



BOARD OF COUNTY COMMISSIONERS

KLICKITAT COUNTY SERVICES BUILDING

115 WEST COURT, ROOM #201

GOLDENDALE, WASHINGTON

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FEBRUARY 25, 2025

MEETING MINUTES

The Board of County Commissioners met in regular session on Tuesday, February 25, 2025 beginning at 9:30 AM in the Board of County Commissioners Chambers at the Klickitat County Services Building, 115 W Court St. Goldendale, Washington 98620. Commissioner Ron Ihrig, Commissioner Todd Andrews, Commissioner Lori Zoller were present.

9:30 AM LEGISLATIVE UPDATE- POTTS & ASSOCIATES

Lobbyist Zak Kennedy updated the Board on the Washington State Legislature.

9:44 AM

DEPARTMENT UPDATES - PUBLIC WORKS

Public Works County Engineer Seth Scarola provided a Staff update on Consent Agenda Items, Construction Program and Road Design, East and West end Maintenance projects, upcoming facilities work and events.

Engineer Scarola requested and received approval to advertise for an open mechanic position on the West end.

9:59 AM

DEPARTMENT UPDATES - SHERIFF DEPARTMENT

Sheriff Bob Songer and Civil Service Officer Karen Elings provided a staff update on House Bills, Dog Shelter, Website Survey regarding Public Safety, Range Timber Deputy, Marine Program and Calls for Service.

10:28 AM

DEPARTMENT UPDATE- JAIL

Department of Corrections Administrator Bill Frantz provided a staff update on Correction Officer vacancies within the Department, Food Services Contract, In-cell monitoring and the Health Care Authority Grant.

10:43 AM Chairman Ihrig called a 10-minute recess, reconvening at 10:53 AM.

DEPARTMENT UPDATE- HR & ADMINISTRATIVE SERVICES

Human Resources and Administrative Services Robb Van Cleave provided a Staff update on the Prothman advertisement for the Fiscal Manager position.

Informational Technology Director Randy Christensen provided a staff update on equipment and maintenance, service replacement, Cybersecurity Business Continuity Policy, computer replacements, and the County email transition from .org to .gov.

Code Compliance Officer Jorge Sendejas provided a staff report on community outreach.

Director Van Cleave provided a staff update on Solid Waste and the delivery of the roll-out recycling cans.

Fiscal Manager Jenn Neil provided a staff update on the 2025 adopted budget trifold brochure and workshop topics.

LUNCH

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** To recess for lunch at 12:01 PM

1:00 PM

CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

BUSINESS AGENDA

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of the Business Agenda as presented

APPROVAL OF COMMISSIONER MEETING MINUTES

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Meeting Minutes for February 11, 2025, as presented.

PUBLIC COMMENT

Roger Nichols, Airport Grants, Commissioner, Town Halls

Delmer Eldred, Meal price for inmates

Richard Foster, 2025 Proposed priority projects

Kaylee Towle, Adult Probation

Andrew Smith, Workshop

Pat Arnold, House Bill 1399

Rick Esaacson, Volunteering

Gabrielle Gilbert, Childcare

1:30 PM

CONSENT AGENDA

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of the Consent Agenda with seven (7) items.

A. Notice to Vendors to advertise for the 2025 Liquid Asphalt Purchase. Total Estimated Project Cost Range \$400,000 to \$650,000.

- B. Notice to Contractors to advertise for the 2025 Annual Striping Program, RN 642-25. The Engineer's Estimate is between \$350,000 and \$600,000.
- C. Digital Submittal for the Road Levy Certification for 2025, with the County Road Administrative Board (CRAB).
- D. Contract Agreement (**C04225**) between Klickitat County and Prothman for recruitment of a Budget Manager.
- E. Department of Corrections Agreement (**C04325**) with WA Health Care Authority Facility
- F. Agreement Amendment #6 (**C04425**) between Klickitat County Behavioral Health and Carelon
- G. Signature approval for the 2025 Cumulative Reserve Project List

PAYROLL WARRANT CERTIFICATION/PAYMENT APPROVALS

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of Accounts Payable Warrants in the amount of \$189,636.97 and Payroll/Benefit Warrants in the amount of \$0.00 for the date ending February 24, 2025.

NEW BUSINESS

Economic Development Director Richard Foster presented the Klickitat County 2025 Proposed Priority project list to the Board.

- **Approved (M/Andrews, S/Zoller. Passed unanimously):** To accept the proposed 2025 proposed priority list.

COMMISSIONERS MISCELLANEOUS REPORTS/COMMENTS

The Board had discussions on workshop agendas, a monthly luncheon with municipalities, Commissioner Goals and upcoming meetings.

2:21 PM Columbia Gorge Regional Airport Manager Jeff Reynard joined via Zoom and updated the Board on the fuel sales and flights in and out of the CGR Airport.

MOTION TO RECESS

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** To recess the Regular Meeting at 2:23 PM until Thursday, February 27, 2025, at 9:30 AM.

WORKSHOP

9:30 AM, FEBRUARY 27, 2025

9:35 AM Chairman Ihrig called the meeting to order.

In attendance: Chairman Ron Ihrig, Commissioner Lori Zoller and Commissioner Todd Andrews, Fiscal Manager Jenn Neil, HR & Administrative Services Director Robb Van Cleave, HR Manager KC Sheridan, Auditor Heather Jobe, Treasurer Greg Gallagher, Public Works Director Jeff Hunter and Deputy Director of Finance & Administration Pam Beierle, Jail Administrator Bill Franz, Assessor Billi Bare, Building Department Director Lynn Ward, Planning Department Director Scott, among other Department heads, and Goldendale citizen Andrew Smith.

Fiscal Manager Jenn Neil gave a presentation and answered questions on the 2025 budget Report.

9:55 AM Chairman Ihrig left the workshop to participate in the SWWA Regional Healthcare committee.

Fiscal Manager Jenn Neil demonstrated how to access Smartsheets.

MOTION TO ADJOURN

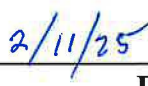
- **Approved (M/Andrews, S/Zoller. Passed unanimously):** To adjourn the Workshop at 11:34 AM.

*Reference Document on File. The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record Please Note: All Commissioner meetings and workshops are open to the public to attend.





Approved: Ron Ihrig
Chairman of the Board



Date