BOARD OF COUNTY COMMISSIONERS

KLICKITAT COUNTY SERVICES BUILDING
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SEPTEMBER 16, 2025

MEETING MINUTES

The Board of County Commissioners met in regular session on Tuesday, September 16, 2025 beginning at 9:30 AM in the Board of County Commissioners Chambers at the Klickitat County Services Building, 115 W Court St. Goldendale, Washington 98620. Commissioner Ron Ihrig, and Commissioner Lori Zoller were present, Commissioner Andrews was absent.

9:30 AM PUBLIC WORKS UPDATE

Public Works Director Jeff Hunter and County Engineer Seth Scarola provided a staff update on Consent Agenda items, Construction Program and Road Design, West and East end Maintenance projects, upcoming facilities and events.

9:33 AM Commissioner Andrews joined the meeting via zoom.

9:48 AM Chairman Ihrig called a 10-minute recess, reconvening at 9:58 AM.

9:58 AM PUBLIC HEALTH DEPARTMENT UPDATE

Public and Behavioral Health Director Erinn Quinn provided a staff update on Department metrics, Environmental Health, WIC enrollment, Clinical Health, Public Health Infrastructure funding, and Behavioral Health.

10:18 AM PLANNING DEPARTMENT UPDATE

Planning Director Scott Edelman provided a staff update on the Planning Commission Public Hearing, Comprehensive Plan, Commerce Periodic Update grant, budget and other items and issues.

10:41 AM LUNCH RECESS

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Recess until 1:00 PM.

1:00 PM CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chairman Ihrig and Commissioner Zoller were present, Commissioner Andrews joined via Zoom.

BUSINESS AGENDA

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of the Business Agenda as presented.

MEETING MINUTES

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of Commissioner meeting minutes for September 9, 2025.

PUBLIC COMMENT

Gabrielle Gilbert
Sheri Bousquet
Roger Nichols

CONSENT AGENDA

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of the Consent Agenda items A through I.
  a. **Resolution No. 08925** Request for approval of 2nd extension request for short plat, SPL 2022-27, Clark/Pimley
  b. Final Acceptance and Release of Contract Bond for the Sundale/Old Hwy 8 Project CRP 359.
  c. Local Agency Supplemental Agreement #5 **(C17125)** with Applied Archaeological Research, Inc. for on-call Archaeological Services.
  d. **Resolution No. 09025** in the Matter of Authorization to purchase one (1) MowerMax Mower with attachments from Atmax Equipment Company for a total cost of $470,364.54, including tax, delivery and warranty.
  e. Execute the Contract Bond for the Pioneer Center HVAC Replacement Project 2025, **(C14025)**.
  f. Execute the Contract Bond for the Klickitat County Courthouse HVAC Replacement Project 2025, **(C14125)**.
  g. Letter of Support for Periodic Update Grant (Department of Commerce)
  h. **Resolution No. 09125** in the matter of setting a Public Hearing date for October 7, 2025, at 1:30 PM to consider the imposition of a criminal justice tax for Klickitat County.
  i. Letter of Support to the Columbia Cascade Housing Corporation

PAY ESTIMATE APPROVALS

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of Pay Estimate 4 for CGRA Business Phase in the amount of $281,615.89.
- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of the final Pay Estimate for Bickleton Hwy Overlay Boxspring vicinity, CRP 382 in the amount of $256,018.81.

PAYROLL WARRANTS/PAYROLL CERTIFICATION

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Accounts Payable Warrants in the amount of $785,230.76 and Payroll Warrants in the amount of $887,297.14 for the date ending September 15, 2025.

1:22 PM Chairman Ihrig called an 8-minute recess, reconvening at 1:30 PM.

1:30 PM PUBLIC HEARING

Consideration of Supplemental Budget and Amendments

Chairman Ihrig opened the Public Hearing. Budget Manager Heather Gallagher provided an overview of the consideration of the requests for the supplemental budget and amendments.

Public Testimony

Sheri Bousquet
Andrew Smith
Roger Nichols

Chairman Ihrig closed the Public Hearing.

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of the Supplemental Budget as presented with 3 changes of withholding the Sheriffs General Fund requests in the amounts of $101,843, $34,177 and $63,389; accept the Department of Emergency Management request from fund 127 in the amount of $41,101 less $12,570.

PUBLIC MEETINGS

Associate Planner Rebecca Hail presented a brief overview of the consideration of approval for Short Plat 2024-14

- **Approved (M/Zoller, S/Andrews. Passed unanimously)**

Rachel Fahlenkamp presented a brief overview of the consideration of approval for BLA 2025-05

- **Approved (M/Zoller, S/Andrews. Passed unanimously)**

Associate Planner Rebecca Hail presented a brief overview of the consideration of approval for Short Plat 2025-01

- **Approved (M/Zoller, S/Andrews. Passed unanimously)**

NEW BUSINESS

HR Manager KC Sheridan and Treasurer Greg Gallagher requested and received verbal approval to advertise for an Accounting Admin Assistant (I, II or III) and a temporary Admin Assistant.

2:35 PM CLOSED SESSION

Chairman Ihrig announced the Board would be going into Closed Session with HR Director Robb Van Cleave and HR Manger KC Sheridan in accordance with RCW 42.30.140(4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement for 30 minutes, ending at 3:05 PM. The Board extended the closed session for 10 minutes, ending at 3:15 PM. The Board extended the closed session for 5 minutes, ending at 3:20 PM. The Board did not take any further action following the closed session.

3:21 PM MOTION TO RECESS

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** To recess until 9:00 AM on Thursday, September 18, 2025 for Budget workshop.

SEPTEMBER 18, 2025
BUDGET WORKSHOP

9:00 AM Chairman Ihrig called the workshop to order.

In attendance: Chairman Ron Ihrig, Commissioner Lori Zoller, Commissioner Todd Andrews, Budget Manager Heather Gallagher, Auditor Heather Jobe and Goldendale citizen Andrew Smith.

9:00 AM Treasurer Greg Gallagher updated the Board on the Treasurer's Office budget.

9:30 AM Clerk of the Board LeeAnn Burgin and Budget Manager Heather Gallagher updated the Board on the Commissioners Office budget.

10:21 AM Chairman Ihrig called a 5-minute recess, reconvening at 10:26 AM.

10:27 AM Economic Development/Natural Resources Director Richard Foster updated the Board on the Economic Development and Natural Resources Department budgets.

11:06 AM Juvenile Court Administrator Tom Akins and Office Manager Amber Jackson updated the Board on the Juvenile Department budget.

11:24 AM LUNCH RECESS

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** To recess until 1:00 PM

1:00 PM Superior Court Judge Krog and Court Administrator Mary Jo Hansen updated the Board on the Superior Court Office budget.

1:47 PM Chairman Ihrig called a 13-minute recess, reconvening at 2:00 AM

2:00 PM Judge Baker and Court Administrator Sally Houlden updated the board on the West District Court budget.

2:24 PM ADJOURN

- **Approved (M/Zoller, S/Andrews. Passed unanimously)**

*Reference Document on File. The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record. Please Note: All Commissioner meetings and workshops are open to the public to attend.

9·30·2025

Approved: Ron Ihrig **Date**
Chairman of the Board