BOARD OF COUNTY COMMISSIONERS

KLICKITAT COUNTY SERVICES BUILDING
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JUNE 17, 2025

MEETING MINUTES

The Board of County Commissioners met in regular session on Tuesday, June 17, 2025 beginning at 9:30 AM in the Board of County Commissioners Chambers at the Klickitat County Services Building, 115 W Court St. Goldendale, Washington 98620. Commissioner Ron Ihrig, Commissioner Todd Andrews and Commissioner Lori Zoller were present.

9:30 AM PUBLIC WORKS DEPARTMENT UPDATE
Public Works Director Jeff Hunter and County Engineer Seth Scarola provided a staff update on Consent Agenda items, Construction Program and Road Design, West and East end Maintenance projects, upcoming facilities and events, other issues and follow-ups.

9:41 AM Chairman Ihrig called an eight (8) minute recess, reconvening at 9:50 AM.

9:50 AM DEPARTMENT OF CORRECTIONS UPDATE
Jail Administrator Bill Frantz provided a staff update on inmates, upcoming projects, fire alarm system, food program and the transport vehicle purchase.

10:18 AM SHERIFF DEPARTMENT UPDATE
Sheriff Bob Songer and Chief Civil Deputy Karen Elings provided a staff update on the Calls for Service, Supplemental Budget request, Animal Shelter, Marine program, events attended and Posse members.

10:37 AM HR & ADMINISTRATIVE SERVICES DEPARTMENT UPDATE

HR & Administrative Services Director Robb Van Cleave and HR Manager KC Sheridan provided a staff update on the Consent Agenda items, Pre-employment drug screens, Mass Mutual Open enrollment, Employee training and Union bargaining,
Solid Waste Community Engagement Program Coordinator Mackenzie Coleman-Andress provided an update on Water Jam, Community Cleanups, Republic Services Open House and SWAC meeting in Roosevelt, Recycling, upcoming contracts and the Fair booth.
Informational Technology Director Randy Christiansen provided an update on internet

connections, servers and the change from .org to .gov.
Code Compliance Officer Jorge Sendejas provided an update on Code Compliance.
Director Van Cleave introduced Budget Manager Heather Gallagher and discussed the goals of the department.

11:39 AM LUNCH RECESS

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** To recess until 1:00 PM

1:00 PM CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

APPROVAL OF BUSINESS AGENDA

- **Approved (M/Zoller, S/Andrews. Passed unanimously)**

PUBLIC COMMENT

Jim Sizemore, Planning Commission meeting
Delmer Eldred, Renewable Consideration
Roger Nichols, EFSEC
Kathy Moco, School Board meeting
Sheri Bousquet, Government
Tracy Mccune, Franchise agreement, KCEFA

CONSENT AGENDA

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of the Consent Agenda with ten (10) items.

a. Klickitat Lead Entity 2025-2027 RCO Contract **(C12125)**
b. Interlocal Agreement **(C12225)** for Medical Examiner Services
c. Behavioral Health Professional Services Agreement **(C12325)** - Chris DeVilleneuve
d. Approval of the Washington State Association of Counties (WSAC) Energy Audit Grant Agreement Amendment #1 **(C12425)**
e. Interagency Agreement **(C12525)** Renewal with Washington State Department of Enterprise Services for Employee Assistance Program "EAP" effective July 1, 2025.
f. KCSO Authorization to Purchase Annual Renewal for Body-Cameras, TASERs and Lexipol Policies
g. **Resolution No. 06425** in the Matter of Revising the Sheriff's Office Organizational Chart.
h. Personnel Authorization to advertise for the Clerical Admin I, II or III position in the Board of County Commissioners Office.
i. **Resolution No. 06525** in the Matter of the Supplemental 2025-1 amending the 2025 Annual Budget for various funds
j. Consideration for approval for Boundary Line Adjustment BLA 2024-19, Zilka/Elliot/Northwest Storage

PAY ESTIMATE

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of Pay Estimate 2 for CGRA Business Park Phase 2 in the amount of $458,828.48, to Crestline Construction Company, LLC.

ACCOUNTS PAYABLE WARRANTS/PAYROLL CERTIFICATION

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Accounts Payable Warrants in the amount of $791,261.92 and Payroll Benefit Warrants in the amount of

$893,708.60 June 16, 2025

1:25 PM NEW BUSINESS
Commissioner Zoller updated the Board on the Landfill Gas Committee's recommendation and decision. The Board agreed to move forward with the recommendation and decision.

1:30 PM PUBLIC MEETINGS
Associate Planner Rebecca Hail presented a brief overview on the consideration of approval for Boundary Line Adjustment BLA 024-11. Applicants; Spadaro/Ventnor LLC

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of Boundary Line Adjustment BLA 2024-11

Associate Planner Rebecca Hail presented a brief overview on the consideration of approval for Boundary Line Adjustment BLA 2024-22. Applicants; Riggleman/Verrey

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of Boundary Line Adjustment BLA 2024-22

Associate Planner Rebecca Hail presented a brief overview on the consideration of approval for Boundary Line Adjustment BLA 2025-03. Applicants; KC Valley/Verley

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of Boundary Line Adjustment BLA 2025-03.

CARRIED OVER CONSENT AGENDA ITEM
Behavioral Health Professional Services Agreement

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of Behavioral Health Contract **(C12025)** for transportation with Brett Merle.

UNFINISHED BUSINESS
Planning Director Scott Edelman presented the Board with options of funding sources for the Columbia River Gorge Scenic Area permitting. The Board agreed to leave the responsibilities with the Columbia River Gorge Commission in accordance with the Columbia Gorge NSA, section 7.

2:05 PM Chairman Ihrig called a five (5) minute recess, reconvening at 2:10 PM.

UNDERWOOD CONSERVATION DISTRICT UPDATE
Director of Underwood Conservation District Tova Tillinghast and James O. updated the Board on the Districts activities and goals.

2:25 PM ANIMAL SHELTER UPDATE
Director Hunter updated the Board on the Animal Shelter Grant. The Board agreed to move forward with establishing an animal shelter.

EMERGENCY MANAGEMENT PHONE SYSTEM REPLACEMENT
2:30 Emergency Management Director Jeff King, Informational Technology Director Randy Christensen and Emergency Management 9-1-1 Communications Officer Filberto Ontiveros had a discussion with the Board on funding for the Emergency Management Phone System replacement. The Board came to a consensus to move forward with phone system replacement.

COMMISSIONERS MISCELLANEOUS REPORTS/COMMENTS
The Board had a discussion with Planning Director Scott Edelman on the Energy Overlay Zone.

3:58 PM MOTION TO ADJOURN

- **Approved (M/Zoller, S/Andrews. Passed unanimously)**

*Reference Document on File. The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record. Please Note: All Commissioner meetings and workshops are open to the public to attend.

07.01.2025

Approved: Ron Ihrig **Date**
Chairman of the Board