



**BOARD OF COUNTY
COMMISSIONERS
AGENDA
TUESDAY, January 14, 2025**

Klickitat County Services Building
115 West Court, Room #201
Goldendale, Washington
509-773-4612
bocc@klickitatcounty.org

Commissioner Meetings are open to the public.

To join the meeting using Zoom: type in https://us02web.zoom.us/j/586587651 in your browser or use one of the call-in numbers below and Meeting ID: 586 587 651	669-900-6833 346-248-7799	929-205-6099 253-215-8782	301-715-8592 312-626-6799
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FOR COMPLETE PACKET CLICK HERE

9:30 AM

1. LEGISLATIVE UPDATE: Potts & Associate, Lobbyist Zak Kennedy

9:45 AM

2. DEPARTMENT UPDATE: Public Works

10:15 AM

3. DEPARTMENT UPDATE: Department of Emergency Management

11:15 AM

4. DEPARTMENT UPDATE: Planning Department- Solar/BESS PAC and Planning Commission appointments

11:45 AM

5. TREASURER GREG GALLAGHER: Discussion of Resolution establishing a line of credit for the purchase of a Senior Services Vehicle.

LUNCH

1:00 PM

6. CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

7. APPROVAL OF BUSINESS AGENDA

8. APPROVAL OF COMMISSIONER MEETING MINUTES for December 31, 2024 as presented.

9. CITIZEN COMMENTS if in person please come forward. If you are joining via zoom raise your hand or call one of the numbers provided above and un-mute yourself. Once called upon by the Chairman, please state your name and location for the record and keep comments to 3 minutes or less.

1:30 PM

10. CONSENT AGENDA- with twenty (20) items – Items will be considered and approved on a single motion. Any Commissioner may, by request, remove an item from the consent agenda prior to approval.

Auditors

1. Engagement Letter and Agreement between Klickitat County Auditor's Office and TDJ CPA, Inc. Teresa D. Johnson for the purpose of providing professional CPA services in preparation of the annual report, financial statements, and providing the necessary training to personnel related to annual report reconciliation.

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Commissioners

2. Appointment of Commissioners to various Boards and Committees representing Klickitat County as follows:
 - a) Resolution appointing Ron Ihrig to serve a two (2) year term as a member of the Klickitat County Law Enforcement Officer and Firefighters Disability Board, expiring December 31, 2026.
 - b) Resolution designating Commissioner Ron Ihrig to be the Klickitat County Representative to the Southwest Washington Regional Health Care Advisory Board for a three (3) year term expiring December 31, 2028.
 - c) Resolution designating Commissioner Lori Zoller to the Landfill Gas Improvement Committee.
 - d) Resolution appointing Commissioner Todd Andrews to serve as Klickitat County's representative on the Emergency Food and Shelter National Board Program for two-years effective January 1, 2025, expiring December 31, 2026.
 - e) Resolution appointing Commissioner Todd Andrews to the Mid-Columbia Economic Development District Board of Directors for 2025 calendar year.
 - f) Resolution in the matter of appointing Commissioner Ron Ihrig and Commissioner Todd Andrews to serve on the Klickitat County Reserve Officers' Board of Trustees. Appointment shall be the length of the term of office, effective January 1, 2025, through December 31, 2028.
 - g) Resolution Appointing Commissioner Todd Andrews to the Washington Rural Counties Insurance Pool Board of Directors representing Klickitat County and appointing Robb Van Cleave, Human Resource & Administrative Services Director, to serve as an alternate member for the 2025 calendar year.
 - h) Resolution appointing Commissioner Todd Andrews to the Columbia Gorge Housing Authority. Appointment shall be the length of the term of office, effective January 1, 2025 through December 31, 2028.
 - i) Letter designating Commissioner Todd Andrews to serve as Klickitat County's representative on the Work Force Development Council for the 2025 calendar year.
 - j) Letter designating Commissioner Ron Ihrig to serve as Klickitat County's representative on the Southwest Washington Regional Transportation Council for the full term of office, expiring December 31, 2028.
 - k) Letter designating Commissioner Lori Zoller to serve as Klickitat County's representative on the Southwest Washington Agency on Aging and Disabilities Board of Directors with Senior Services Sharon Carter serving as the alternate board member for the 2025 calendar year.
3. Resolution in the Matter of arranging the Board of County Commissioners weekly Tuesday Agenda.
4. Resolution in the Matter of reappointing Zach Landgren and Mark Jobe for an additional four (4) year term and appointing David Wasgatt for a four (4) year term to the Klickitat County Planning Commission.

Economic Development

5. Letters of Appointment and Appreciation and Amendment to Resolution No.11924 in the Matter of appointing the following members to be appointed to the Klickitat County Affordable Housing Advisory Committee. The amendment indicates the appropriate date of execution for the 2025 appointments.
 - Erinn Quinn
 - Dan Rhoades
 - Karen Long
 - Jennifer Pauletto
6. Letters of Appointment and Appreciation, and Resolution in the Matter of appointing the following twelve (12) members to serve on the Klickitat County Public Economic Development Authority Board of Directors for a term beginning January 1, 2025 and concluding December 31, 2025:

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- Mayor Dave Jones representing the City of Goldendale
 - Mayor Catherine Kiewit representing City of Bingen
 - Mayor Marla Keethler representing City of White Salmon
 - Commissioner Doug Miller, Public Utility District #1 of Klickitat County
 - Commissioner Wayne Vinyard, Port of Klickitat County
 - Jeff Barcenas representing County at-Large
 - John Derrick representing County at-Large
 - Ryan Kreps representing County at-Large
 - Jonathan Lewis representing County at-Large
 - Andy Mack representing County at-Large
 - David Wasgatt representing County at-Large
 - Richard Foster KCPEDA Executive Director (Non-Voting)
7. Resolution in the Matter of awarding Lodging Tax Revenues in the amount of \$53,000 to the Greater Goldendale Chamber of Commerce; \$71,595 to the Mt. Adams Chamber of Commerce; \$3,900 Alder Creek Rodeo Association; \$4,000 to the Klickitat County Fair Board, and \$1,000 to the Klickitat County Economic Development Department.
 8. Independent Contractor Agreement between Goldendale Area Chamber of Commerce and Klickitat County Economic Development Department for the purpose of promoting tourism in Klickitat County; after reviewing the proposals submitted the Goldendale Area Chamber of Commerce will conduct tourism promotion activities specified in the Scope of Work; the proposed agreement is a cost-reimbursement type contract with a not to exceed a budget of \$53,000.
 9. Independent Contractor Agreement between Mt. Adams Chamber of Commerce and Klickitat County Development Department for the purpose of promoting tourism in Klickitat County; after reviewing the proposals submitted the Mt. Adams Chamber of Commerce will conduct tourism promotion activities specified in the Scope of Work; the proposed agreement is a cost-reimbursement type contract with a not to exceed a budget of \$71,595.
 10. Independent Contractor Agreement between Alder Creek Pioneer Association and Klickitat County Economic Development Department for the purpose of promoting tourism in Klickitat County; after reviewing the proposals submitted the Alder Creek Pioneer Association will conduct tourism promotion activities specified in the Scope of Work; the proposed agreement is a cost-reimbursement type contract with a not to exceed a budget of \$3,900.
 11. Independent Contractor Agreement between Klickitat County Fair Board and Klickitat County Economic Development Department for the purpose of promoting tourism in Klickitat County; after reviewing the proposals submitted the Klickitat County Fair Board will conduct tourism promotion activities specified in the Scope of Work; the proposed agreement is a cost-reimbursement type contract with a not to exceed a budget of \$4,000.
 12. Economic Development Support Services Agreement between Greater Goldendale Area Chamber of Commerce and Klickitat County Economic Development Department for the purpose of providing support to Klickitat County and Klickitat County Public Economic Development Authority by supporting Entrepreneur development; Business start-up assistance; Business retention and expansion assistance, and Business retention assistance.
 13. Economic Development Support Services Agreement between Mt. Adams Chamber of Commerce and Klickitat County Economic Development Department for the purpose of providing support to Klickitat County and Klickitat County Public Economic Development Authority by supporting Entrepreneur development; Business start-up assistance; Business retention and expansion assistance, and Business retention assistance.

Human Resources

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14. Personnel Authorization to begin the advertising process to fill a vacant position of Transportation Coordinator, Grade and Step 35 (\$20.15) per hour, 40 hours a week for the Senior Services Department in White Salmon.

Informational Technology

15. Washington State Military Department State and Local Cybersecurity Grant Program Agreement Face Sheet, Signature Authorization Form, Debarment, Suspension, and Involuntary Exclusion Certification Form for required approval in preparation to receive the State & Local Government Cybersecurity Grant awarded in 2024 for upcoming cybersecurity projects.

Planning

16. Memorandum from the Planning Department requesting an employee be allowed to carry over 32 hours of vacation above the 80-hour limit into 2025 due to severe workload the Planning Department had been under prior to fully staffing.

Public Works

17. Amendment to the Agreement to Lease Quarry Site 101 between Klickitat County Public Works and James Dean Construction. The amendment will extend the previous lease agreement for an additional two (2) years.
18. Small Works Contract for “2025-2026 Klickitat County On-Call Electrical Services” between Klickitat County and Pray Electric and Construction, LLC for On-Call Electrical Services, performing electrical work on an on-call basis at any or all Klickitat County facilities.
19. Notice to Contractors advertising and scheduling of a bid opening for February 11, 2025 at 1:30 PM in the Commissioners Chambers for the Columbia Gorge Regional Airport Business Park Phase 2 Improvements project.

Treasurer

20. Resolution in the Matter of Establishing a loan for Fund 505 Senior Services Vehicles.

11. PAYROLL WARRANT CERTIFICATION/PAYMENT APPROVALS

12. PUBLIC WORKS PAY ESTIMATE:

- Approval of Pay Estimate 2 and Final for the “Klickitat County Superior Court Floor Covering” in the amount of \$1,548.00.

13. **NEW BUSINESS:** Republic Services- Municipal Relationship Manager Steve Gilmore and Roosevelt Landfill General Manager Jeff Barcenas.

14. UNFINISHED BUSINESS

15. COMMISSIONERS MISCELLANEOUS REPORTS/BOARD PENDING/COMMENTS

16. **EXECUTIVE SESSION:** Issues as determined by the Board of Commissioners, some of which may qualify for Executive Session in accordance with RCW 42.30.110(1)

17. MOTION TO ADJOURN - Motion to adjourn the regular meeting.

- There will be a workshop with Department Heads and Elected officials on Thursday January 16th in the Mt. Adams conference room on the 1st floor of the County Administrative Building. This workshop is open to the public but will not be zoomed.

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Thursday January 16, 2025
WORKSHOP
Mt. Adams room

8:05 KLCK RADIO – Commissioner’s radio interview

9:30 AM Commissioner Department Head roundtable

LUNCH

1:00 PM – Elected Officials roundtable

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