



BOARD OF CLICKITAT COUNTY COMMISSIONERS

Meeting Minutes of:
Tuesday, November 26, 2024

Regular Session

The Board of Klickitat County Commissioners met in regular session on November 26, 2024 beginning at 9:00 AM in the Board of County Commissioners Chambers at the Klickitat County Services Building, 115 W Court St. Goldendale, Washington 98620. Chairman Lori Zoller and Commissioner Jacob Anderson were present, Commissioner Dan Christopher was absent, opening with the Pledge of Allegiance.

9:00 Approval of Agenda

- **Approved (M/Anderson, S/Zoller. Passed unanimously):** The Business Agenda was approved and amended as follows: *one (1) add-on under Commissioners Miscellaneous Reports, being the discussion of the December 24, 2024 BOCC meeting.*

Approval of Commissioner Meeting Minutes

- **Approved (M/Anderson, S/Zoller. Passed unanimously):** the Klickitat County Board of Commissioners Meeting Minutes for November 12, 2024, with one (1) amendment to remove the motion under Unfinished Business, timestamp of 1:41 PM.

Public Comments

- Roger Nichols, Consent Agenda item
- Rick Isakson, budget and personnel
- Anthony Rizzi, Budget and personnel
- Tracy Mccune, Lyle Fire Department business meeting, battery storage
- Greg Wagner, Conditional Use Permit
- Sheri Bousquet, Battery storage
- Robert Brown, 2025 Budget shortfall
- Scott Edelman, Negativity, personal attacks

Consent Agenda

- **Approved (M/Anderson, S/Zoller. Passed unanimously):** Consent Agenda with sixteen (16) items.

Commissioners

1. **Resolution No. 09924** in the Matter of authorizing investment of various funds.

Emergency Management

2. Communications Site Lease **(C18124)** between Klickitat County Emergency Management and Klickitat Valley Health for the purpose of continuing to maintain radio equipment at the Juniper Point Public Safety Communications Site.
3. Interlocal Radio System Use and 911/Dispatch Services Agreement **(C18224)** between Klickitat County Emergency Management and Klickitat County Emergency Medical Services District No. 1 for the purpose of providing public safety radio to EMS1 units and 911 call taking and radio dispatching services.
4. Grant Agreement **(C18324)** between Washington Military Department Homeland Security and Klickitat County Department of Emergency Management.
5. Memorandum from Klickitat County Emergency Management for the request to carry over 74 hours of vacation for Director Jeff King due to staffing and work schedule that has precluded the ability to take time off for vacation during the 2024 calendar year.
6. Memorandum from Klickitat County Emergency Management for the request to carry over 88 hours of vacation for Filiberto Ontiveros due to staffing and work schedule that has precluded the ability to take time off for vacation during the 2024 calendar year.

Fiscal Services

7. Certification of the 2025 County General Taxing District and County Road Taxing District Property Taxing Levies in order to comply with state law.
8. Request of Approval for a Travel Authorization and Exception Form for the Fiscal Services Manager to attend the Government Finance Officers Association (GFOA) 119th Annual Conference in Washington, DC.

Human Resources

9. **Resolution No. 10024** in the Matter of formally approving an organizational chart for the Klickitat County Department of Corrections.

Informational Technology

10. Statement of Work Agreement **(C18424)** between Klickitat County Informational Technology and Right! Systems, Inc to allow the configuration of a new network switch.
11. Statement of Work Agreement **(C18524)** between Klickitat County Informational Technology and Right! Systems, Inc to allow the configuration of a new firewall for the Administrative Services Building.

Prosecuting Attorney

12. Settlement Agreement **(C18624)** and Release between Klickitat County and the Estate of Ivan W. Howtopat for the served Standard Tort Claim.

Public Health

13. 2022-2024 Consolidated Contract Amendment 21 **(C18724)** between Klickitat County Public Health Department and Department of Health for the amendment to Statement of Work (SOW) for certain Public Health programs.

Public Works

14. Approval of Small Works Contract **(C18824)** between Klickitat County Public Works and Dirt Works Unlimited for the 2024-25 Klickitat County parking lot snow removal at the White Salmon Pioneer Center.
15. Notice to Contractors to advertise for the Sunnyside Road Overlay, CRP 374. The contract provides for the improvement of 2.8 miles of Sunnyside Road Bid opening starts Tuesday, December 17, 2024 at 1:00 PM.

Solid Waste

16. Independent Contractors Agreement (**C18924**) between Klickitat County Solid Waste and Gorge Country Media for the purpose of advertising and educating the local population on current Solid Waste programs.

Payroll Warrant Certification and Payment Approvals

- **Approved Warrants (M/Anderson, S/Zoller. Passed unanimously):** Accounts Payable Warrants in the amount of \$154,383.09 and Payroll/Benefit Warrants in the amount of \$0.00 for the date ending November 18, 2024.
- **Approved Warrants (M/Anderson, S/Zoller. Passed unanimously):** Accounts Payable Warrants in the amount of \$719,014.63 and Payroll/Benefit Warrants in the amount of \$1,187,007.96 for the date ending November 25, 2024.

9:50 AM Miscellaneous Reports/Comments

The Board agreed to close the Commissioners Office at 12:00 PM on December 24, 2024.

Department Update/Auditor Heather Jobe

Auditor Heather Jobe provided a staff update on the Election Certification and the Swearing in Ceremony that will be held December 31, 2024 at 11:00 AM.

10:00 AM Department Update/Public Works/ Road Department Update

Public Works Director Jeff Hunter and County Engineer Seth Scarola provided a Staff update on:

- Consent Agenda items, Construction Program and Road Design, West and East end maintenance projects, upcoming facilities work, events, other issues, follow ups and the scheduled Public Hearing on December 17, 2024 for the Franchise Agreement with Carriger Solar, LLC.

Pay Estimate:

- **Motion (M/Anderson, S/Zoller. Passed unanimously)** Approval of Pay Estimate #6 for Sundale/Old Hwy 8, CRP in the amount of \$526,931.76

10:07 AM The Board had a discussion on rescheduling the regular scheduled Board of County Commissioners meeting from December 10, 2024 to December 9, 2024.

10:09 AM Human Resources and Administrative Services Update

HR & Administrative Services Director Robb Van Cleave provided a staff update on:

- The transition of the Klickitat County Jail and the upcoming Agenda items.
- Director Van Cleave requested and received approval to offer a Step 5 to the Coroner applicant.

10: 15 AM Miscellaneous Reports/Comments

- Commissioner Anderson updated the Board on Elected and Appointed positions.

- The Board had a discussion on the Blue Mountain Networks Letter of Support and the Columbia Gorge Regional Airport.

10:44 AM Adjournment for Lunch

- **Motion (M/Anderson, S/Zoller. Passed unanimously).** To recess for lunch at 10:44 AM.

The Board of Klickitat County Commissioners Business Meeting reconvened at 1:00 PM, Chairman Zoller and Commissioner Anderson were present, Commissioner Christopher was absent.

1:00 PM Bid Opening

Bickleton Hwy Overlay-Box Springs Vicinity Project 382, providing improvement of 3.9 miles of Bickleton Hwy through pavement repair, pavement removal, placement of an HMA overlay, pavement markings, guardrail and other work. The Engineers Estimate is between \$2,097,100.00 Commissioner Anderson opened four (4) bid proposals for the following entities with all Bid Bonds present:

Kern Contractors of Oregon	\$2,796,059.00
Central Washington Asphalt Inc.	\$2,274,000.00
American Rock Products	\$2,534,920.00
Granite Construction	\$2,916,092.00

- **Motion (M/Anderson, S/Zoller. Passed unanimously)** approval to send all bids back to Public Works for review and recommendation.

1:06 PM Public Hearing Continuance

Public Works Director Jeff Hunter provided a Staff update to consider approval of the Six Year Transportation Improvement Program.

- **Motion (M/Anderson, S/Zoller. Passed unanimously):** Approval of the Six-Year Transportation Improvement Program.

Department Update/ Emergency Management

Emergency Management Director Jeff King provided a Staff update on:

- Consent Agenda items, Technical needs, Maintenance, Radio Sites, Broadband, 9-1-1 Dispatch, Training, Operations, Winter storm projects, training and exercises, response plans and other follow ups.

2:04 PM New Business

- Informational Technology Director Randy Christensen updated the Board on the request for Letter of Support from Blue Mountain Networks.
- **Motion (M/Anderson, S/Zoller. Passed unanimously):** To sign the Letter of Support.

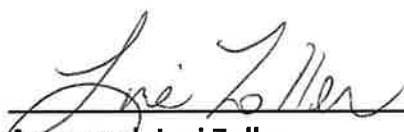
2:15 PM Closed Session/HR & Administrative Services Robb Van Cleave

Chairman Zoller announced the Board would be going into Closed Session with Human Resource and Administrative Services Director Robb Van Cleave, in accordance with RCW 42.30.140(4)(a) to discuss collective bargaining. Chairman Zoller announced they would be in closed session for ten (10) minutes ending at 2:25 PM. At 2:25 PM the Board extended closed session for a period of ten (10) minutes, until 2:35 PM. At 2:35 PM the Board extended closed session for a period of ten (10) minutes, until 2:45 PM. At 2:45 PM the Board extended closed session for a period of ten (10) minutes, until 2:55 PM. At 2:55 PM the Board extended closed session for a period of ten (10) minutes, until 3:05 PM. Chairman Zoller called the regular meeting back to order.

3:25 PM Meeting Adjourned

- **Approved (M/Anderson, S/Zoller. Passed unanimously)**

**Reference Document on File. The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file 11-26-2024 BoCC Zoom meeting. Please Note: All Commissioner meetings and workshops are open to the public to attend. Meetings and Workshops are recorded.*


Approved: Lori Zoller
Chairman of the Board



12.17.2024
Date