



BOARD OF COUNTY COMMISSIONERS

**KLICKITAT COUNTY SERVICES BUILDING
115 WEST COURT, ROOM #201
GOLDENDALE, WASHINGTON
509-773-4612**

BOCC@KLICKITATCOUNTY.ORG

DECEMBER 9, 2025

MEETING MINUTES

The Board of County Commissioners met in regular session on Tuesday, December 9, 2025 beginning at 9:30 AM in the Board of County Commissioners Chambers at the Klickitat County Services Building, 115 W Court St. Goldendale, Washington 98620. Commissioner Ron Ihrig, Commissioner Todd Andrews and Commissioner Lori Zoller were present.

9:30 AM PUBLIC WORKS UPDATE

County Engineer Seth Scarola provided a staff update on Consent Agenda Items, Construction Program and Road Design, West and East end Maintenance Projects, upcoming facilities work, events and other issues and follow-ups.

9:41 AM DEPARTMENT OF CORRECTIONS UPDATE

Jail Administrator Bill Frantz updated the Board on the termination and revision of contracts, staffing levels, jail maintenance, budget, public disclosure requests and 2026 training program. Public Health Director Erin Quinn joined Administrator Frantz to discuss the 1115 Waiver. Administrator Frantz requested and received verbal approval to withdrawal from the Health Care Authority 1115 Waiver agreement.

10:02 AM EMERGENCY MANAGEMENT UPDATE

Emergency Management Director Jeff King updated the Board on weather reports, Public Safety Radio Systems. County Administrator Robb Van Cleave updated the Board on the request for proposal for the radio system backups. Public Works Director Hunter continued the updates on staffing, record management system, wildfire mitigation, and upcoming events.

10:24 AM RECESS Chairman Ihrig called for a six (6) minute recess, reconvening at 10:30 AM.

10:30 AM 2024 SINGLE AND FINANCIAL AUDIT EXIT CONFERENCE

Auditor Heather Jobe and Senior Accountant Nicole Barnes from Klickitat County Auditor's office and Program Manager Lindsay Osborne, Audit Supervisor Nicholas Hoeft and Audit Lead James Lester with the Sate Auditor's Office presented the exit conference for the 2026 Klickitat County Accountability, Single and Financial Audits.

11:00 AM EXECUTIVE SESSION

Chairman Ihrig announce the Board would be going into executive session with County Administrator Robb Van Cleave and HR Director KC Sheridan in accordance with RCW 42.30.110(1)(g). To evaluate the qualifications of a public employee. Chairman Ihrig announced they would be in executive session for twenty (20) minutes, ending at 11:20 AM. At 11:20 AM the Board extended executive session for a period of ten (10) minutes, ending at 11:30 AM.

11:30 AM LUNCH

- **Approved (M/Zoller, S/Andrews. Passed Unanimously):** To recess until 1:00 PM.

1:00 PM CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

All three Commissioners were present.

BUSINESS AGENDA

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of the business agenda as presented.

PUBLIC COMMENT

Larry McCollum

Gabrielle Gilbert

Lori Anderson & Rebecca Hail

Jen Sharp

Rodger Nichols

Andrew Smyth

Ann Slead

Jennifer Pauletto

1:32 PM PUBLIC HEARING CONTINUANCE – SIX YEAR TRANSPORTATION PROGRAM

Chairman Ihrig opened the Public Meeting. County Engineer Seth Scarola presented the resolution in the matter of adopting the Six-Year Transportation Program for the years of 2026-2031.

- **Approved (M/Zoller, S/Andrews. Passed Unanimously): Resolution No. 12025**
To adopt the Six-Year Transportation Program for the years of 2026-2031.

1:34 PM Chairman Ihrig closed the Public Hearing.

1:32 PM PUBLIC HEARING CONTINUANCE – 2026 BUDGET

Chairman Ihrig opened the Public Meeting. Budget Manager Heather Gallagher presented the Resolution in the matter of adoption of the budget for the year of 2026 for Klickitat County Government.

- **Approved (M/Zoller, S/Andrews. Passed Unanimously): Resolution No. 12125**
To adopt the 2026 Annual Budget for Klickitat County Government.

1:34 PM Chairman Ihrig closed the Public Hearing.

1:36 PM PUBLIC MEETINGS

Associate Planner Rebeca Hail presented a brief overview of the consideration of the request for approval of Short Plat, SPL 2024-18, Sanders.

- **Approved (M/Zoller, S/Andrews. Passed Unanimously):** Final approval of Short Plat, SPL 2024-18, Sanders.

Associate Planner Rebeca Hail presented a brief overview of the consideration of the request for approval of Short Plat, SPL 2024-08, Abeyta.

- **Approved (M/Zoller, S/Andrews. Passed Unanimously):** Final approval of Short Plat, SPL 2024-08, Abeyta.

Associate Planner Rebecca Hail presented a brief overview of the consideration of the

request for approval of Short Plat, SPL 2025-04, Pyle.

- **Approved (M/Zoller, S/Andrews. Passed Unanimously):** Final approval of Short Plat, SPL 2025-04, Pyle.

Associate Planner Rebecca Hail presented a brief overview of the consideration of the request for approval of Short Plat, SPL 2025-08, AJM Investments.

- **Approved (M/Zoller, S/Andrews. Passed Unanimously):** Final approval of Short Plat, SPL 2025-08, AJM Investments.

Assistant Planner Rachel Falenkamp presented a brief overview of the consideration of the request for approval of Boundary Line Adjustment, BLA 2025-02, Eichner.

- **Approved (M/Zoller, S/Andrews. Passed Unanimously):** Final approval of Boundary Line Adjustment, BLA 2025-02, Eichner.

Assistant Planner Rachel Falenkamp presented a brief overview of the consideration of the request for approval of Boundary Line Adjustment, BLA 2025-10, KLM Developing.

- **Approved (M/Andrews, S/Zoller. Passed Unanimously):** Final approval of Boundary Line Adjustment, BLA 2025-10, KLM Developing.

2:00 PM CONSENT AGENDA

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of the consent agenda with 16 items, as presented.
 - a. Agreement with Community In Motion and Klickitat County Senior Services for providing non-emergency medical transportation services for Medicaid recipients in Klickitat County 2026.2027 **(C21225)**.
 - b. Agreement between Klickitat County Senior Services and the Area Agency on Aging & Disabilities of SW WA for providing MAC TSOA services in Klickitat County 2025.2026 **(C21325)**.
 - c. Agreement Amendment No. 1 between Klickitat County Senior Services and the Area Agency on Aging & Disabilities of SW WA for providing Aging & Disability Recourse Center services 2026 **(C21425)**.
 - d. **Resolution No. 11425** in the matter of designating three representatives authority to sign WSDOT annual and fiscal reports and vouchers payment requests.
 - e. **Resolution No. 11525** in the matter of Reauthorization of Public Works Director and/or Public Works Deputy Director- Finance & Administration to invest excess cash in Public Works Department Funds.
 - f. Purchase order for Klickitat County Senior Services and NW Bus Sales for new vehicle for Connector Route PTD1073 DES contract 06719.
 - g. Requesting to exceed the maximum number of hours carried over from the previous year for the Public Works Department.
 - h. Supplemental Agreement #2 with Baer Testing, Inc. to provide on-call materials testing services related to various construction projects for 2025 & 2026 **(C21525)**.
 - i. Agreement between Klickitat County IT Department and Astound Business Solutions to replace existing phone systems **(C21625)**.
 - j. Local Agency Standard Consultant Agreement with Geosyntec Consultants, Inc. for on-call Geotechnical services **(C21725)**.
 - k. Lease Agreement with The Towers, LLC for placement of a cell tower at the Klickitat County Shop property in Glenwood **(C21825)**.
 - l. Concurrence to Award Bid – Bundle Preventative Maint. Deck and Expansion Joint Repair, CRP 376 & CRP 377.

- m. Traffic and Criminal Software Data Sharing Agreement between Washington State Patrol and Klickitat County Sheriff's Office (**C21925**).
- n. Authorization to purchase RAM 1500 repair by Yakima Chrysler Dodge Jeep Ram in Union Gap.
- o. **Resolution No. 11725** in the matter of creating a new County Administrator position and adopting a revised org chart outlining reporting relationships between the Board of County Commissioners, County Administrator and various County Departments.
- p. **Resolution No. 11625** in the matter of adoption of the 2026 Annual Road Construction Program.

2:02 PM PAYROLL WARRANTS/PAYROLL CERTIFICATION

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of Accounts Payable Warrants in the amount of \$240,066.18 for the date ending in December 8, 2025.

2:03 PM NEW BUSINESS

County Clerk Renea Campbell and HR Director KC Sheridan requested and received verbal approval to update the Clerk's office organizational chart to reflect one existing Legal Admin I or II position to be upgraded to a Legal Admin I, II, or III position.

2:20 PM Budget Manager Heather Gallagher verbally requested and received approval to advertise for Quarter 4 supplemental for December 30, 2025 at 1:30 PM.

- **Approved (M/Zoller, S/Andrews. Passed Unanimously): Resolution No. 11825** in the matter of setting a Public Hearing to consider a supplemental budget and amendments for the 2025 Budget for various funds.

2:24 PM UNFINISHED BUSINESS

Chief Deputy Alex Takos and Deputy Prosecuting Attorney Rebecca Cranston

- **Approved (M/Zoller, S/Andrews. Passed Unanimously): Resolution No. 11925** To approve the appointment of Chief Deputy Alex Takos to the Position of the Interim Klickitat County Prosecutor.

2:30 PM COMMISSIONERS MISCELLANEOUS REPORTS/COMMENTS

Chairman Ihrig updated the Board on the upcoming STR/ADU workshop, the deadline for the Klickitat County Defense Attorney contract and upcoming meetings.

2:36 PM RECESS

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** To recess unit 9:30 AM on Thursday, December 11, 2025 for a Workshop.

December 13, 2025

SHORT TERM RENTALS/ACCESSIBLE DWELLING UNITS WORKSHOP

9:30 AM Chairman Ihrig called the workshop to order.

In Attendance: Chairman Ihrig, Commissioner Todd Andrews, Commissioner Lori Zoller, Economic Development Specialist Keaton Curtice, County Engineer Seth Scarola, Finance &

Administrative Services Pam Beirle, County Administrator Robb Van Cleave, Budget Manager Heather Gallagher, Planning Director Scott Edelman, Associate Planner Rachel Falenkamp, Administrative Assistant of Economic Development Alicia Grumbles, Economic Development Specialist Chelsea Jones, and citizens of Klickitat County.

9:30 AM Economic Development Specialist Keaton Curtice presented slideshow on Short Term Rentals restrictions and processes and recommended STR tracking, permitting and compliance services.

10:30 AM The Board had a discussion with Specialist Curtice and Director Edelman regarding expectations and next steps. The Board requested that Planning and Economic development create a draft and schedule a Public Hearing in the first quarter of 2026.

10:58 AM Chairmain Ihrig called for a ten (10) minute recess, reconvening at 11:03 AM.

11:08 AM Chairman Ihrig called the meeting back to order. Director Edelman and Associate Planner Rachel Falenkamp updated the Board on ADU conditional use permits.

11:57 AM RECESS

- **Approved (M/Zoller, S/Andrews. Passed unanimously)** To recess until 1:00 PM on December 13, 2025 for Community Benefits Program Workshop.

December 13, 2025

COMMUNITY BENEFITS PROGRAM-ECONOMIC DEVELOPMENT

1:03 PM Chairman Ihrig called the workshop to order.

In Attendance: Chairman Ron Ihrig, Commissioner Todd Andrews, Economic Development Specialist Keaton Curtice, Economic Development Specialist Chelsea Jones, Administrative Assistant of Economic Development Alicia Grumbles, Senior Planner Lori Anderson, Planning Director Scott Edelman and Goldendale Citizen Andrew Smyth.

1:03 PM Economic Development Specialist Keaton Curtice presented a slide show on Development Agreements. And had discussions with the Board and Planning Director Scott Edelman.

2:14 PM ADJORN

- **Approved (M/Ihrig, S/Andrews. Passed unanimously)**

* Reference Document on File. The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record. Please Note: All Commissioner meetings and workshops are open to the public to attend.



Approved: Ron Ihrig
Chairman of the Board



12/16/2025

Date