



BOARD OF COUNTY COMMISSIONERS

**KLICKITAT COUNTY SERVICES BUILDING
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MARCH 18, 2025 MEETING MINUTES

The Board of County Commissioners met in regular session on Tuesday, March 18, 2025 beginning at 9:30 AM in the Board of County Commissioners Chambers at the Klickitat County Services Building, 115 W Court St. Goldendale, Washington 98620. Chairman Ron Ihrig, Commissioner Todd Andrews and Commissioner Lori Zoller were present.

9:30 AM

Human Resources Manager KC Sheridan requested and received verbal approval to advertise for a Payroll Analyst, steps 1-5 in the Auditors office.

DEPARTMENT UPDATE - PLANNING DEPARTMENT

Planning Director Scott Edelman provided a staff update on upcoming meetings and the Comprehensive Plan Community Outreach meeting.

9:44 AM DEPARTMENT UPDATE - PUBLIC WORKS

Public Works Director Jeff Hunter and County Engineer Seth Scarola provided a Staff update on Consent Agenda items, Construction Program and Road Design, West and East end Maintenance projects, upcoming facilities work, events, other issues and follow-ups.

EXECUTIVE SESSION

Chairman Ihrig announced the Board would be meeting in Executive Session with Legal Counsel to discuss threaten and pending litigation as allowed and in accordance with RCW 42.30.110(1)(i). The Board was in Executive Session for ten (10) minutes, ending at 10:02 AM. At 10:02 AM the Board extended executive session for a period of five (5) minutes, ending at 10:07 AM.

10:10 AM Chairman Ihrig reconvened the meeting.

10:13 AM Chairman Ihrig called a 10-minute recess, reconvening at 10:23 AM.

DEPARTMENT UPDATE- DEPARTMENT OF EMERGENCY MANAGEMENT

Department of Emergency Management Director Jeff King, Chief of Operations/9-1-1 Coordinator Filiberto Ontiveros, and Program Coordinator Frank Hewey provided a staff update on the Radio system, 9-1-1 Call taking and Operations, Emergency Management program, Comprehensive Emergency Management Plan and Grant funding.

11:27 AM EXECUTIVE SESSION

Chairman Ihrig announced the Board would be going into Executive Session to evaluate the performance of a public employee as allowed and in accordance with RCW 42.30.14(4)(g) for thirty-three (33) minutes, ending at 12:00 PM. At 12:00 PM the Board extended executive session for a period of thirteen (13) minutes, ending at 12:13 PM.

LUNCH RECESS

- **Approved (M/Zoller, S/Andrews. Passed unanimously)** To recess for lunch at 12:13 PM.

1:00 PM CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

APPROVAL OF BUSINESS AGENDA

- **Approved (M/Zoller, S/Andrews. Passed Unanimously):** The Business Agenda was approved and amended as follows: Removal of item Number 19; Executive Session in accordance with RCW 42.30.110(1)(A,I) to consider matters affecting National Security and (D) to review negotiations on the performance of publicly bid contracts when public knowledge regarding such consideration would cause a likelihood of increased costs and removal of two items on the Workshop Agenda; The Assessors Property Assessment Presentation and the discussion of Short Term Rentals.

APPROVAL OF COMMISSIONER MEETING MINUTES

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of meeting minutes for March 4, 2025 as presented.

PUBLIC COMMENT

Robert Johnson, Commissioner changes, backyard chicken farmers
Roger Nichols, Business Park Phase 2, Dallesport Wastewater facility
Gabrielle Gilbert, WAGAP Childcare Committee meeting,
Robert Brown, Dallesport Wastewater facility
Leo Walton, Public Record Requests, Dallesport Wastewater facility
Sheri Bousquet, Sub-area Comprehensive Plan in Husum, BZ-Corner

1:30 PM BID OPENING

2025 Liquid Asphalt, to furnish Klickitat County Public Works Department various liquid asphalt materials meeting or exceeding the specifications and requirements. Commissioner Lori Zoller opened three (3) bid proposals from the following entities:

- | | |
|-----------------------------|--------------|
| • Albina Asphalt | \$470,389.20 |
| • Idaho Asphalt Houser | \$568,132.00 |
| • Ergon Asphalt & Emulsions | \$596,433.25 |

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** To send all bids back to Public Works for review and recommendation.

BID OPENING

2025 Annual Striping Program, RN 642-25. Commissioner Zoller opened four (4) bid proposals from the following entities with all Bid Bonds present:

• Hick Striping & Curbing, LLC	\$488,359.00
• Specialized Pavement Marking, LLC	\$398,665.50
• Bright Line Pavement Markings, LLC	\$400,171.55
• Construction Ahead, Inc dba/ Pavement Surface Control	\$348,822.35

- **Approved (M/Andrews, S/Zoller. Passed unanimously):** To send all bids back to Public Works for review and recommendation.

PUBLIC MEETING

Associate Planner Rebecca Hail provided a Staff update on Short Plat SPL2024-20, Applicants Joseph and Janis Palmeira.

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of Short Plat SPL2024-20.

2:30 PM Chairman Ihrig recessed the regular meeting for the Klickitat County Public Corporation Meeting.

2:32 PM Chairman Ihrig called the regular meeting back to order and called a 12-minute recess, reconvening at 2:45 PM.

CONSENT AGENDA

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Consent Agenda with ten (10) items.
 - a. Amendment No. 2 (**C05225**) to Disease Prevention & Health Promotion Agreement between Klickitat County Senior Services and the Area Agency on Aging & Disabilities of SW WA for 2025.
 - b. Final Acceptance and Release of Retainage for the 2024 Annual Striping Program RN 642-24 in the amount of \$15,846.50.
 - c. Execute the Contracts (**C05325**) and Contract Bonds - White Plastic Edge Lines, CRP 380 with Specialized Pavement Marking, LLC in the amount of \$204,963.36.
 - d. Final Project Acceptance and Release of Retainage for the "Klickitat County Courthouse HVAC Replacement Project 2022", in the amount of \$6,495.37.
 - e. Local Agency Federal Aid Project Prospectus for the Alderdale Guardrail Repair – Fire Damaged Project.
 - f. Local Agency Agreement (**C05425**) for the Alderdale Guardrail Repair – Fire Damaged Project.
 - g. Sub-Award Agreement (**C05525**) between Klickitat County and Southwest Washington Accountable Community of Health (SWACH) for assistance with compliance, disbursement of Opioid Funds as well as other Services.

- h. Final Project Acceptance and Release of Retainage for the “Klickitat County Courthouse HVAC Replacement Project 2021”, in the amount of \$6,793.02.
- i. Approval of "Notice of Request for Proposals" to use Klickitat County Historic Preservation Funds.
- j. Concurrence to award bid for the Columbia Gorge Regional Airport Business Park Phase 2 project to Crestline Construction.
- k. Letter of support to the Klickitat Public Utility District #1 Commissioners in regard to the Dallesport Water District application for Landfill Gas Funding Assistance.

PAYROLL WARRANT CERTIFICATION/PAYMENT APPROVALS

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Accounts Payable Warrants in the amount of \$1,020,640.22 and Payroll/Benefit Warrants in the amount of \$0.00 for the date ending March 17, 2025.

1:53 PM UNFINISHED BUSINESS

The Board had a discussion on Probation Services.

- **(M/Andrews, S/Zoller.):** To start the HR process to advertise for the position and bring it back to the Board.

Chief Probation Services Courtney Cooke requested and received verbal approval to attend a week-long National Therapeutics Court Conference that will be reimbursable through Carelon Health.

2:30 PM PUBLIC HEARING

Director Jeff Hunter updated the Board on the continuance of the Public Hearing for the consideration of amending Klickitat County Code 10.24.030 to allow the operation of wheeled all-terrain vehicles, as described in RCW 46.09, on County-maintained roads with posted speed limits of 35 MPH or less.

- **Approved (M/Andrews, S/Zoller. Passed unanimously):** To not amend Klickitat County Code 10.24.030.
- **Approved (M/Zoller, S/Andrews. Passed unanimously):** To close the Public Hearing.

COMMISSIONERS MISCELLANEOUS REPORTS/COMMENTS

The Board had a discussion on the upcoming workshop agenda. The Board agreed to move the Workshop Agenda items of the Assessors Property Assessment Presentation and the discussion of Short-Term Rentals to the April 10, 2025 Workshop.

3:05 PM MOTION TO RECESS

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** To recess until the Workshop on Thursday, March 20, 2025 at 9:30 AM.

WORKSHOP MARCH 20, 2025 9:30 AM

9:30 AM Chairman Ihrig called the Workshop to order.

In attendance: Emergency Management Director Jeff King, Emergency Management Accounting Administrative Assistant Debi Stover, Chief of Operations/9-1-1 Coordinator Filiberto Ontiveros, Informational Technology Director Randy Christensen, Chief Deputy Auditor Elyanna James, HR and Administrative Services Director Robb Van Cleave, Deputy Prosecuting Attorney Rebecca Cranston and Goldendale resident Andrew Smith,

Director King presented the proposed budget options for the Emergency Management 9-1-1 Phone system.

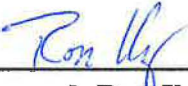
11:25 AM The Board had a discussion on the budget.

12:08 PM MOTION TO ADJOURN

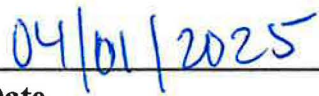
- **Approved (M/Andrews, S/Zoller. Passed unanimously)**



*Reference Document on File. The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record. Please Note: All Commissioner meetings and workshops are open to the public to attend.



Approved: Ron Ihrig
Chairman of the Board



Date