

**Klickitat County  
Board of Commissioners  
Minutes – Meeting of Tuesday, July 20, 2021**

| Topic                                             | Agenda Item - Comment/Disposition                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
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|                                                   | <b>Call to Order/Roll Call</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Morning Workshop Session – Tuesday, July 20, 2021 | Chairman David M. Sauter called the meeting to order at 10:00 AM. Commissioners present: David M. Sauter, Jacob L. Anderson, and Dan Christopher.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|                                                   | <b>Workshop Session Agenda</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Public Works/Road Department Update               | <p><b>10:00 AM – Public Works Department Update</b></p> <p>Attendance: Public Works Director Gordon Kelsey, Public Works Deputy Director Jeff Hunter, Human Resources/Administrative Services Director Robb Van Cleave in the Chambers, various county employees, and residents via zoom.</p> <p>Public Works Director Gordon Kelsey reported on the Consent Agenda items and the pay estimates on this afternoon’s agenda for approval. A brief discussion was held regarding the cost of the guardrail repairs being paid for by the person who did the damage.</p> <p>Director Kelsey reported on the re-construction of Old Mountain Road; the grant-funded edge line project, noting there is a delay in the start date due to an equipment fire; there are no supplies for the sign and guideposts due to material delays; the West Darland Road construction and the Courtney Road Safety Project.</p> <p>Director Kelsey reviewed a provided map for the sidewalks on Highway 142 in the Klickitat area, Director Kelsey stated if there are sidewalk connections tie-ins, the County can apply for grants to rebuild the sidewalks. Washington State Parks is planning to pave the Klickitat Trail and that will allow the Public Works to create connectors, the Washington State Department of Transportation will also be paving a small section of the trail.</p> <p>Director Kelsey reported on the east and west end crew projects, as well as the new Klickitat County Services Building; Public Works Deputy Director Jeff Hunter reported on the new Courthouse entrance project.</p> <p>Director Kelsey reported he will be attending the Fair Board meeting this evening and the crews will continue to prepare the fairgrounds for the fair in August that the Fair Board is planning.</p> <p>Deputy Director Hunter reported on the Radio Tower Lease Agreements, Deputy Director stated the hardest license to acquire will be the Federal Communication Commission license.</p> <p>Director Kelsey stated Middle was graded last week and the Mag-Chloride is back-ordered but will be applied at the end of this week.</p> <p>Director Kelsey reported on the Courtney Road Safety project meeting with the Public Utility District and Citizen Fred Haney regarding the Columbia Gorge Scenic Act Application to bury the cables in the area.</p> |

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|                           | <p>Director Kelsey reported on the cost to remove the Klickitat Mill Site Building, stating a portion of the roof has collapsed and the remaining portion of the building is unstable, a contractor will need to be hired to remove portions of the building and the Public Works crews can assist once the building materials are being removed.</p> <p>Deputy Director Hunter reported on the Dallesport Wastewater Treatment Plant date of construction; the Murdock Sewer System Feasibly Study; the Wastewater general information, noting there are 471 total connections and 4 lift stations. Deputy Director stated it will help the system to bring Murdock area connections onto the system.</p> <p>Deputy Director Hunter reported on the debt repayment schedule from the Public Works Trust Fund and the State Revolving Fund; Deputy Director Hunter requested and received approval to proceed with continuing the rate study with RH2 Engineering Inc.</p> <p>Director Kelsey reported the Ortho Phosphate discharge from the plant is being discussed with the Public Utility District and The Department of Ecology.</p> <p>Chairman Sauter stated a citizen had brought to his attention a parcel line change when looking at the Klickitat County's Geographic Information System (GIS) Mapping site; Deputy Director Hunter advised the map is a 2019 base layer and some boundary lines need to be reset from the transition, a follow up will be done using the parcel line number.</p> |
| Auditor Department Update | <p><b>10:30 AM - Elected Official Report/Update</b></p> <p>Attendance: Auditor Brenda Sorensen, Chief Deputy Auditor Heather Jobe, Human Resources/Administrative Services Director Robb Van Cleave, Treasurer Greg Gallagher in the Chambers, various county employees, and residents via zoom.</p> <p>Auditor Brenda Sorensen provided an update on the Elections Department; the Finance, and Election Office staff; followed by a report on the dates and audit scope the State Auditor's team will be doing their Accountability audit for January 1, 2020, to December 31, 2020, noting they are reviewing the Coronavirus Grant.</p> <p>Auditor Sorensen stated she is working on the 2022, budget sheets for the departments.</p> <p>Auditor Sorensen stated the Licensing Department has done a statewide software update for drivers and vehicles which restricted access to their sites confusing citizens. Auditor Sorensen stated the State imposed an increase in recording fees, followed by an update on the Veterans' Service Officer's.</p> <p>A brief discussion was held regarding the primary election process and an Auditor's Office available job positions update.</p> <p>A discussion was held regarding the number of cars parked on Old Highway due to the removal of the No Parking sign.</p>                                                                                                                                                                                     |

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|                                                              | <b>Board Pending:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|                                                              | <p>Commissioner Christopher reported the childcare and housing crisis is causing difficulties for Klickitat County to fill vacant positions, Commissioner Christopher stated the Goldendale Hospital has retained houses in the past for incoming employees and inquired if Klickitat County would be interested in doing something to ensure housing for harder to fill employment position within Klickitat County.</p> <p>A discussion continued regarding housing developments in the Oregon area.</p> <p>Commissioner Anderson reported on the development in the White Salmon area; the zoning and stream setbacks from Jewett Creek, followed by a discussion regarding grant funding for the Klickitat Mill Site.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Lunch Recess                                                 | The Board recessed for lunch at 11:17 AM.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|                                                              | <b>Call to Order/Roll Call:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Regular Meeting for Tuesday, July 20, 2021                   | Chairman Sauter reconvened the meeting at 1:00 PM. Opening with the Pledge of Allegiance. Commissioners present: David M. Sauter, Jacob L. Anderson, and Dan Christopher.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|                                                              | <b>Agenda:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Business Agenda                                              | <b>Approved (M/Christopher, S/Anderson. Passed unanimously):</b> the Business Agenda as presented.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|                                                              | <b>Approval of Commissioner Meeting Minutes</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Approval of Meeting Minutes                                  | * No minutes requiring approval.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|                                                              | <b>Citizen Comment:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Comments will be limited to seven (7) minutes per individual | <p>Ivy Velarde from Goldendale reported on the illegal gun range on Old Mountain Road and the constant gunfire disruption in the area. Ms. Velarde read an email exchange between herself and Dan Christopher regarding the Nuisance Abatement Department that has been discontinued until new Ordinances are written.</p> <p>Gabrielle Gilbert from White Salmon supports Miss Velarde and her statements and the County built a range for the Sheriff's Office to be able to practice their shooting. Ms. Gilbert discussed the Press Release from Sheriff Bob Songer and the Board's letter in response as well as the Board's discussion held on June 22.</p> <p>White Salmon resident Pat Arnold feels Sheriff Songer is dividing the citizens. Ms. Arnold requested the Commissioners take their role as Commissioners seriously and think of all the citizens. Ms. Arnold stated that she would like the commissioners to remain indivisible as stated in the "Pledge of Allegiance" that is recited at the beginning of the meetings. Ms. Arnold stated she would like to discuss the Comprehensive Land Use Planning, Shoreline Planning, and Critical Area Planning in upcoming citizens comment periods.</p> |

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|                                                                                                              | <p>Sheri Bousquet from Husum would like to echo Ms. Velarde's concern and look into the Nuisance and Code Compliance and lift the Code Compliance and Nuisances Abatement Moratorium; Ms. Bousquet would like to request the Commissioner's to host a Town Hall Meeting to discuss current issues with the Commissioners. Ms. Bousquet stated she would like to bring attention to the wildfires in the area, noting the Under-Canvas Project will increase the fire danger in the area. Ms. Bousquet inquired about the potable water discussion and inquired if there will be a public process to change the ordinances, Ms. Bousquet was advised that any change in Ordinances or Codes will follow a public process and will have a public hearing. The public notices are posted in the local papers but not many citizens receive the local papers. Ms. Bousquet inquired about the Conditional Use Process.</p> <p>Clerk of the Board Lee Snell advised the Public Notices are posted on the website and you can sign up for alerts to be advised of the public hearings.</p> <p>Commissioner Christopher advised there is no moratorium on the Nuisance and Code Compliance.</p> <p>Lynn Mason inquired about the Sheriff's Press Release and stated there is a lot of topics that need to be discussed versus Sheriff Bob Songer's June 17<sup>th</sup> Press Release. Ms. Mason stated she is not in agreement with normalizing what the Sheriff's Office is doing right now.</p> <p>Ms. Mason stated she agrees with Ivy Velarde, noting that it is a problem to have an illegal business being run in a neighborhood, stating there is a lot of involvement from the local law enforcement and the use of automatic weapons into the late hours of the night.</p> <p>Ms. Mason stated she would have like to have seen a firework ban done by the Sheriff's Office and was disappointed there was not one imposed this year.</p> <p>The Board stated they will come back with an additional citizen comment period at 2:20 PM.</p> |
|                                                                                                              | <p><b>Public Meetings/Public Hearings/Bid Openings:</b></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <p>Bid Opening:<br/>Roosevelt Grade<br/>Over Lay, CRP 362</p>                                                | <p><b>Bids forwarded (M/Anderson, S/Christopher. Passed unanimously):</b> to the Public Works Department for review and recommendation of three (3) bids received for the Roosevelt Grade Over Lay, CRP 362. Engineer's Estimate: \$2,812,720.00.</p> <ul style="list-style-type: none"> <li>• <b>Central Washington Asphalt Inc.</b>    <b>Moses Lake, WA</b>                      <b>\$2,888,000.00</b></li> <li>• <b>American Rock Products</b>                      <b>Richland, WA</b>                      <b>\$2,670,857.00</b></li> <li>• <b>Granite Construction Company</b>    <b>Vancouver, WA</b>                      <b>\$2,879,879.00</b></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <p>Public Hearing: To consider the vacation of a portion of J.C. Hoke Road and hear public testimony for</p> | <p><b>Approved (M/Anderson, S/Christopher. Passed unanimously): Resolution No. 07821</b> in the matter of vacating a portion of J.C. Hoke Road.</p> <p>Attendance: Public Works Director Gordon Kelsey, Public Works Deputy Director Jeff Hunter, Public Works Design Engineer Seth Scarola, Public Works Engineer Kevin</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |

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| and against the proposed vacation                                                   | <p>Leis, WSU 4-H Program Manager Abby Brandt, resident Robert Davidson and Ivy Velarde in the Chambers, various county employees, and residents via zoom.</p> <p>Chairman Sauter declared the public hearing open and asked if Board members wished to disclose ex-parte contact or conflict of interest, hearing none he requested a staff review.</p> <p>Public Works Director Gordon Kelsey stated J.C. Hoke Road is a short unopened County Right of Way and records do not show that it has been maintained or used by the county for over 95 years; the existing road right of way provides access to two parcels. The owners of the two parcels are the petitioners of this request.</p> <p>The unused portion of J.C. Hoke road is approximately 800 ft. in length and this segment of the right-of-way cannot provide access to additional parcels because it's located on a bluff above the White Salmon River. This section of right of way does not serve the general public and provides no current or future connectivity, it has no useful purpose for the county road system.</p> <p>Chairman Sauter opened the public hearing to receive public testimony.</p> <p>Robert Davidson resident in the J.C. Hoke Road area stated he is in favor and has begun making the property fire-wise and thanked the Public Works Department for all their help.</p> <p>Friends of the White Salmon Member Pat Arnold supports the vacation of J.C. Hoke Road and stated the Critical Area's and Shoreline Management requirements should be followed.</p> <p>Chairman Sauter stated the issue before us is the vacation of J.C. Hoke Road and the Shoreline Management regulations are always in effect, followed by a motion.</p> |
| Discussion of the budget                                                            | <p>Attendance: HR &amp; Administrative Services Director Robb Van Cleave, Fiscal Manager Jenn Bartley, resident Ivy Velarde in the Chambers, various county employees, and residents via zoom.</p> <p>HR &amp; Administrative Services Director Robb Van Cleave requested and received verbal direction regarding the request for Office and Department's to reduce their budget by 3% in 2022. The Board stated the Department and Office's need to budget for the same staffing levels and maintain sustainability.</p> <p>A discussion followed about the requested budget cuts and requirements for the Department and Offices to honor step increases.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|                                                                                     | <b>Unfinished Business:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| Discussion regarding next steps concerning the Klickitat County Childcare Committee | <p>Attendance: Child Care Committee Project Coordinator Johanna Roe, Childcare Liaison Larissa Leveque, WSU 4-H Program Manager Abby Brandt, HR &amp; Administrative Services Director Robb Van Cleave, resident Ivy Velarde in the Chambers, various county employees, and residents via zoom.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

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| <p>Needs Assessment, Feasibility Review, and Recommendations</p>    | <p>Child Care Committee Project Coordinator Johanna Roe reported on the steps they have taken to train and help provide tools to new providers in the area.</p> <p>A discussion was held regarding the recent childcare need survey sent out to Klickitat County employees, Commissioner Christopher stated some information that was not given such as income would help determine the type of funding required. Commissioner Christopher advised that each type of funding grants come with their regulations and getting the right grants is important to the success of the center.</p> <p>Childcare Liaison Larissa Leveque advised of the income threshold for families; funding; child age range and the facilities necessary to run a daycare facility.</p> <p>A discussion was held about the financial obligation to parents for the use of the daycare services; the number of kids the facility can accommodate and the preference in the availability of childcare to Klickitat County employees first.</p> <p>Commissioner Christopher inquired if the Board was in support of starting a Childcare Committee consisting of Klickitat County employees.</p> <p>WSU Director Hannah Brause reported on a survey Insitu did that showed a need for childcare in the area.</p> <p>A brief discussion was held regarding the purchasing or leasing option of the Public Works Building in Goldendale once vacated.</p> |
| <p>Comments will be limited to seven (7) minutes per individual</p> | <p><b>Citizen Comment:</b></p> <p>C.E.A.S.E Member Greg Wagner inquired about solar projects in the area; Mr. Wagner stated he would like the commissioners to host Town Hall Meetings monthly and requested the Klickitat County Energy Overlay Zone be updated.</p> <p>Chairman Sauter advised there has been a lot of interaction between the Board and citizens but that has stopped recently, followed by Commissioner Christopher reporting on his past interactions with the Board when he was a citizen attending the Board of Commissioner Meetings.</p> <p>Ivy Velarde inquired about the Conditional Use Process and would there be a noise ordinance that would need to be followed if the gun range in the Old Mountain Road were to follow the process and become a legal business.</p> <p>Commissioner Christopher stated he would like to look at the fees imposed for code violations as well as update the ordinances, followed by a discussion about the compliance of a Conditional Use Permit and the options available when there is non-compliance.</p> <p>Commissioner Anderson advised they are working on the ordinances and the revision of the Code and Nuisances Abatement procedures, noting it is not set up for when someone chooses to be non-compliant.</p>                                                                                                                                    |

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|                               | <p>Ms. Velarde stated she does not feel safe, law enforcement has been participating in training exercises at the unpermitted gun range, Ms. Velarde expressed it makes her feel even more unsafe that when there is a need for law enforcement help they may not assist.</p> <p>Commissioner Anderson advised ways to be prepared for a Conditional Use Permit Process Public Hearing.</p> <p>Sheri Bousquet stated she would like the commissioners to host town hall meetings and thanked them for the open discussion held with Ms. Velarde.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|                               | <b>Elected Official Report/Update:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Prosecuting Attorney's Update | <p>Attendance: Prosecuting Attorney David Quesnel, Deputy Prosecuting Attorney Rebecca Cranston, HR &amp; Administrative Services Director Robb Van Cleave, resident Ivy Velarde in the Chambers, various county employees, and residents via zoom.</p> <p>Prosecuting Attorney David Quesnel advised there have been infractions given to Mr. Shield for operating an illegal business without a Conditional Use Permit, the citations were not able to be held up in court due to mistakes made by a previous Compliance staff member.</p> <p>Prosecutor Quesnel reported on the progress of the Woman's Shelter in Goldendale, followed by an update from Deputy Prosecuting Attorney Rebecca Cranston on the Under-Canvas hearings and re-payment from a noxious weed case.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|                               | <b>Consent Agenda:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|                               | <p><b>Approved (M/Christopher, S/Anderson. Passed unanimously):</b> the Consent Agenda with eleven (11) items.</p> <ul style="list-style-type: none"> <li>* 1) <b>Resolution No. 07921</b> in the matter of rescinding Resolution No. 04620 and declaring that the COVID-19 Pandemic Emergency has ended.</li> <li>* 2) <b>FAA Airport Improvement Program (AIP) Grant Agreement (C14821) FY2021 3-41-0059-018-2021 (Contract No.: DOT-FA21NM-0171)</b> between the City of The Dalles, Oregon, Klickitat County, Washington, and the U.S. of America acting through the Federal Aviation Administration for the purpose of providing Federal funds in the amount of \$275,000 for the Rehabilitate South apron (Phase 1-design) Project.</li> <li>* <b>First Amendment to the Airport Management Agreement (C14921)</b> between the City of The Dalles, Oregon, Klickitat County, Washington, and Jeff Renard, Aviation Management Services, LLC for the purpose of amending Section 4.2 (C) to read: To the Contractor: Jeff Renard, Aviation Management Services, LLC, effective July 15, 2021.</li> <li>* 4) <b>Resolution No. 07721</b> in the matter of considering and approving petitions requesting annexation of certain property into the boundaries of Klickitat County Fire Protection District No. 3. The property proposed for annexation is presently outside the boundary line of the fire district but contiguous to the present district boundary as required. The petitioner (1) represents 100% of the property acreage of the area to be annexed based on the Assessor's certification.</li> </ul> |

- \* 5) Renewal of the Agreement (**C15121**) between Patagonia Health and Klickitat County (Public Health Department) to allow Klickitat County Public Health Department Title X billing staff to access the Patagonia Health “cloud” module of Ahlers for transmitting the Family Planning Annual Report and Client Visit Report files to the Department of Health to meet Title X contract requirements on reporting client visit records. Original agreement dated October 13, 2015, for a five (5) year term and auto-renews for one (1) year periods at a 4% per year increase (currently in auto-renewal October 13, 2020. The current ongoing subscription is \$1,399.74; the renewal loyalty discount is \$69.99 and the current subscription price is \$1,329.75.
- \* 6) Amendment No. 21 (**C15221**) to the 2018 – 2021 Consolidated Contract (CLH18250) between Klickitat County (Public Health Department) and the Washington State Department of Health for the purpose of amending “Statements of Work” for COVID-19 Coordinated Response, effective July 1, 2020; Emergency Preparedness & Response COVID-10 Local CARES, effective March 1, 2020, Family Planning, effective July 1, 2021. And the Office of Drinking Water Group A Program, effective January 1, 2018. The maximum consideration will be increased by \$28,229.00 for a revised maximum consideration of \$2,907,787.00 Exhibit C-19 Schedule of Federal Awards, attached and incorporated by this reference, amends and replaces Exhibit C-18. All other terms and conditions of the original contract and any subsequent amendments remain in full force and effect.  
7) Renewal of the Interlocal Agreement (**C15321**) between Klickitat County (Public Health Department) and Tacoma-Pierce County (Health Department) for the purpose of providing online food worker training, testing, and card issuance services as a designated agent of the Local Health Jurisdiction in accordance with the State of Washington’s requirements under Chapter 246-217 WAC, with payment allocations as outlined in Addendum B, effective January 1, 2022, and terminating December 31, 2026. (see agreement for specifics)
- \* 8) Personnel Authorization to advertise for a Deputy Prosecuting Attorney I position at Grade 72, Steps 1-3, depending on qualifications within the Department of Prosecuting Attorney’s Office.
- \* 9) An alternative work schedule for the Solid Waste Director (Ruby Irving), Monday through Thursday, 6:00 AM to 4:30 PM and the Solid Waste Litter Crew Supervisor (Don Fritts), Tuesday through Friday 7:00 AM to 6:00 PM on Tuesday and 7:00 AM to 5:00 PM on Wednesday through Friday within the Solid Waste Department for a flexible work schedule; four-10 hour days per week, Monday through Thursday, 6:00 AM to 4:30 PM.
- \* 10) Notice of setting a public hearing to be held Tuesday, August 17, 2021, at 1:30 PM to consider the establishment of the maximum speed limits on Lake Road from 35 to 25, Wing Road from 50 to 40, and Oak Ridge from 50 to 35. Testimony will be heard for or against the above-proposed speed limit changes.
- \* 11) Final Acceptance and Release of Retainage for the Klickitat County Large Exhibit Room HVAC equipment \$2,117.20, certifying all contract requirements have been met by All Seasons Heating and Air Conditioning for the supply and installation of two gas-fired heating and air condition units into the large Exhibit Building complete with ductwork, all in accordance with the contract plans, contract provision, and the Standard Specifications.

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|                                    | <b>Payment Approvals:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Voucher Certification and Approval | <p>* <b>Approved Warrants (M/Christopher, S/Anderson. Passed unanimously):</b></p> <p>Accounts Payable: (#307077 –307178) \$1, 970,876.44, for the date ending July 19, 2021.</p> <p>There were no Payroll warrants requiring approval.</p>                                                                                                                                                                                                                                                                 |
| Pay Estimate                       | <p>* <b>Approved (M/Christopher, S/Anderson. Passed unanimously):</b> Pay estimate No. 15 to Kirby Nagelhout Construction Company in the amount of \$1,158,759.09 which excludes retainage in the amount of \$51,703.20 and includes \$86,906.93 for tax, the payment amount is \$1,193,962.82, for the County Services Building Project, Contract No. C03120.</p>                                                                                                                                          |
| Pay Estimate                       | <p>* <b>Approved (M/Christopher, S/Anderson. Passed unanimously):</b> Pay Estimate No. 3 to Lee Contractors, LLC. in the amount of \$45,452.25; excluding \$2,272.61 in retainage; including \$3,408.92 in sales tax, \$46,588.56 is due to the contractor for the Klickitat County Courthouse Entrance Improvement Project, C06821.</p>                                                                                                                                                                    |
| Pay Estimate                       | <p><b>Approved (M/Christopher, S/Anderson. Passed unanimously):</b> Pay Estimate No. 1/Final to Frank Gurney, Inc. in the amount of \$29,662.50; for 2021, Guardrail Repair Project.</p>                                                                                                                                                                                                                                                                                                                    |
| Pay Estimate                       | <p><b>Approved (M/Anderson, S/Christopher. Passed unanimously):</b> Pay Estimate No. 2 to Stripe Rite, Inc. in the amount of \$263,452.00; excluding \$13,172.60 in retainage, \$250,279.40 is due to the contractor for the 2021, Annual Striping Program.</p>                                                                                                                                                                                                                                             |
| Pay Estimate                       | <p><b>Approved (M/Anderson, S/Christopher. Passed unanimously):</b> Pay Estimate No. 1 to Grade Worx, LLC. in the amount of \$294,186.00; excluding \$14,709.30 in retainage, \$279,476.70 is due to the contractor for the Old Mountain Road Project.</p>                                                                                                                                                                                                                                                  |
|                                    | <p><b>Approved (M/Anderson, S/Christopher. Passed unanimously):</b> Agreement (C15021) for the transfer of entitlements between the sponsors Klickitat County, The City of The Dalles; the transferring airport of the Columbia Gorge Regional / The Dalles Municipal Airport for 2018, Fiscal Year in the amount of \$10,056.00 to the Salem Municipal Airport.</p>                                                                                                                                        |
|                                    | <b>Elected Official Report/Update:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Prosecuting Attorney's Update      | <p>Attendance: Prosecuting Attorney David Quesnel, Deputy Prosecuting Attorney Rebecca Cranston in the Chambers, various county employees, and residents via zoom.</p>                                                                                                                                                                                                                                                                                                                                      |
| Executive Session                  | <p>At 3:05 PM Chairman Sauter announced the Board would be convening into an Executive Session with Prosecuting Attorney David Quesnel and Deputy Prosecuting Attorney Rebecca Cranston in accordance with RCW 42.30.110(1)(i) to discuss pending litigation. Chairman Sauter noted that the Executive Session would be for five (5) minutes. At 3:10 PM it was announced the Executive Session would be extended five (5) minutes, at 3:15 PM it was announced the Executive Session would be extended</p> |

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|                                                                 | <p>ten (10) minutes, at 3:25 PM it was announced the Executive Session would be extended five (5) minutes.</p> <p>The Board reconvened back to Regular Session at 3:30 PM. No action was taken.</p> <p>Prosecutor Quesnel stated he is doing a training presentation regarding the law changes that take effect July 23, 2021, noting there are substantial changes to law enforcement.</p> <p>Prosecutor Quesnel reported on drug law changes, stating there are significant changes in the way juvenile drug possessions are handled.</p> <p>Commissioner Christopher inquired and received verbal approval that the full Board is in support of starting a Klickitat County Childcare Committee to facilitate what it would take to start a Klickitat County Childcare Center.</p> <p>Director Van Cleave advised of daycare centers in The Dalles area and the subsidies the employer provides to maintain a daycare center for their employees. The Board discussed the Federal and State Grants available, followed by a brief discussion about employees who work various hours, not the typical 8 AM to 5 PM.</p> |
| Adjournment                                                     | There being no further business before the Board, the meeting was adjourned at 3:47 PM until Thursday, July 22, 2021, at 8:00 AM for scheduled workshops.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
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|                                                                 | <b>Call to Order/Roll Call</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Regular Meeting<br>Extension: for<br>Thursday, July 22,<br>2021 | Chairman David Sauter convened the meeting at 8:40 AM. All three commissioners were present. Prosecutor David Quesnel, Auditor Brenda Sorensen, HR & Administrative Services Director Robb Van Cleave, Planning Director Mo-chi Lindblad, Building Director Lynn Ward, Undersheriff Tim Neher, and Deputy Public Works Director Jeff Hunter were also present. Participating via zoom were Deputy Prosecutor Rebecca Cranston, Public Health Director Erinn Quinn, Environmental Health Director David Kavanagh, and various members of the public.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| 8:00 AM                                                         | <p><b>Update and continued discussion regarding nuisance/code abatement, short-term rentals (STRs), and recreational vehicles (RVs).</b></p> <p>Commissioner Anderson provided an update on the July 19<sup>th</sup> department workshop to discuss options to improve the nuisance/code abatement process and ordinance, and options to address unpermitted STR and RVs being used as residences.</p> <p>Commissioner Anderson stated that the Code Compliance position does not need to be in the Building Department. Deputy Prosecutor Cranston reported on her findings on how other Washington counties handle code compliance. Ms. Cranston advised that most counties' code compliance is under their Building Departments, noting that the one that has it under the Sheriff is Chelan County, which happened last year.</p> <p>The Board discussed the pros and cons of placing code compliance under the Sheriff. Undersheriff Neher provided an overview of the Sheriff's vision of how the position</p>                                                                                                      |

would be managed if it were placed under the Sheriff. Commissioner Christopher indicated he would like the position to stay under the Board.

Following further discussion, a consensus was reached to keep the position under the Board. Commissioner Anderson will work with Deputy Prosecutor Cranston to develop a job description and work out details. A brief discussion regarding code compliance violation fees and the Nuisance Board of Appeals followed.

Auditor Sorensen advised that the State Auditors have asked whether the Board would like to schedule an Entrance Conference for this year. Auditor Sorensen provided an overview of what an Entrance Conference is. Following a brief discussion, the Board agreed to skip the Entrance Conference for this year due to time constraints.

Commissioner Anderson advised that the City of White Salmon just put a moratorium on STRs. Discussion followed concerning how STRs can affect the quality of a community and zoning codes. Commissioner Anderson shared an example of a resident who can't afford to continue to live on the west side of the county without living in his Accessory Dwelling Unit (ADU) and using his main resident as an STR. Prosecutor Quesnel stated that there is widespread non-compliance already.

Commissioner Anderson suggested that further review of the Prosecutor's comments and recommendations needs to be done, noting that if STRs can be permitted without having to go through zoning codes the process can be simplified. Prosecutor Quesnel noted that he has not had enough time to thoroughly review the matter. It was noted that the ADU ordinance does not allow permitted ADUs to be used as an STR.

Following further discussion, the Board reached a consensus to move forward with efforts to develop an STR permitting process. Prosecutor Quesnel stated there need to be regulations for safety, adding that certain circumstances will trigger the need for greater regulations and will have greater environmental impacts.

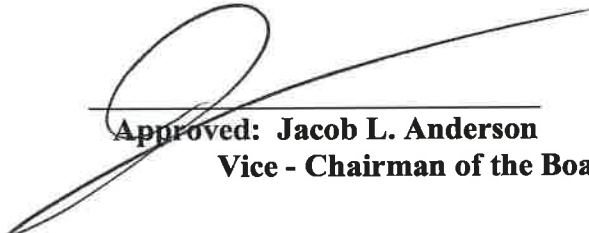
Deputy Prosecutor Cranston started the RV discussion by stating that the biggest question when allowing RVs to be used for a living space is what constitutes a hardship. Does that the lack of affordable housing meets the proof of a hardship?

Following discussion Chairman Sauter suggested that the Board limit their focus on code compliance and STRs. All three (3) Commissioner agreed that code compliance was their priority. The Board discussed tiny homes and questioned where and how do they fit into compliance.

Chairman Sauter suggested limiting the time for citizen comments to five (5) minutes to allow more people to comment. Commissioner Anderson and Christopher indicted that they were in favor of limiting comments to three (3) minutes. The Board agreed.

The Board had a discussion regarding the Open Public Meetings Act as it applies to emails. Prosecutor Quesnel provided further clarification regarding the OPMA.

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|                        | Commissioner Christopher provided an update on a Landfill Tour he participated in with a representative from King County.                                                                                                                                                                                                                                                       |
| Adjournment (10:26 AM) | <b>Approved (M/Anderson, S/Christopher):</b> Motion to adjourn.                                                                                                                                                                                                                                                                                                                 |
|                        | <p>* Reference Document on File</p> <p>Please Note: The Board of Commissioners' minutes are action minutes. A digital recording is on file as part of the official record and available online labeled Board of County Commissioner's Meeting 1, 7.20.2021, Board of County Commissioner's meeting 2, 7.20.2021, Board of County Commissioner's Meeting Workshop 7.22.2021.</p> |

  
**Approved: Jacob L. Anderson**  
**Vice - Chairman of the Board**



August 3, 2021  
Date