



BOARD OF KLICKITAT COUNTY COMMISSIONERS

**Meeting Minutes of:
Tuesday, January 14, 2025**

The Board of Klickitat County Commissioners met in regular session on January 14, 2024 beginning at 1:00 AM in the Board of County Commissioners Chambers at the Klickitat County Services Building, 115 W Court St. Goldendale, Washington 98620. Chairman Ron Ihrig, Commissioners Lori Zoller and Commissioner Todd Andrews were present.

Workshop Session

9:30 AM Legislative Update

Potts and Associates Lobbyist Zak Kennedy gave a legislative update to the Board.

9:47 AM Department Update/Public Works

Public Works Director Jeff Hunter and County Engineer Seth Scarola provided a Staff update on:

- Consent Agenda items, Payment approvals, 2024 Construction Program, 2024 Road Design, maintenance projects, upcoming facilities work and other issues and follow up.
- Director Hunter requested and received approval to advertise for an open position of crew member in the Public Works Department.
- Director Hunter requested and received permission to spend \$25,000 for jersey barriers that are needed for Old Hwy 8 due to rock slides.

10:15 AM Department Update/ Department of Emergency Management

Emergency Management Director Jeff King provided a Staff update on:

- Public Safety Radio System, 9-1-1 Call taking and Public Safety Radio dispatching, Emergency Management Program, Emergency Management program grants, Employee of the Month, Caroline Knopes, Hannah Walters 7 years of Service and Director Kings 10 Years of Service in the Emergency Management Department.

11:09 AM Recess

Chairman Ihrig called a six (6) minute recess, reconvening at 11:15 AM.

11:15 AM Department Update/ Planning Department

Planning Department Senior Planner Lori Anderson provided a Staff update on:

- Solar and BESS Ordinance Advisory Committee appointments. The Board will consist of eleven (11) voting members and ten (10) Ex-officio members.

11:30 AM Commissioner Updates

Chairman Ihrig updated the Board on the Wishram Community Council meeting he attended. Commissioner Zoller updated the Board on the Lyle Community Council meeting she attended.

11:40 AM Department Update/ Treasurer

Treasurer Greg Gallagher updated the Board on Consent Agenda item No. twenty (20), Resolution establishing a line of credit for the purchase of a Senior Services vehicle.

11:52 AM Commissioner Update

Commissioner Zoller and Commissioner Andrews updated the Board on the Dallesport Community Council meeting attended.

12:01 PM Lunch Recess

- **Approved (M/Andrews, S/Zoller. Passed unanimously):** to recess at 12:01 PM for lunch.

Regular Session

Chairman Ihrig reconvened the meeting at 1:00 PM; Opening with the Pledge of Allegiance. All three Commissioners were present.

1:00 PM Approval of Agenda

- **Approved (M/Zoller, S/Andrews Passed unanimously)** The Business Agenda was approved as follows.

Approval of Commissioner Meeting Minutes

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** the Klickitat County Board of Commissioners Meeting Minutes for December 31, 2024.

1:02 PM Citizen Comments

- Rick Esaacson, Consent Agenda item No. 17
- Dave Barta, Yakima Klickitat Farm Association, YKFA
- Ann Slead, Dallesport Community Center new sign and ceiling
- Amanda Kitchings, County representation, Grant writer
- Tracy Mccune, Quarterly Town Hall meetings, Klickitat County Interagency Fire Association (KCIFA), Right of way access for public
- Gabrielle Gilbert, Gray Wolf, Child Care Economic infrastructure
- Roger Nichols, Zooming Thursday Workshops, Town Halls
- Anthony Rizzi, Dallesport Community Council meeting, Dallesport development

1:26 PM Payroll Warrant Certification and Payment Approvals

- **Approved Warrants (M/Zoller, S/Andrews. Passed unanimously):** Accounts Payable Warrants in the amount of \$329,716.07 and Payroll/Benefit Warrants in the amount of \$0.00 for the date ending January 13, 2025.
- **Approved Warrants (M/Zoller, S/Andrews. Passed unanimously):** Accounts Payable Warrants in the amount of \$286,295.69 and Payroll/Benefit Warrants in the amount of \$910,805.49 for the date ending January 14, 2025.

Public Works Pay Estimate

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of Pay Estimate 2 and Final for the Klickitat County Superior Court Floor Covering in the amount of \$1,548.00.

1:37 PM

Director Hunter updated the Board on Consent Agenda item No. 17.

Consent Agenda

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Consent Agenda with twenty (20) items.

Auditors

1. Engagement Letter and Agreement (**C00425**) between Klickitat County Auditor's Office and TDJ CPA, Inc. Teresa D. Johnson for the purpose of providing professional CPA services in preparation of the annual report, financial statements, and providing the necessary training to personnel related to annual report reconciliation.

Commissioners

2. Appointment of Commissioners to various Boards and Committees representing Klickitat County as follows:
 - a. **Resolution No. 00525** appointing Ron Ihrig to serve a two (2) year term as a member of the Klickitat County Law Enforcement Officer and Firefighters Disability Board, expiring December 31, 2026.
 - b. **Resolution No. 00625** designating Commissioner Ron Ihrig to be the Klickitat County Representative to the Southwest Washington Regional Health Care Advisory Board for a three (3) year term expiring December 31, 2028.
 - c. **Resolution No. 00725** designating Commissioner Lori Zoller to the Landfill Gas Improvement Committee.
 - d. **Resolution No. 00825** appointing Commissioner Todd Andrews to serve as Klickitat County's representative on the Emergency Food and Shelter National Board Program for two-years effective January 1, 2025, expiring December 31, 2026.
 - e. **Resolution No. 00925** appointing Commissioner Todd Andrews to the Mid-Columbia Economic Development District Board of Directors for 2025 calendar year.
 - f. **Resolution No. 01025** in the matter of appointing Commissioner Ron Ihrig and Commissioner Todd Andrews to serve on the Klickitat County Reserve Officers' Board of Trustees. Appointment shall be the length of the term of office, effective January 1, 2025, through December 31, 2028.
 - g. **Resolution No. 01125** Appointing Commissioner Todd Andrews to the Washington Rural Counties Insurance Pool Board of Directors representing Klickitat County and appointing Robb Van Cleave, Human Resource & Administrative Services Director, to serve as an alternate member for the 2025 calendar year.
 - h. **Resolution No. 01225** appointing Commissioner Todd Andrews to the Columbia Gorge Housing Authority. Appointment shall be the length of the term of office, effective January 1, 2025 through December 31, 2028.
 - i. Letter designating Commissioner Todd Andrews to serve as Klickitat County's representative on the Work Force Development Council for the 2025 calendar year.
 - j. Letter designating Commissioner Ron Ihrig to serve as Klickitat County's representative on the Southwest Washington Regional Transportation Council for the full term of office, expiring December 31, 2028.
 - k. Letter designating Commissioner Lori Zoller to serve as Klickitat County's representative on the Southwest Washington Agency on Aging and Disabilities Board of Directors with

Senior Services Sharon Carter serving as the alternate board member for the 2025 calendar year.

3. **Resolution No. 01325** in the Matter of arranging the Board of County Commissioners weekly Tuesday Agenda.
4. **Resolution No. 01425** in the Matter of reappointing Zach Landgren and Mark Jobe for an additional four (4) year term and appointing David Wasgatt for a four (4) year term to the Klickitat County Planning Commission.

Economic Development

5. Letters of Appointment and Appreciation and Amendment **Resolution No. 01525** to Resolution No. 11924 in the Matter of appointing the following members to be appointed to the Klickitat County Affordable Housing Advisory Committee. The amendment indicates the appropriate date of execution for the 2025 appointments.
 - Erinn Quinn • Dan Rhoades
 - Karen Long • Jennifer Pauletto
6. Letters of Appointment and Appreciation, and **Resolution No. 01625** in the Matter of appointing the following twelve (12) members to serve on the Klickitat County Public Economic Development Authority Board of Directors for a term beginning January 1, 2025 and concluding December 31, 2025:
 - Mayor Dave Jones representing the City of Goldendale
 - Mayor Catherine Kiewit representing City of Bingen
 - Mayor Marla Keethler representing City of White Salmon
 - Commissioner Doug Miller, Public Utility District #1 of Klickitat County
 - Commissioner Wayne Vinyard, Port of Klickitat County
 - Jeff Barcenaz representing County at-Large
 - John Derrick representing County at-Large
 - Ryan Kreps representing County at-Large
 - Jonathan Lewis representing County at-Large
 - Andy Mack representing County at-Large
 - David Wasgatt representing County at-Large
 - Richard Foster KCPEDA Executive Director (Non-Voting)
7. **Resolution No. 01725** in the Matter of awarding Lodging Tax Revenues in the amount of \$53,000 to the Greater Goldendale Chamber of Commerce; \$71,595 to the Mt. Adams Chamber of Commerce; \$3,900 Alder Creek Rodeo Association; \$4,000 to the Klickitat County Fair Board, and \$1,000 to the Klickitat County Economic Development Department.
8. Independent Contractor Agreement (**C00525**) between Goldendale Area Chamber of Commerce and Klickitat County Economic Development Department for the purpose of promoting tourism in Klickitat County; after reviewing the proposals submitted the Goldendale Area Chamber of Commerce will conduct tourism promotion activities specified in the Scope of Work; the proposed agreement is a cost-reimbursement type contract with a not to exceed a budget of \$53,000.
9. Independent Contractor Agreement (**C00625**) between Mt. Adams Chamber of Commerce and Klickitat County Development Department for the purpose of promoting tourism in Klickitat County; after reviewing the proposals submitted the Mt. Adams Chamber of Commerce will conduct tourism promotion activities specified in the Scope of Work; the proposed agreement is a cost-reimbursement type contract with a not to exceed a budget of \$71,595.
10. Independent Contractor Agreement (**C00725**) between Alder Creek Pioneer Association and Klickitat County Economic Development Department for the purpose of promoting tourism in Klickitat County; after reviewing the proposals submitted the Alder Creek Pioneer

Association will conduct tourism promotion activities specified in the Scope of Work; the proposed agreement is a cost-reimbursement type contract with a not to exceed a budget of \$3,900.

11. Independent Contractor Agreement (**C00825**) between Klickitat County Fair Board and Klickitat County Economic Development Department for the purpose of promoting tourism in Klickitat County; after reviewing the proposals submitted the Klickitat County Fair Board will conduct tourism promotion activities specified in the Scope of Work; the proposed agreement is a cost-reimbursement type contract with a not to exceed a budget of \$4,000.
12. Economic Development Support Services Agreement (**C00925**) between Greater Goldendale Area Chamber of Commerce and Klickitat County Economic Development Department for the purpose of providing support to Klickitat County and Klickitat County Public Economic Development Authority by supporting Entrepreneur development; Business start-up assistance; Business retention and expansion assistance, and Business retention assistance.
13. Economic Development Support Services Agreement (**C01025**) between Mt. Adams Chamber of Commerce and Klickitat County Economic Development Department for the purpose of providing support to Klickitat County and Klickitat County Public Economic Development Authority by supporting Entrepreneur development; Business start-up assistance; Business retention and expansion assistance, and Business retention assistance.

Human Resources

14. Personnel Authorization to begin the advertising process to fill a vacant position of Transportation Coordinator, Grade and Step 35 (\$20.15) per hour, 40 hours a week for the Senior Services Department in White Salmon.

Informational Technology

15. Washington State Military Department State and Local Cybersecurity Grant Program Agreement (**C01125**) Face Sheet, Signature Authorization Form, Debarment, Suspension, and Involuntary Exclusion Certification Form for required approval in preparation to receive the State & Local Government Cybersecurity Grant awarded in 2024 for upcoming cybersecurity projects.

Planning

16. Memorandum from the Planning Department requesting an employee be allowed to carry over 32 hours of vacation above the 80-hour limit into 2025 due to severe workload the Planning Department had been under prior to fully staffing.

Public Works

17. Amendment to the Agreement (**C01225**) to Lease Quarry Site 101 between Klickitat County Public Works and James Dean Construction. The amendment will extend the previous lease agreement for an additional two (2) years.
18. Small Works Contract (**C01325**) for “2025-2026 Klickitat County On-Call Electrical Services” between Klickitat County and Pray Electric and Construction, LLC for On-Call Electrical Services, performing electrical work on an on-call basis at any or all Klickitat County facilities.
19. Notice to Contractors advertising and scheduling of a bid opening for February 11, 2025 at 1:30 PM in the Commissioners Chambers for the Columbia Gorge Regional Airport Business Park Phase 2 Improvements project.

Treasurer

20. Resolution No. 01825 in the Matter of Establishing a loan for Fund 505 Senior Services Vehicles.

Miscellaneous Reports/Comments

- The Board had a discussion on scheduling Workshops due to conflicts of schedules.

- Commissioner Andrews updated the Board on “Purple Gatherings”.

2:00 PM Meeting Recessed

- **Approved (M/Zoller, S/Andrews. Passed unanimously): Recessed until the Workshop on Thursday, January 16, 2025.**

WORKSHOP **January 16, 2025**

9:30 AM Workshop

In Attendance: Commissioners Ron Ihrig, Lori Zoller and Todd Andrews, Health Dept. Director Erinn Quinn, HR & Administrative Services Director Robb Van Cleave, HR Manager KC Sheridan, Public Works Director Jeff Hunter, Public Works Deputy Director of Finance & Administration Pam Beierle, Public Works Engineer Seth Scarola, Jail Administrator Bill Frantz, Dept. of Emergency Management Director Jeff King, Administrative Assistant Debi Stover, Superior Court Administrator Mary Joe Hanson, Building Dept. Director Lynn Ward, Juvenile Court Administrator Tom Akins, IT Manager Randy Christiansen, Fiscal Services Manager Jenn Neil, Planning Director Scott Edelman, Senior Services Director Sharon Carter and Goldendale resident Andrew Smith

Each department head present explained their roles within the county.

Courtney Cooke, Judge Hanson and Judge Baker discussed probation services.

The Board recessed at 12:20 PM and returned at 1:00 PM

In Attendance: Commissioners Ron Ihrig, Lori Zoller and Todd Andrews, Civil Deputy Karen Elings, Undersheriff Carmen Knopes, Sheriff Bob Songer, Prosecuting Attorney David Quesnel, Treasurer Greg Gallagher, Auditor Heather Jobe, Assessor Billi Bare, and Goldendale resident Andrew Smith.

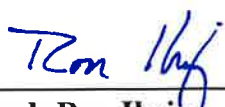
Elected officials that were present provided suggestions for future discussions.

There was a discussion on the FAA Dallesport letter and the Columbia Gorge Regional Airport.

Approved (M/Zoller, S/Andrews. Passed unanimously): motion to adjourn at 3:50 PM.

**Reference Document on File. The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file 01-14-2025 BOCC Zoom meeting. Please Note: All Commissioner meetings and workshops are open to the public to attend.*





Approved: Ron Ihrig
Chairman of the Board



Date