 1, 2024 through June 30, 2025.

Payroll Warrant Certification and Payment Approvals

- **Approved Warrants (M/Anderson, S/Christopher. Passed unanimously):** Accounts Payable Warrants in the amount of \$475,575.02 and Payroll/Benefit Warrants in the amount of \$0.00 for the date ending September 23, 2024.

Miscellaneous Reports/Comments

- The Board had a discussion in regards to the 2 applicants for the Veterans Service Advisory Board in District 1. The Board agreed to receive a recommendation from the Veterans Advisory Board regarding the appointment of the applicants.
- The Board had a discussion on the Town Hall protocols.
- Chairman Zoller updated the Board on the Columbia Gorge Regional Airport Board and the Area Agency on Aging & Disabilities of Southwest Washington (AAADSW).

10:00 AM Department Update/Public Works/ Road Department Update

Public Works Director Jeff Hunter and County Engineer Seth Scarola provided a Staff update on:

- Consent Agenda items, Construction Program and Road Design, West and East end maintenance projects, upcoming facilities work, events, other issues and follow ups.
- Harvest Festival, Glenwood Trunk or Treat, Pioneer building clean up, Jail vent upgrades, KVH kitchen use, Courthouse paint grant, winter storm insurance coverage and the hiring of CDL drivers.

10:25 AM Pay Estimate:

- **Approved Warrants (M/Anderson, S/Christopher. Passed unanimously):** Approval of Pay Estimate #2 for 2024 Annual Striping Program RN 642-24, in the amount of \$11,578.75

10:30 AM Department Update/ Senior Services

Senior Services Director Sharon Carter provided a Staff update on:

- Transportation, Personnel and the Mt. Adams fixed route boarding's from 2018 through 2024.

11:02 AM Department Update/ Human Resources and Administrative Services

HR & Administrative Services Director Robb Van Cleave provided a staff update the transition of the Klickitat County Jail.

11:08 AM Finance Update

Auditor Heather Jobe and Treasurer Greg Gallagher updated the Board on the Finance Committee and the Cayenta Software system.

11:24 AM Adjournment for Lunch

- **Motion (M/Anderson, S/Christopher. Passed unanimously).** To recess for lunch at 11:24 AM.

The Board of Klickitat County Commissioners Business Meeting reconvened at 1:00 PM, Chairman Zoller and Commissioner Christopher were present, Commissioner Anderson was absent.

1:00 PM Public Meeting:

Senior Planner Lori Anderson and Planning Department Director Scott Edelman provided a staff update regarding consideration of Binding Site Plan BSP2020-03 & RV 2020-01, parcel numbers 04-10-1200-0023/00 and 04-10-1200-0023/01 within Section 12, T4N, R10E and Section 7, T4N, R11E in the Husum and BZ Corner vicinity. Applicants Under Canvas, Inc.

1:08 PM Commissioner Anderson joined the meeting.

1:09 PM Deputy Prosecuting Attorney Rebecca Cranston updated the Board on RCW 42.36.090, the Appearance of Fairness doctrine.

- **Motion (M/Zoller, S/Anderson, NAY/Christopher.)** Approval of BSP2020-03 and RV 2020-01.

1:18 PM Unfinished Business:

Commissioner Anderson updated the Board on the conversation with Skamania County Board of Commissioners regarding the Coroner position.

Human Resources and Administrative Services Director Robb Van Cleave and Human Resources Manager KC Sheridan had a discussion with the Board regarding the Pay Grade for the Coroner. The Board agreed to advertise the position at a Grade75 Step 1.

1:30 PM Fiscal Manager Jenn Neil joined the meeting via Zoom.

The Board came to a consensus to approve the drafted memorandum to Officials and Directors on behalf of the BOCC regarding the final supplemental budget amendment in October.

1:34 PM Meeting Recessed

- **Approved (M/Anderson, S/Christopher. Passed unanimously)** Meeting recessed until the Budget Workshop on September 26, 2024.

Thursday, September 26, 2024

WORKSHOP

1:00 PM Budget

Chairman Zoller and Commissioner Christopher were present, Commissioner Anderson joined via Zoom along with Fiscal Manager Jenn Neil, Human Resources and Administrative Services Robb Van Cleave, Treasurer Greg Gallagher, Auditor Heather Jobe, various County Elected Officials, employees, and members of the public present in person and via Zoom.

1:02 PM Fiscal Manager Jenn Neil updated the Board on the 2025 General Fund budget.

The Board agreed to remove the LEOFF budget from Sheriff's Patrol budget and into the LEOFF Budget that is within the Board of Commissioners budget.

1:40 PM Senior Services Director Sharon Carter presented the Senior Services 2025 preliminary budget.

2:00 PM Public Works Director Jeff Hunter, Deputy Director-Finance & Administrative Services Pam Beierle and County Engineer Seth Scarola updated the Board on Public Works Buildings and Grounds 2025 expense and revenue comparisons, 2025 preliminary budget for facilities, parks and fairgrounds, Non-Capitol Fund #303, Preliminary Capitol Improvement Fund Project Plan, and Preliminary Communities Fund #305.

3:59 PM Fiscal Manager Jenn Neil updated the Board on the 2025 Preliminary Expense Estimates.

4:30 PM West District Court Judge Jeff Baker updated the Board on the contract for Adult Probation Services within the three Cities. Adult Probation Director Courtney Cooke presented the Adult Probation Department 2025 preliminary budget.

5:07 PM Meeting Recessed until 6:00 PM for the Special Meeting Town Hall.

Town Hall Special Meeting

The Board of Klickitat County Commissioners met at a Town Hall Special Meeting on September 26, 2024 beginning at 6:00 PM in the Board of County Commissioners Chambers at the Klickitat County Services Building, 115 W Court St. Goldendale, Washington 98620. Chairman Lori Zoller, Commissioner Jacob Anderson and Commissioner Dan Christopher were present.

7:00 PM

Chairman Lori Zoller opened the Town Hall Special Meeting and updated the Board and citizens on the rules for the Town Hall.

Citizen Questions

- Bob Songer, Sherriff's Budget
- Debi Wagner, Department of Corrections cost, Grants, loss of employees

- Delmer Eldred, County Budget, Department of Corrections budget
- David West, Sheriff, Budget, Department of Corrections
- Russ, Vacant Deputy positions
- Kaylee Towle, Vacant Deputy positions, Sheriff's Deputy
- Adrian Bradford, Lawsuits regarding the Jail
- Bob Songer, Loren Culps current position
- Lisa Evans, Short Term Rental Ordinance, State standards for Short Term Rental
- Ken McKune, question directed to Commissioner Anderson, airline miles to Washington DC, association with the Bridge program
- Greg Wagner, Short Term Rentals, Conditional Use Permit (CUP)
- Kaylee Towle, Fish and Wildlife, Wolves
- Jim Sizemore, Washington State Fish and Wildlife Administrator
- Bob Songer, Wolves
- Gabrielle Gilbert, Childcare and facilities, conflict resolutions on protecting farm life
- Andrew Smith, direction of Solar
- Elaine Harvey, approval of Plats and decrease in water resources
- Roger Nichols, Commissioner choice question
- Gabrielle Gilbert, Pioneer Center Town Hall, Commissioner Christopher apology
- Andrew Smith, five-year plan at Klickitat County

8:07 Meeting Adjourned

- **Approved (M/Anderson, S/Christopher. Passed unanimously)**

**Reference Document on File. The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file 09-24-2024 BOCC Zoom meeting. Please Note: All Commissioner meetings and workshops are open to the public to attend. Meetings and Workshops are recorded.*



Approved: Lori Zoller

Chairman of the Board





Date