



BOARD OF COUNTY COMMISSIONERS

**KLICKITAT COUNTY SERVICES BUILDING
115 WEST COURT, ROOM #201
GOLDENDALE, WASHINGTON
509-773-4612**

BOCC@KLICKITATCOUNTY.ORG

FEBRUARY 4, 2025

MEETING MINUTES

The Board of County Commissioners met in regular session on Tuesday, February 4, 2025 beginning at 9:30 AM in the Board of County Commissioners Chambers at the Klickitat County Services Building, 115 W Court St. Goldendale, Washington 98620. Commissioner Ron Ihrig, Commissioner Todd Andrews and Commissioner Lori Zoller were present.

9:30 AM

DEPARTMENT UPDATES - PUBLIC WORKS

Public Works Director Jeff Hunter and Seth Scarola provided a Staff update on Consent Agenda items, 2024 Construction and Road Design Program, Maintenance projects, Upcoming Facilities Work and Events.

9:40 AM

Adult Probation Director Courtney Cook requested and received verbal approval to apply for a grant through the Department of Ecology.

9:42 AM

Human Resources and Administrative Services Director Robb Van Cleave requested verbal approval to advertise for the open Fiscal Manager position through Prothman Services. The Board agreed to have a discussion regarding the open position in the Regular Meeting under Unfinished Business.

Director Van Cleave requested and received approval to move forward with the RFP between the Department of Corrections and Aramark Food Services.

9:49 AM

DEPARTMENT UPDATES - PLANNING DEPARTMENT

Planning Department Director Scott Edelman provided a Staff update on the Board of Adjustment, Planning Commission, Solar & BESS Ordinance, Comprehensive Plan and Other Current Projects & Priorities.

10:30 AM

DEPARTMENT UPDATE- ECONOMIC DEVELOPMENT/NATURAL RESOURCES

Natural Resources and Economic Development Director Richard Foster provided a Staff update on Natural Resources, Lead Entity, Goldendale Park Plan Committee, Butler Creek and the Switzler Contract. The Board requested a future presentation from Director Foster regarding Dry Creek, Butler Creek and the Switzler project.

Director Foster provided an Economic Development Staff update on KCPEDA, ADO Designation, the BESS meeting and City Engagement.

Director Foster requested and received approval to purchase Implan Software to assist with economic impact analysis for one (1) year and for Office Manager, Ian Perry, to take a BARS CASH/GAAP webinar.

10:47 AM

Human Resources Manager KC Sheridan requested and received verbal approval to advertise for the Clerical Admin Assistant for the Senior Services Department.

10:50 AM

Chairman Ihrig updated the Board on the Zoom he attended regarding Adult and Juvenile Jail Facilities.

11:00 AM

EXECUTIVE SESSION

Chairman Ihrig announced the Board would be going into Executive Session, in accordance with RCW 42.30.110(1)(g) to review the performance, discipline, and/or qualifications of a public employee. Chairman Ihrig announced they would be in closed session for thirty (30) minutes, ending at 11:24 AM. Chairman Ihrig announced they would be extending the Executive Session for a period of fifteen (15) minutes, ending at 11:39 AM.

LUNCH RECESS

- **Approved (M/Andrews, S/Zoller. Passed unanimously):** To recess for lunch at 11:39 AM.

1:00 PM

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

APPROVAL OF BUSINESS AGENDA

- **Approved (M/Zoller, S/Andrews. Passed Unanimously):** The Business Agenda was approved as presented.

PUBLIC COMMENT

Adrian Bradford, Water Conservancy Board member, Water rights in Klickitat County
Roger Nichols, Citizen comment process, Dallesport update, Agenda format
Jenne Patterson, Klickitat County Concerned Citizens, Sheriff
Rick Esaacson, Law Enforcement, Public Records
Sasha Bentley, Zoom Workshops
Gabrielle Gilbert, Slander, Child care

1:20 PM

The Board discussed the contract renewal of the Interlocal agreement with Klickitat County and the Municipalities for District Court Services. The Board agreed to keep the agreement as is and directed Staff to send a letter stating that decision.

CONSENT AGENDA

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of the Consent Agenda as presented.
 - a) SECOND AMENDMENT TO HEARING EXAMINER CONTRACT **(C02125)**
 - b) PERSONNEL AUTHORIZATION TO BEGIN THE ADVERTISING PROCESS TO FILL A VACANT MAINTENANCE TECHNICIAN POSITION IN BICKLETON FOR THE PUBLIC WORKS DEPARTMENT.
 - c) AWARD ENGINEER OF RECORD TO PRECISION APPROACH ENGINEERING FOR THE COLUMBIA GORGE REGIONAL AIRPORT.
 - d) **RESOLUTION NO. 02625** IN THE MATTER OF CHANGING AND REDEFINING PRECINCT BOUNDARIES FOR PRECINCTS 005 AND 0109.
 - e) ACCEPTANCE OF REQUEST FOR CREDIT CARD LIMIT INCREASE FOR THE ELECTIONS DEPARTMENT.
 - f) STATEMENT OF WORK **(C02225)** FROM RIGHT SYSTEMS, INC FOR ENGINEERING SERVICES TO CONFIGURE NEW NETWORK SWITCHES TO WORK CORRECTLY WITHIN THE KLINKITAT COUNTY NETWORK.
 - g) CONTRACT AGREEMENT **(C02325)** BETWEEN SENIOR SERVICES AND AREA AGING ON DISABILITIES OF SOUTHWEST WASHINGTON (AAADSW) FOR MEDICARE IMPROVEMENT FOR PATIENTS AND PROVIDERS ACT FOR BENEFICIARY OUTREACH AND ASSISTANCE SERVICES (MIPPA).
 - h) PERSONNEL AUTHORIZATION TO BEGIN THE ADVERTISING PROCESS TO FILL A VACANT SEASONAL WEED CONTROL TECHNICIAN POSITION FOR THE NOXIOUS WEED CONTROL BOARD DEPARTMENT.
 - i) CONTRACT AGREEMENT **(C02425)** BETWEEN SENIOR SERVICES AND AREA AGENCY ON AGING AND DISABILITIES OF SOUTH WEST WASHINGTON (AAADSW) FOR FAMILY CAREGIVER SUPPORT SERVICES.
 - j) UPDATED CONTRACTOR PROFILE **(C02524)** FOR KLINKITAT COUNTY SENIOR SERVICES.
 - k) EXECUTE THE CONTRACT **(C02625)** RETAINAGE BOND FOR THE SUNNYSIDE ROAD OVERLAY, CRP 374.
 - l) CONCURRENCE TO AWARD BID – WHITE PLASTIC EDGE LINES, CRP 380.
 - m) LOCAL AGENCY A&E PROFESSIONAL SERVICES NEGOTIATED HOURLY RATE CONSULTANT AGREEMENT **(C02725)** WITH KITTELSON & ASSOCIATES, INC. FOR THE SAFETY PLAN UPDATE, CRP 379 PROJECT.
 - n) NOTICE OF PUBLIC HEARING TO BE HELD TUESDAY, MARCH 4, 2025 AT 1:30 PM FOR THE REVISION OF SPEED LIMITS ON CERTAIN COUNTY ROADS.
 - o) NOTICE OF PUBLIC HEARING TO BE HELD TUESDAY, MARCH 4, 2025 AT 1:30 PM FOR CONSIDERATION OF AMENDING KLINKITAT COUNTY CODE 10.24.030 TO ALLOW OPERATION OF WHEELED ALL-TERRAIN VEHICLES ON CERTAIN COUNTY ROADS WITH POSTED SPEED LIMITS OF 35 MPH OR LESS.

- p) **RESOLUTION NO. 02725** IN THE MATTER OF AMENDING AND ESTABLISHING RENTAL FEES FOR THE USE OF THE DOOLEY BARN.
- q) LOCAL AGENCY SUPPLEMENTAL AGREEMENT #4 (**C02825**) WITH SARGENT ENGINEERING, INC. FOR ON-CALL STRUCTURAL ENGINEERING SERVICES.
- r) SUBRECIPIENT AGREEMENT (**C02925**) FOR COMMUNITY DEVELOPMENT BLOCK GRANT BETWEEN KICKITAT COUNTY AND WASHINGTON GORGE ACTION PROGRAMS (WAGAP).
- s) DATA SHARING AGREEMENT (**C03025**) BETWEEN BEHAVIORAL HEALTH AND WASHINGTON STATE DEPARTMENT OF HEALTH.
- t) REQUEST FOR THE FISCAL MANAGER TO CARRY OVER 2024 VACATION HOURS.

1:24 PM

PAYROLL WARRANT CERTIFICATION/PAYMENT APPROVALS

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Accounts Payable Warrants in the amount of \$199,451.74 for the date ending February 3, 2025.

MISCELLANEOUS REPORTS/COMMENTS

The Board discussed appointing a representative to collaborate with Republic Services.

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** To appoint Commissioner Ron Ihrig as representative of Klickitat County to collaborate with Republic Services.

The Board directed staff to draft a letter to Republic Services informing Republic Services of the appointment.

The Board discussed the KCPEDA meeting they attended.

1:30 PM

PUBLIC MEETING

Planning Director Scott Edelman and Senior Planner Lori Anderson provided a Staff overview of the Planning Commissions consideration of the Klickitat County Flood Damage Prevention Ordinance.

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Commissioners acceptance of the findings and conclusion of the Flood Damage Prevention Ordinance.
- **Approved (M/Zoller, S/Todd Andrews. Passed unanimously):** close the Public Meeting in regards to the Flood Damage Prevention Ordinance.

NEW BUSINESS

The Goldendale and Columbia High School Future Business Leaders of America, Lydia, Gretta, Maggie and Braxton from Goldendale and Garrett, Milo, Anna and Lila from CHS introduced themselves to the Board. The FBLA members provided an update to The Board on the fundraisers, competitions and activities they participate in.

President Lydia requested the Commissioners proclaim FBLA of America week in Klickitat County.

- **Approved (M/Andrews, S/Zoller. Passed unanimously):** Resolution No. 02525 in the Matter of proclaiming February 9th -15th, 2025, Future Business Leaders of America week in Klickitat County.

1:52 PM

Chairman Ihrig called an eight (8) minute recess, reconvening at 2:00 PM.

2:00 PM

UNFINISHED BUSINESS

Commissioner Zoller updated the Board on Adult Probation Services. The Board had discussion with East District Court Judge Rick Hanson on the need for a Case Manager.

Commissioner Zoller made a Motion and Commissioner Andrews Seconded to discuss the funding for Probation Services as per their request for the position for 1 year and caveats in the motion would be that during that time, the BOCC and cities would commit to reviewing the idea of a Public Safety Levy. If the Levy is found not possible or does not pass by September 2025, the BOCC would pursue and finalize City contracts for Probation Services that would be implemented on January 1, 2026.

Chief Probation Officer Courtney Cook provided an update on the vacant Case Manager Position and costs.

Auditor Heather provided an update on the Public Safety Levy and the Public Safety Sales Tax.

Fiscal Manager Jenn Neil updated the Board on the options of other proposed revenue sources to explore.

- **Approved (M/Andrews, S/Ihrig, Nay/Zoller. Passed unanimously):** To table the motion and discussion until the Commissioners meeting on Tuesday, February 18, 2025.

2:28 PM

HR & Administrative Services Robb Van Cleave, Auditor Heather Jobe and Treasurer Greg Gallaher had a discussion with the Board on the Fiscal Manager position.

The Board agreed to call a special Meeting on Thursday, February 6, 2025 at 9:30 AM.

3:02 PM

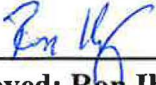
Clerk Alisa Grumbles requested and received approval for the Clerks of the Board to attend the Clerks Conference on the 24th and 25th of April, 2025 in Mason County which would entail closing the Commissioner's office half-day April 23, 2025 and all-day April 24 and 25, 2025. Clerk Grumbles also requested and received approval for the Clerks to apply to attend the Northwest Clerks Training in Tacoma.

MOTION TO RECESS

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** To recess until Thursday, February 6, 2025 at 9:30 AM.



*Reference Document on File. The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record. Please Note: All Commissioner meetings and workshops are open to the public to attend.



Approved: Ron Ihrig
Chairman of the Board

2/18/25

Date