



BOARD OF COUNTY COMMISSIONERS

KLICKITAT COUNTY SERVICES BUILDING

115 WEST COURT, ROOM #201

GOLDENDALE, WASHINGTON

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SEPTEMBER 30, 2025

MEETING MINUTES

The Board of County Commissioners met in regular session on Tuesday, September 30, 2025 beginning at 9:30 AM in the Board of County Commissioners Chambers at the Klickitat County Services Building, 115 W Court St. Goldendale, Washington 98620. Commissioner Ron Ihrig and Commissioner Lori Zoller were present, Commissioner Todd Andrews was absent.

9:31 AM PUBLIC WORKS UPDATE

Public Works Director Jeff Hunter and County Engineer Seth Scarola provided a staff update on Consent Agenda items, Construction Program and Road Design, West and East end Maintenance projects, upcoming facilities and events, Courthouse lawn permit, 4-H agreement, Grant applications, and the Annual Bridge and Inspection report.

9:33 AM Commissioner Andrews joined the meeting.

9:59 AM PLANNING DEPARTMENT UPDATE

Planning Director Scott Edelman provided a staff update on the Planning Commission, requested to schedule a workshop to discuss the Shoreline Management Program and the Critical Area Ordinance, and applications received by the Planning Department.

10:10 AM HUMAN RESOURCES AND ADMINISTRATIVE SERVICES UPDATE

Director Robb Van Cleave updated the Board on the Horsethief landfill closure and requested and received approval to have Closed Session.

CLOSED SESSION

Chairman Ihrig announced the Board would be going into Closed Session with HR Director Robb Van Cleave in accordance with RCW 42.30.140(4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement for 20 minutes, ending at 10:35 AM. The Board extended the closed session for 15 minutes, ending at 10:50 AM. The Board extended the closed session for 10 minutes, ending at 11:00 AM. The Board extended the closed session for 10 minutes, ending at 11:10 AM.

11:10 AM Chairman Ihrig called a 20-minute recess, reconvening at 11:30 AM.

11:36 AM LUNCH RECESS

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** To recess until 1:00 PM

1:00 PM CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

All three Commissioners were present.

BUSINESS AGENDA

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of the Business Agenda as presented.

MEETING MINUTES

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of the amended Commissioner Meeting Minutes for September 16, 2025.

PUBLIC COMMENT

Mark Jobe
Roger Nichols
Tom Whitmore
Greg Wagner
Dave West
Gabrielle Gilbert
Delmer Eldred
Sheri Bousquet
Tracy Mccune

CONSENT AGENDA

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of the Consent Agenda items A through F as presented.
- a. Agreement PTD0676-01 (**C17525**) between WSDOT and KCSS for Operating Grant for the July 1, 2025 through June 30, 2027 biennium for the Dial-a-ride services in Klickitat County.
- b. Agreement PTD0675-01 (**C17625**) between KCSS and WSDOT Operating Grant Agreement for biennium July 1, 2025 through June 30, 2027 for operating Mt. Adams Express fixed route transit service for Klickitat County.
- c. Amendment No. 1 to Contract (**C17725**) between AAADSW and KCSS for Medicaid Case Management Service
- d. Request to schedule a Public Meeting for consideration of approval of short plat, SPL 2023-16, Kreps
- e. Request to schedule Public Meeting for consideration of approval of short plat, SPL 2024-36, Riggleman.
- f. Renewal Contract Agreement (**C17825**) between Klickitat County and 1st Class Office Solutions, LLC to provide periodic preventative maintenance inspections and diagnostics checks on the county-wide used mail machine.

PAYROLL WARRANTS/PAYROLL CERTIFICATION

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Accounts Payable Warrants in the amount of \$813730.78 and Payroll Benefit Warrants in the amount of \$1,203,245.15 for the date ending September 29, 2025.

PAY ESTIMATE

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of Pay Estimate 5 for CGRA Business Park Phase 2 in the amount of \$427,575.62.

2:00 PM RECESS

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** To recess until 9:00 AM on Thursday, October 2, 2025 for budget workshop.

OCTOBER 2, 2025 BUDGET WORKSHOP

9:00 AM Chairman Ihrig called the workshop to order.

In attendance: Chairman Ron Ihrig, Commissioner Lori Zoller, Commissioner Todd Andrews, Budget Manager Heather Gallagher, Auditor Heather Jobe, Treasurer Greg Gallagher, HR & Administrative Services Director Robb Van Cleave and Goldendale citizen Andrew Smith.

9:00 AM Prosecuting Attorney David Quesnel updated the board on the prosecuting Attorney's Office budget.

9:27 AM County Clerk Renea Campbell and Chief Deputy Clerk Angel Hill updated the Board on the Clerks Office budget.

10:04 AM Informational Technology Director Randy Christiansen and Systems Administrator Curtis Schlegal updated the Board on the Informational Technology Department budget.

10:35 AM Budget Manager Heather Gallagher updated the Board on the Fiscal Services Department budget.

10:43 AM Chairman Ihrig called a 5-minute recess, reconvening at 10:48 AM.

10:49 AM Solid Waste Community Engagement Program Coordinator Mackenzie Coleman-Andress and HR & Administrative Services Director Robb Van Cleave updated the Board on the Solid Waste Department budget.

11:05 AM Director/Chief Probation Officer Courtney Cooke updated the Board on the Adult Probation Department budget.

11:38 AM The Board had a discussion on the Interlocal Agreements for court services between Klickitat County and the incorporated cities.

12:03 AM LUNCH RECESS

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** To recess until 1:00 PM

1:15 PM Public Works Director Jeff Hunter, County Engineer Seth Scarola and Finance & Administrative Services Pam Beierle updated the Board on the Public Works budget.

2:41 PM Chairman Ihrig called a 19-minute recess, reconvening at 3:00 PM.

3:02 PM Sheriff Bob Songer, Undersheriff Carmen Knopes and Chief Civil Clerk Karen Elings updated the Board on the Sheriffs Office budget.

4:07 PM ADJOURN

- **Approved (M/Andrews, S/Zoller. Passed unanimously)**

*Reference Document on File. The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record. Please Note: All Commissioner meetings and workshops are open to the public to attend.



Approved: Ron Ihrig
Chairman of the Board



10/14/2025

Date