



BOARD OF COUNTY COMMISSIONERS

**KLICKITAT COUNTY SERVICES BUILDING
115 WEST COURT, ROOM #201
GOLDENDALE, WASHINGTON
509-773-4612**

BOCC@KLICKITATCOUNTY.ORG

JANUARY 28, 2025

MEETING MINUTES

The Board of County Commissioners met in regular session on Tuesday, January 28, 2025 beginning at 9:30 AM in the Board of County Commissioners Chambers at the Klickitat County Services Building, 115 W Court St. Goldendale, Washington 98620. Commissioner Ron Ihrig, Commissioner Todd Andrews, Commissioner Lori Zoller were present.

9:30 AM

POTTS & ASSOCIATES LEGISLATIVE UPDATE WITH ZAK KENNEDY

Lobbyist Zak Kennedy updated the Board on the Washington State Legislature.

DEPARTMENT UPDATE- PUBLIC WORKS

Public Works Director Jeff Hunter and County Engineer Seth Scarola provided a Staff update on Consent Agenda Items, Construction Program and Road Design, East and West end Maintenance projects, upcoming facilities work, events, Camp Host for Trout Lake Park and Grants received.

10:00 AM

DEPARTMENT UPDATE- SHERIFF DEPARTMENT

Under Sheriff Carmen Knopes and Chief Civil Deputy Karen Elings provided a Staff update on Calls of Service, newly Elected, Budget, Animal Shelter, Posse, Public Safety, False Alarm calls and proposed Ordinance, Solar Battery Advisory Committee, Grant awards, Employee training and leadership, Civil Service, Range Timber Program and Marine Program.

10:45 AM

DEPARTMENT UPDATE- HR & ADMINISTRATIVE SERVICES

Human Resources and Administrative Services Director Robb Van Cleave and Human Resources Manager KC Sheridan provided a Staff update on the 2025 Salary Threshold.

Informational Technology Director Randy Christiansen provided a Staff update on the Mission of the IT Department, Employee duties, Hardware, and Workflow.

11:03 AM Commissioner Zoller left the meeting.

Fiscal Manager Jenn Neil updated the Board on the IT budget and expenses.

Solid Waste Community Advisor Mackenzie Coleman provided a Staff update on Consent Agenda items, Solid Waste Advisory Committee, Horsethief Landfill Post-Closure and Community Cleanups.

Code Compliance Officer George Sendejas provided a Staff update on the Code Compliance Department and Department duties.

Chairman Ihrig called a seven (7) minute recess resuming at 11:40 AM.

Fiscal Manager Jenn Neil updated the Board on the Fiscal Managers role for the Board and provided a visual understanding of performed duties.

LUNCH

- **Approved (M/Andrews, S/Ihrig. Passed unanimously):** Recess for lunch at 12:08.

1:00 PM REGULAR MEETING

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chairman Ihrig and Commissioner Andrews were present. Commissioner Zoller was absent.

APPROVAL OF BUSINESS AGENDA

- **Approved (M/Andrews, S/Ihrig. Passed unanimously):** The Business Agenda was approved as presented.

APPROVAL OF COMMISSIONER MEETING MINUTES

- **Approved (M/Andrews, S/Ihrig. Passed unanimously):** The Klickitat County Board of County Commissioners Meeting Minutes for January 14, 2024 as presented.
- **Approved (M/Andrews, S/Ihrig. Passed unanimously):** The Klickitat County Board of County Commissioners Meeting Minutes for January 21, 2024 as presented.

PUBLIC COMMENT

- Roger Nichols, Agenda, Airport
- Pat Arnold, County Staff, Workshops, Federal Freeze effects
- Rick Esacson, Rocks on Hwy
- Jenne Patterson, Klickitat County Concerned Citizens
- Tracy Mccune, Agenda, Town Hall meetings, available documents, Airport, and EMS
- Gabrielle Gilbert, SWACH presentation, Childcare, Commissioner leadership
- Lisa Evans, County Staff, Short Term Rentals

**1:30 PM
PUBLIC MEETING**

SHORT PLAT SPL 2022-21, SAM SMITH, EXTENSION

Director Scott Edelman provided a Staff update on Short Plat SPL 2022-21.

- **Approved (M/Andrews, S/Ihrig. Passed unanimously): Resolution 02425** to approve the extension of SPL 2022-21.

SHORT PLAT SPL 2022-24, DENNIS SCHRODER PROJECT EXTENSION

Director Scott Edelman provided a Staff update on Short Plat 2022-24.

- **Approved (M/Andrews, S/Ihrig. Passed unanimously): Resolution 02325** To approve the extension of SPL 2022-24.
- **Approved (M/Andrews, S/Ihrig. Passed unanimously):** To close the Public Meeting.

CONSENT AGENDA

- **Approved (M/Andrews, S/Ihrig. Passed unanimously):** To approve the Consent Agenda items A through I as presented.
 - a) AMENDMENT OF LOCAL SOLID WASTE FINANCIAL ASSISTANCE AGREEMENT (**C01825**) WITH WASHINGTON STATE DEPARTMENT OF ECOLOGY FOR THE 2023-2025 BIENNIUM
 - b) EXECUTE CONTRACTS AND CONTRACT BONDS (**C01925**) FOR THE BICKLETON HWY OVERLAY-BOX SPRINGS VICINITY, CRP 382.
 - c) PERSONNEL AUTHORIZATION TO BEGIN THE ADVERTISING PROCESS TO FILL A VACANT POSITION OF MAINTENANCE TECHNICIAN, GRADE AND STEP SET BY UNION, \$26.15 PER HOUR, 40 HOURS A WEEK FOR THE PUBLIC WORKS DEPARTMENT WHITE SALMON LOCATION.
 - d) KLIKITAT COUNTY EMERGENCY MANAGEMENT RENEWAL OF THE RADIO SYSTEM MANAGEMENT, OPERATION & MAINTENANCE SUPPORT AGREEMENT (**C02025**) WITH RADIO SERVICE SOLUTIONS, LLC. TERM IS FOR TWO (2) YEARS EXPIRING JANUARY 31, 2027
 - e) ACCEPTANCE AND RELEASE OF RETAINAGE OF CONTRACT BOND WITH KNIFE RIVER CORPORATION NW FOR THE CURVE WARNING SIGNS \$ GUIDE POSTS.
 - f) **RESOLUTION NO. 02225** IN THE MATTER OF SETTING THE 2026 BUDGET DEVELOPMENT PROCESS DATES
 - g) NOTICE FOR PUBLIC MEETING FOR THE KLIKITAT COUNTY FLOOD DAMAGE PREVENTION ORDINANCE
 - h) ACCEPTANCE OF REQUEST TO TEMPORARILY INCREASE THE CREDIT CARD LIMIT ON THE EMERGENCY MANAGEMENT E-911 CARD FOR THE DEPARTMENT OF EMERGENCY MANAGEMENT TO ALLOW COVERAGE OF CONFERENCE AND TRAVEL EXPENSES.
 - i) ACCEPTANCE OF REQUEST TO TEMPORARILY INCREASE THE CREDIT CARD LIMIT ON THE FILIBERTO ONTIVEROS JR CARD FOR THE DEPARTMENT OF EMERGENCY MANAGEMENT TO ALLOW COVERAGE OF CONFERENCE AND TRAVEL EXPENSES.

PAYROLL WARRANT CERTIFICATION/PAYMENT APPROVALS

- **Approved (M/Andrews, S/Ihrig. Passed unanimously):** Approval of Accounts Payable Warrants in the amount of \$823,939.23 and Payroll/Benefit Warrants in the amount of \$0.00 for the date ending January 27, 2025.
- **Approved (M/Andrews, S/Ihrig. Passed unanimously):** Approval of Accounts Payable Warrants in the amount of \$ 287,712.08 and Payroll/Benefit Warrants in the amount of \$1,203,349.70 for the date ending January 28, 2025.

NEW BUSINESS

Noxious Weed Coordinator Nathan Goodman and Office Manager Elizabeth Taylor requested and received verbal approval to advertise for an open position within the Noxious Weed Department.

UNFINISHED BUSINESS

1:59 PM Manager Jenn Neil continued the Fiscal Services department update.

The Board had a discussion with Fiscal Manager Jenn Neil and Public Health Director Erinn Quinn on the Contract between Klickitat County and SWACH. The Board agreed Director Quinn will coordinate a draft Contract to go before the County Commissioners for approval.

MISCELLANEOUS REPORTS/COMMENTS

Goldendale Chamber of Commerce Teja Finch and Mt. Adams Chamber of Commerce Tammara Tippel gave a 2024 year-end presentation to the Board.

COMMISSIONERS MISCELLANEOUS REPORTS/COMMENTS

The Board discussed various meetings attended and discussion topics they would like to have at the next Workshop.

- **Approved (M/Andrews, S/Ihrig. Passed unanimously):** To recess at 3:10 PM until Thursday, January 30, 2025 at 9:30 AM for a Workshop.

WORKSHOP **January 30, 2025**

In Attendance: Chairman Ihrig, Commissioner Zoller, Commissioner Andrews, Department of Ecology Site manager for Toxics Cleanup program Mary Monahan joined via Google Meets. Other Attendees: HR & Administrative Services Director Robb Van Cleave, Public Works Director Jeff Hunter, Public Works Deputy Director of Finance & Administration Pam Beierle, Public Works Engineer Seth Scarola, Dept. of Emergency Management Administrative Assistant Debi Stover, Prosecuting Attorney David Quesnel, Deputy Prosecuting Attorney Rebecca Cranston, Economic Development Director Richard Foster, Economic Development Specialist Chelsey Jones, Under Sheriff Carmen Knopes, Treasurer Greg Gallagher, Yakama/Klickitat Fisheries David Limley, Lead Entity Committee member Lori Whelhide, Mid-Columbia Fisheries Executive Director Margaret Neuman, Klickitat PUD Employees Brandon Walters and Sharon Blodgett and Goldendale resident Andrew Smith.

9:30 AM

Director Richard Foster provided a presentation of the History of the Klickitat Mill Site. Specialist Chelsey Jones updated the Board on the Integrated Planning Grant.

10:08 AM

Commissioner Zoller updated the Board on Columbia Regional Gorge Airport. Discussion followed regarding the Airport, City of The Dalles and Dallesport Water District.

11:09 AM

There was a discussion on employee and visitor parking at the Klickitat County's Services Building.

11:24 AM

The Board discussed the top 6 goals of the Commissioners for the 2025 year and the key points they would like to cover.

The Board recessed for lunch at 12:05 PM and returned at 1:01 PM.

In Attendance: Commissioner Ron Ihrig, Commissioner Lori Zoller, Commissioner Andrews Public Works Director Jeff Hunter, Public Works Engineer Seth Scarola, Dept. of Emergency Management Administrative Assistant Debi Stover, Prosecuting Attorney David Quesnel, Deputy Prosecuting Attorney Rebecca Cranston, Economic Development Director Richard Foster, Under Sheriff Carmen Knopes, Adult Probation Director Courtney Cooke, and Goldendale resident Andrew Smith.

1:01 PM

There was a discussion on Short Term Rentals and the previously drafted document regarding STR's in Klickitat County.

1:27 PM

Director Courtney Cooke discussed probation services and needs.

1:40 PM

There was a discussion on Franchise Fees and Impact Fees.

- **Approved (M/Andrews, S/Zoller. Passed unanimously):** to adjourn the Workshop at 1:57 PM

**Reference Document on File. The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available on file 01-28-2025 BOCC Zoom meeting. Please Note: All Commissioner meetings and workshops are open to the public to attend.*



Approved: Ron Ihrig
Chairman of the Board



2-11-2025

Date