BOARD OF COUNTY COMMISSIONERS

KLICKITAT COUNTY SERVICES BUILDING
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NOVEMBER 12, 2025

MEETING MINUTES

The Board of County Commissioners met in regular session on Wednesday, November 12, 2025 beginning at 9:30 AM in the Board of County Commissioners Chambers at the Klickitat County Services Building, 115 W Court St. Goldendale, Washington 98620. Commissioner Ron Ihrig, Commissioner Todd Andrews and Commissioner Lori Zoller were present.

9:30 AM PUBLIC WORKS UPDATE

Public Works Director Jeff Hunter and County Engineer Seth Scarola provided a staff update on Consent Agenda Items, Construction Program and Road Design, West and East end Maintenance Projects, upcoming facilities work, events and other issues and follow-ups. Director Hunter requested and received verbal approval to promote a temporary summer employee to a permanent Buildings and Grounds position. Director Hunter updated the Board on the submission of the Request for Proposal for a Concierge for the Dallesport Gun Range.

9:42 AM PLANNING DEPARTMENT UPDATE

Planning Director Scott Edelman updated the board on Accessory Dwelling Units (ADU) requirements, proposed planning fees and conditional use permit requirements and limitations.

10:25 AM RECESS

Chairman Ihrig called for a 10-minute recess, reconvening at 10:35 AM.

10:35 AM DEPARTMENT OF EMERGENCY MANAGEMENT UPDATE

Emergency Management Director Jeff King updated the Board on the Public Safety Radio System, Maintenance and Repairs, System Upgrades, lease and contract renewals, and staffing updates.

11:21 AM LUNCH

- **Approved (M/Zoller, S/Andrews. Passed Unanimously):** To recess until 1:00 PM.

1:00 PM CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

All three Commissioners were present.

BUSINESS AGENDA

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of the business agenda with the addition of setting the Budget Public Hearing date and discussion of appointing a County Administrator.

COMMISSIONER MEETING MINUTES

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of the Commissioner meeting minutes for November 4, 2025 as presented.

PUBLIC COMMENT

Rodger Nichols
Greg Wagner
Gabrielle Gilbert
Sherri Bousquet

CONSENT AGENDA

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of the consent agenda as presented.
  a. Klickitat County Health Department 2025-2027 Consolidated contract Amendment #9 **(C20025)**.
  b. 2026 Interlocal Funding Assistance Agreement **(C20125)** between Klickitat County and Washington Gorge Action Programs for operation of the Bingen/White Salmon Youth Center.
  c. Health Department Inmar Intelligence sponsored mail-back program **(C20225).**
  d. Approval of the small works contract **(C20325)** with Pacific Northwest Environmental LLC. for the "Klickitat County courthouse jury room asbestos abatement 2025".
  e. Approval of the small works contract **(C02025)** with Olivers Floor Covering for the "Klickitat County courthouse jury room floor covering installation".
  f. Approval of the small works contract **(C20525)** for "2025-26 County parking lots snow removal" in Goldendale.
  g. Approval of the small works contract **(C20625)** for "2025-26 Pioneer Center snow removal".
  h. **Resolution No. 10325** in the matter of the appointment of a Board of Health member.
  i. **Resolution No. 10425** in the matter of providing additional compensation to a foreman who is performing work outside of his classification.
  j. Request to schedule a Public Meeting for approval of Boundary Line Adjustment BLA 2024-20, Smith/Clifford.
  k. Request to schedule Public Meeting for approval of Short Plat alteration SPL 2024-16 ALT, Stafford.
  l. Advertisement for the Public Hearing for the establishment of the Six-year Transportation Improvement Program for the years 2026-2031.

PAY ESTIMATE

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of the first and final pay estimate for Alderdale guardrail repair-fire damaged Federal Aid NO. ER-2403 (001) Contract No. TA-8223 in the amount of $138,955.00.

PAYROLL WARRANTS/PAYROLL CERTIFICATION

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of Accounts Payable Warrants in the amount of $593,686.54 and Payroll/Benefit Warrants in the amount of $881,928.23 for the date ending November 10, 2025.

1:30 PM BID OPENINGS

Snowden Road Overlay, CRP 386 with an engineer's estimate in the amount of $3,123,553.00. Commissioner Andrews opened six (6) bid proposals from the following entities with all Bid Bonds present:

Ajax Northwest	**$3,960,558.00**
Granite Construction	**$2,796,083.00**
Central Washington Asphalt	**$3,174,000.00**
Interstate Concrete & Asphalt	**$3,094,957.00**
Brinx Paving	**$3,728,992.00**
Kerr Contractors	**$3,318,276.40**

Wood Gulch Preventative Maintenance, CRP 388 with an engineer's estimate in the amount of $98,445.00. Commissioner Andrews opened eight (8) bid proposals from the following entities with all Bid Bonds present:

Lee Contractors	**$155,104.00**
Stateline LLC	**$77,322.00**
Realm Mining INC	**$142,626.00**
Massana Construction	**$189,034.00**
NW Development & Underground	**$142,735.48**
Western United Civil Group LLC	**$123,456.78**
Stellar J Corporation	**$121,704.00**
Combined Construction	**$142,632.00**

1:55 PM RECESS

Chairman Ihrig called a 5-minutes recess, reconvening at 2:00 PM.

2:00 PM UNFINISHED BUSINESS

Miland Walling and many citizens presented the Dana Peck Memorial Plaque. Citizens spoke in remembrance of Dan Peck and his impact on the County. Chairman Ihrig read the declaration, proclaiming the honor of Dana Peck on November 12, 2025.

2:20 PM PUBLIC MEETINGS

Associate Planner Rebeca Hail presented a brief overview of the consideration of the request for final approval of Short Plat SPL 2023-18, Kolander.

- **Approved (M/Zoller, S/Andrews. Passed Unanimously):** Final approval of Short Plat SPL 2023-18, Kolander

Associate Planner Rebeca Hail presented a brief overview of the consideration of the request for final approval of Short Plat SPL 2024-31, Woodruff/Pearson.

- **Approved (M/Zoller, S/Andrews. Passed Unanimously):** Final approval of Short Plat SPL 2024-31, Woodruff/Pearson.

Assistant Planner Rachel Falenkamp presented a brief overview of the consideration of the request for final approval of Boundary Line adjustment BLA 2025-01, Fitzsimmons.

- **Approved (M/Zoller, S/Andrews. Passed Unanimously):** Final approval of Boundary Line Adjustment BLA 2025-01, Fitzsimmons

Assistant Planner Rachel Falenkamp presented a brief overview of the consideration of the request for final approval of Boundary Line adjustment BLA 2025-11, Ross/Locknar.

- **Approved (M/Zoller, S/Andrews. Passed Unanimously):** Final approval of Boundary Line Adjustment BLA 2025-11, Ross/Locknar

Assistant Planner Rachel Falenkamp presented a brief overview of the consideration of the request for final approval of Boundary Line adjustment BLA 2025-06, Lowry.

- **Approved (M/Zoller, S/Andrews. Passed Unanimously):** Final approval of Boundary Line Adjustment BLA 2025-06, Lowry

Assistant Planner Rachel Falenkamp presented a brief overview of the consideration of the request for final approval of Boundary Line adjustment BLA 2025-09, Hollenbeck.

- **Approved (M/Zoller, S/Andrews. Passed Unanimously):** Final approval of Boundary Line Adjustment BLA 2025-09, Hollenbeck.

2:52 PM NEW BUSINESS

Budget Manager Heather Gallagher presented the resolutions to set the Public Hearings for the 2026 Preliminary Budget and 2026-2031 Capital Improvement plan.

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of the **Resolution No. 10625** in the matter of adopting the 2026 Preliminary Budget and setting a Public hearing and a **Resolution No. 10525** in the matter of setting a Public Hearing for the 2026-2031 Capital Improvement Plan.

HR Manager KC Sheridan presented a draft organizational chart with the additional position of a County Administrator. The Board verbally agreed to adopt the organizational chart and create the position of a County Administrator.

3:25 PM EXECUTIVE SESSION

Chairman Ihrig announced that the Board would be going into executive session with HR & Administrative Services Director Rob Van Cleave in accordance with RCW 42.30.110(1)(g). To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. Chairman Ihrig announced they would be in executive session for twenty (20) minutes, ending at 3:45 PM. At 3:45 PM the Board extended executive session for a period of five (5) minutes, ending at 3:50 PM.

3:50 PM Chairman Ihrig called the regular meeting back to order.

The Board had a discussion on appointing an Interim County Administrator

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval to appoint Robb Van Cleave as Interim County Administrator.

HR & Administrative Services Director Rob Van Cleave made a recommendation to the Board to promote HR Manager KC Sheridan to HR Director. The Board came to a consensus to promote Manager Sheridan to Director.

Director Van Cleave made a recommendation to promote Curtis Schlegel to IT Manager. The Board came to a consensus to promote Systems Administrator Schlegel to IT Manager.

Director Van Cleave and HR Manager Sheridan requested and received verbal approval to advertise for an HR Analyst position and an IT System Administrator I or II position.

4:11 PM RECESS

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** To recess unit 9:30 AM on Thursday, November 13, 2025 for a Workshop.

November 13, 2025
BUDGET WORKSHOP

9:30 AM Chairman Ihrig called the workshop to order.

In Attendance: Chairman Ihrig, Commissioner Andrews, Deputy Prosecuting Attorney Rebecca Cranston, Interim County Administrator Robb Van Cleave, Budget Manager Heather Gallagher, Jail Coordinator Bill Frantz, Public Works Finance & Administrative Services Pam Beierle, West District Court Administrator Sally Houlden, Treasurer Greg Gallagher and Goldendale resident Andrew Smyth.

9:32 AM Budget Manager Heather Gallagher updated the Board on the seven (7) requests for the 3rd Quarter Supplemental Budget requests.

9:42 AM Jail Coordinator updated the Board on re-negotiating the Jail Housing Agreements with the Municipalities.

10:20 AM RECESS
Chairman Ihrig called a 10-minute recess, reconvening at 10:30 AM.

10:32 AM The Board had a discussion on the District Court Service Interlocal Agreement with the Municipalities.

12:03 PM ADJOURN

- **Approved (M/Andrews, S/Ihrig. Passed unanimously)**

* Reference Document on File. The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record. Please Note: All Commissioner meetings and workshops are open to the public to attend.

11/25/2025

Approved: Ron Ihrig
Chairman of the Board

Date