BOARD OF COUNTY COMMISSIONERS

KLICKITAT COUNTY SERVICES BUILDING
115 WEST COURT, ROOM #201
GOLDENDALE, WASHINGTON
509-773-4612
BOCC@KLICKITATCOUNTY.ORG

DECEMBER 23, 2025

MEETING MINUTES

The Board of County Commissioners met in regular session on Tuesday, December 23, 2025 beginning at 9:30 AM in the Board of County Commissioners Chambers at the Klickitat County Services Building, 115 W Court St. Goldendale, Washington 98620. Commissioner Ron Ihrig and Commissioner Lori Zoller were present. Commissioner Todd Andrews joined via Zoom.

9:30 AM PUBLIC WORKS UPDATE
Public Works Project Engineer Rick Milliren and Finance and Administrative Services Pam Beierle provided a staff update on Consent Agenda Items, Construction Program and Road Design, West and East end Maintenance Projects, upcoming facilities work, events and other issues and follow-ups.

9:45 AM SHERIFFS OFFICE UPDATE
Klickitat County Sheriff's Office Undersheriff Carmen Knopes and Chief Civil Deputy Karen Ellings updated the Board on storm damage, attended trainings, Search and Rescue, equipment upgrades, evacuation planning, staffing and consent agenda items.

10:21 AM RECESS Chairman Ihrig called for a nine (9) minute recess, reconvening at 10:30 AM.

10:30 AM COLUMBIA GORGE REGIONAL AIRPORT UPDATE
Columbia Gorge Regional Airport Manager Jeff Reynard and Nick Hill updated the Board on the Columbia Gorge Regional Airport Master Plan survey, T-Hangar Project, fuel system project, water line main project, flight operations, fuel sales and equipment systems.

10:55 AM FISCAL SERVICES UPDATE
Budget Manager Heather Gallagher updated the Board on the Quarter 4 Supplemental.

11:01 AM HR AND ADMINISTRATIVE SERVICES
County Administrator Robb Van Cleave on behalf of HR Director KC Sheridan requested and received verbal approval to hire an applicant at a step 5 for the HR Analyst position and to advertise for a HR Administrative Assistant position at 32 hours.

11:06 AM LUNCH

- **Approved (M/Zoller, S/Andrews. Passed Unanimously):** To recess until 1:00 PM.

1:00 PM CALL TO ORDER, ROLL CALL AND PLEDGE OF ALLEGIANCE

Chairman Ron Ihrig and Commissioner Lori Zoller were present, Commissioner Todd Andrews joined via Zoom.

1:01 PM BUSINESS AGENDA

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of the Business Agenda with the addition of the Prosecuting Attorney application interview under Unfinished Business.

1:02 PM COMMISSIONER MEETING MINUTES

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of the Commissioner meeting minutes for December 16, 2025 as presented.

1:03 PM PUBLIC COMMENT

Rodger Nichols
Ann Slead
Adrian Bradford
Andrew Smyth

1:14 PM CONSENT AGENDA

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of the consent agenda as presented.
  1. Second Amendment to the Indian Hill Public Safety Site Lease **(C22525)**.
  2. Approval of the Budget Transfers within required to ensure that various departments do not exceed their budget allocations and to accommodate changes in department need.
  3. Senior Transportation Services Amendment No. 3 between KCSS and AAADSW **(C22625)**.
  4. Disease Prevention Health Promotion Amendment No. 3 Agreement between KCSS and AAADSW 2026 **(C22725)**.
  5. Family Caregiver Support Services Contract Renewal between KCSS and AAADSW 2026 **(C22825)**.
  6. MTD:MAC/TSOA Amendment No. 1 to Agreement between KCSS and AAADSW 2026 **(C22925)**.
  7. Senior Nutrition Services Amendment No. 7 between KCSS and AAADSW 2026 **(C23025)**.
  8. Memorandum request to carry over vacation time to 2026 for Senior Services employee.
  9. KCSO authorization to purchase ProForce equipment 2025-1223.
  10. KCSO authorization to purchase RMA Armament.

1:15 PM PAY ESTIMATE

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of the Final Pay Estimate for CGRA Business Park Phase 2, to Crestline Construction Company, LLC. In the amount of $481,812.31.

1:16 PM PAYROLL WARRANTS/PAYROLL CERTIFICATION

- **Approved (M/Zoller, S/Andrews. Passed unanimously):** Approval of Accounts

Payable Warrants in the amount of $1,090,188.89 for the date ending December 22, 2025.

1:18 PM NEW BUSINESS
Planning Director Scott Edelman and Senior Planner Lori Anderson had a discussion with the Board on proposed Planning Fee Schedule changes. Commissioner Lori Zoller updated the Board on the Columbia River Gorge Commission discussion involving Burdoin fire victims temporary housing arrangements.

1:29 PM UNFINISHED BUSINESS
Chairman Ihrig announce that on application was received for the Prosecuting Attorney position, submitted by Deputy Prosecuting Attorney Rebecca Cranston. The Board requested a presentation of her qualifications and asked follow up questions. The Board agreed to mover forward with the appointment with action to be taken the following Tuesday, December 30, 2025.

1:40 PM EXECUTIVE SESSION/CLOSED SESSION
Chairman Ron Ihrig announced the Board would be going into executive session in accordance with RCW 42.30.110(1)(g) to evaluate the qualifications of an applicant for public employment. Chairman Ihrig announced the Board would be in executive session for fifteen (15) minutes, ending at 1:55 PM.

1:57 PM Chairman Ihrig called the meeting back to order.

2:01 PM MOTION TO ADJORN
- **Approved (M/Zoller, S/Andrews. Passed unanimously)**

* Reference Document on File. The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record. Please Note: All Commissioner meetings and workshops are open to the public to attend.

12/30/2025

Approved: Ron Ihrig
Chairman of the Board

Date