



**BOARD OF COUNTY
COMMISSIONERS**
KLICKITAT COUNTY SERVICES BUILDING
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NOVEMBER 4, 2025

MEETING MINUTES

The Board of County Commissioners met in regular session on Tuesday, November 4, 2025 beginning at 9:30 AM in the Board of County Commissioners Chambers at the Klickitat County Services Building, 115 W Court St. Goldendale, Washington 98620. Commissioner Ron Ihrig, Commissioner Todd Andrews and Commissioner Lori Zoller were present.

9:30 AM DEPARTMENT UPDATE - PUBLIC WORKS

Public Works Director Jeff Hunter and County Engineer Seth Scarola provided a staff update on Consent Agenda items, Construction Program and Road Design, West and East end Maintenance Projects, upcoming facilities work, events and other issues and follow-ups.

9:52 AM DEPARTMENT UPDATE- ECONOMIC DEVELOPMENT/NATURAL RESOURCES

Interim Director Richard Foster updated the Board on the City of Goldendale Park Plan, Observatory Hill Interpretive Signage, funding and applications, City Engagement, Klickitat Mill site, County Engagement and Economic Development Surveys.

10:16 AM RECESS

Chairman Ihrig called a 10-minute recess, reconvening at 10:26 AM.

10:26 AM CLOSED SESSION

Chairman Ihrig called for Closed Session with Human Resources Director Robb Van Cleave, Human Resources Manager KC Sheridain, Public Works Director Jeff Hunter and County Engineer Seth Scarola in accordance with RCW 42.30.140(4)(a) Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings and discussions relating to interpretation or application of labor agreement.

11:16 AM LUNCH

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** To recess until 1:00 PM.

1:00 PM CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

All three commissioners were present.

1:02 PM APPROVAL OF BUSINESS AGENDA

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of the Business Agenda with the additions of an update on the Columbia Gorge Regional Airport T hanger Project, Senior Services grant request, SWWA Regional Health Care Committee and nomination to the Legislative Steering Committee under New Business.

1:03 PM COMMISSIONER MEETING MINUTES

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of Commissioner meeting minutes for October 28, 2025, as presented.

1:03 PM PUBLIC COMMENT

Rodger Nichols
Sherri Bosquet
Andrew Smith
Ann Slead

1:14 PM CONSENT AGENDA

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of the Consent Agenda items A through M as presented.
 - a. Employee Flexible Spending Arrangement (FSA) Plan Administrative Services Agreement Renewal (C19825).
 - b. Personnel Authorization to Advertise for a vacant Seasonal Temporary Snow Plow Operator position in the Public Works Department.
 - c. Personnel Authorization to begin the advertising process for a Casual Office Manager position in the Noxious Weed Control Department
 - d. Execute the Contracts and Contracts Bonds – Curve Warning Signs and Guide Posts Project CRP 381 State Aid No. HLP-2020-(054), Contract No. TA-7979 (C19925).
 - e. Administrative Offer Summaries (AOS) for the Right of Way along the following parcels for the Long Road Reestablishment (CRP 354) Project: 41312500300 Bauer, 04131211 TYM, 0413120800 Dement
 - f. Short Plat, SPL 2024-31 Woodruff/Pearson
 - g. Short Plat, SPL 2023-18 Kolander
 - h. Boundary Line Adjustment, BLA 2025-01
 - i. Boundary Line Adjustment, BLA 2025-06 Lowry
 - j. Boundary Line Adjustment, BLA 2025-09 Wood/Hollenbeck Properties
 - k. Resolution (No. 10225) in the matter of appointing Weiler to the Senior Services Advisory Board
 - l. Resolution (No. 10125) in the matter or reappointing Lee to the Open Space Advisory Committee

1:16 PM PAY ESTIMATE APPROVALS

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of Pay Estimate 1 and Final for “Pioneer Center HVAC Replacement Project 2025” in the amount of \$125,936.66.
- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of Pay Estimate 6 for CGRA Business Park Phase 2 in the amount of \$307,268.79.
- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of the Final Pay Estimate for 2025 Annual Striping Program RN 642-25, in the amount of \$103,176.42.

1:16 PM PAYROLL WARRANTS/PAYROLL CERTIFICATION

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of Accounts Payable Warrants in the amount of \$637,434.33.

1:18 PM NEW BUSINESS

The Board had a discussion on the T-Hangar project for the Columbia Gorge Regional Airport

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of (C19725) contract

with HB Hansen Construction, Inc. for the new aviation T Hangars and site improvements.

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** to appoint Ron Ihrig to the Legislative Steering Committee for 2026.
- Senior Services Director Sharron Carter, requested and received verbal approval to apply for a grant to build a bus shelter in White Salmon.

1:30 PM PUBLIC MEETINGS

Associate Planner Rebecca Hail presented a brief overview of the consideration of the request for final approval of Short Plat, SPL 2024-19.

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Short Plat, SPL 2024-19, McCredy.

2:00 PM RECESS

Chairman Ihrig called for a recess for the Board of Health meeting, reconvening at 2:33 PM.

2:33 PM COMMISSIONERS MISCELLANEOUS REPORTS/COMMENTS

Commissioner Ihrig updated the Board on the Structural Efficiencies Workshop on November 5th at 9:30 AM and the Budget Workshop on November 6th at 9:30 AM.

2:43 PM RECESS

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** To recess until 9:30 AM on Wednesday, November 5, 2025 for Structural Efficiencies Workshop.

November 5, 2025 STRUCTURAL EFFICIENCIES WORKSHOP

9:30 AM Chairman Ihrig called the workshop to order.

In attendance: Chairman Ron Ihrig, Commissioner Lori Zoller, Commissioner Todd Andrews, Budget Manager Heather Gallagher, Planning Director Scott Edleman, Treasurer Greg Gallagher, Economic Specialist Chelsey Jones, County Clerk Renea Campbell, Public Works Director Jeff Hunter, County Engineer Seth Scarola, Finance and Administrative Services Pam Beierle, Emergency Management Director Jeff King, Auditor Heather Jobe, Building Department Director Lynn Ward, HR & Administrative Services Director Rob Van Cleave, HR Manager KC Sheridan, Code Compliance Officer Jorge Sendejas and Goldendale Citizen Andrew Smith.

Budget Manager Heather Gallagher presented the Klickitat County organizational chart that is currently in place. The Board had a discussion of adding a County Administrator to a proposed chart for visualization and future discussion of reporting lined under the Administrator. The Board and staff discussed a 2–3-year plan to improve the county’s fiscal position, including pros and cons and strategic planning efficiencies.

10:29AM Chairman Ihrig called for a 10-minute recess, reconvening at 10:39AM.

The Board further discussed focusing on process, expectations, equity and centralization of functions.

11:43 AM RECESS

- **Approved (M/Andrews, S/Zoller. Passed unanimously):** To recess until 9:30 AM on Thursday, November 6, 2025, for a Budget Workshop.

**November 6, 2025
BUDGET WORKSHOP**

9:30 AM Chairman Ihrig called the meeting to order.

9:33 AM The Board had a discussion with Budget Manager Heather Gallagher about the original delta adjustments within the 2026 proposed budget.

Public Works Director Jeff Hunter updated the Board on grants received for the items on the Non-Capitol list.

11:08 AM Chairman Ihrig Called for a 10-minute recess, reconvening at 11:18 AM.

11:25 AM The Board had a Discussion on the Capitol Improvement list and the implementation of a Cost-of-Living Adjustment (COLA) for all non-union employees.

11:58 AM LUNCH

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** To recess until 1:00 PM.

1:00 PM The Board continued the discussion of the implementation of a COLA for all non-union employees and the process of a salary study.

1:15 MOTION TO ADJORN

- **Approved (M/Andrews, S/Zoller. Passed unanimously)**

*Reference Document on File. The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record. Please Note: All Commissioner meetings and workshops are open to the public to attend.





Approved: Ron Ihrig
Chairman of the Board

11/12/2025

Date